

MUSEUMS & HISTORIC PRESERVATION COMMITTEE

Glenview Park District-Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, December 15, 2016 @ 8:30 a.m.

1. Roll Call

Chairman Bill Casey called the meeting to order at 8:32 am and the roll was called.

Commissioners present: Dave Tosh, Dave Dillon, Charlie Kuhn, Dan Peterson, Bill Casey, Angie Katsamakakis

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Wagner Farm Todd Price, Recording Secretary Tanya Trapani

Guests: None

Late Arrivals, Early Departure: Commissioner Angie Katsamakakis arrived at 8:33 am

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Consider Proposals for Wagner Farm Site Signage

Staff requested consideration of proposals for Wagner Farm Interpretive Site Signage.

On November 15, 2016, two proposals were received for the Wagner Farm Interpretive Site Signage.

The low proposal from H. M. Witt and Co. out of Chicago, IL is \$40,985. Staff included \$56,932 in the Wagner Farm operations budget for this project. The committee reviewed and discussed the details of the proposal. Executive Director Mike McCarty noted that the interpretive site signs are displays that will tell the story of Wagner Farm in an artistic way when staff is not present.

The committee endorsed the staff recommendation that the proposal from H. M. Witt and Co., Chicago, IL in the amount of \$40,985 be moved to the full board for approval, under the consent agenda.

b. Consider bids for Wagner Farm Livestock Shed Addition

Staff requested consideration of bids for Wagner Farm Livestock Shed Addition.

On November 22, 2016, six bids were received for this project ranging in cost from \$114,800 to \$205,490.

The cost of this project is \$114,800. Staff included \$20,000 in the budget for this project. The District received \$30,800 of unexpected and unbudgeted revenue. The site signage project came in under budget by \$14,222. The remaining funds for this project are available in the Wagner Farm operational budget by re-allocating a portion of the funds from the Children's Exhibit which will not be completed this fiscal year. Director of Wagner Farm Todd Price shared site plans of the new Livestock Shed addition.

The committee endorsed the staff recommendation that the low bid from Efraim Carlson of Libertyville in the amount of \$114,800 to the full board for approval, under the consent agenda, at the December 15, 2016 Board meeting.

3. Other

Superintendent of Leisure Services Elsa Fischer gave an update on the crosswalk signage at Wagner Farm. Staff is currently working with Gewalt Hamilton and have met with Engineers. The project is moving forward and will need to go through several different agencies for approval.

4. Matters from the Public

None

5. Adjourn

Chairman Bill Casey moved seconded by Commissioner Charlie Kuhn to adjourn the Open Session at 9:01 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 26th day of January 2017