

DRAFT

MUSEUMS & HISTORIC PRESERVATION COMMITTEE

Glenview Park District-Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Monday, July 3, 2017 @ 8:30 a.m.

1. Roll Call

Commissioner Dave Tosh called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Dave Tosh, Jen Roberts, Angie Katsamakias

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Wagner Farm Todd Price, Recording Secretary Tanya Trapani

Guests: Senior Engineer Tom Rychlik of Gewalt Hamilton

Late Arrivals, Early Departure: Angie Katsamakias arrived at 8:31 am, Tom Rychlik left at 9:08 am

Commissioners/Official Staff absent: Commissioner Bill Casey

2. AGENDA TOPICS

a. Update on the Wagner Farm Crosswalk Project

Superintendent of Leisure Services Elsa Fischer explained that the Wagner Farm Crosswalk project was last discussed at a committee meeting held on August 25, 2016. Since that time, our consultant has researched all of the commissioner comments and suggestions.

Senior Engineer Tom Rychlik of Gewalt Hamilton discussed the options that were researched such as bollards on the sides of the road, rumble strips to the road, plantings alongside the road and speed bumps. Tom Rychlik added that there is federal funding available but the fees to file the paperwork greatly outweigh the projected cost of the project. In addition, there has been a change on the federal level as there is now a moratorium on the Rectangular Rapid Flashing Beacons. The overhead arm is also cost prohibitive as it will add an additional \$40,000 to the project. The proposed signage includes crosswalk signs with 8 LED lights and push button activation, located at the crosswalk and 150-200 feet before the crosswalk. Superintendent Fischer shared that this approval will likely take between 6 to 9 months. Once we have approval and have hired a contractor, it will likely take another 1 to 3 months to get a permit. The proposed improvements would plan to be constructed in the summer of 2018. The committee recommended adding the option of audible sound when the LED lights are activated.

The estimated cost of the staff recommendation is \$48,000 as currently designed.

The committee endorsed the staff recommendation to install LED enhanced signage with push button activation and the option of audible sound and directed Gewalt Hamilton to

DRAFT

make our initial submission to the Cook County Department of Transportation and Highways (CCDOH) for review and comment.

b. Update on the Wagner Farm Livestock Shed Addition

Superintendent Fischer explained that at the December 2016 Board meeting, the low bid from Effraim Carlson of Libertyville was approved for the Wagner Farm Livestock Shed addition. Since that time, staff have been working through a number of issues with the Village as well as securing a permit from MWRD. Staff have obtained all of the necessary permits and work will commence in mid-July. A contractor has been hired to remove and reroute a pipe that is directly under where the shed will be constructed. A contractor was also hired to complete the necessary site work to meet the MWRD requirement. These two sets of tasks will be completed by the end of July and construction of the shed will begin in Early August.

The funding for rerouting the pipe and the additional site work will be covered by the Farm & Fields fund balance.

c. Update on the Wagner Farm Signage Project

Since January 2017, staff has been working with H. M. Witt and Co. staff to create the content and layout for the Wagner Farm interpretive signage. Director of Wagner Farm Todd Price shared final plans for the signs and a sample of the material that will be utilized to fabricate the signs. Visitors will be directed to the Park District website to interpret signage in various languages.

In December 2016, the District awarded H. M. Witt and Co., Chicago, IL this project in the amount not to exceed \$40,985.

Staff received consensus from the committee to begin fabrication. Fabrication is scheduled to take 2-3 weeks with an additional week for installation.

3. Other Business

Superintendent Fischer shared with the committee that the District was approached by the Village regarding a neighbor on the northwest side of Wagner Farm who is experiencing some flooding during heavy rains. The Village contracted with Gewalt Hamilton to see if there is a viable option to relieve this flooding in the Wagner Farm pasture. The Village is looking to carve an overflow swale that would relieve the two storm sewer pipes when they are at capacity, at the Village's cost. Gewalt Hamilton is working with the Village and Park District staff to see if a solution can be found that fixes the flooding issue but does not negatively impact Wagner Farm. Director Price noted that the land used to create the swale could continue to be used as pasture following the project but that the land would no longer be farmable.

The Park District entered an intergovernmental agreement with the Village in May 2014 to alleviate flooding in the neighborhoods surround Wagner Farm and two different projects were completed. If an agreement can be reached regarding the current issue, it would be an addendum to the 2014 agreement. Park District staff will be meeting with Village staff in mid-July to further discuss this issue.

4. Matters from the Public

None

5. Adjourn

Commissioner Dave Tosh moved seconded by Commissioner Jen Roberts to adjourn the Open Session at 9:30 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 27th day of July 2017