

RECREATION & SWIMMING POOLS COMMITTEE

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Monday, June 12, 2017 @ 8:30 a.m.

1. Roll Call

Chairman Dave Tosh called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Dave Tosh, Bill Casey, Dan Peterson, Angie Katsamakidis, Jen Roberts, Dave Dillon

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Recreation Amy Watson, Assistant Director of Recreation Kathleen McInnis, Risk Manager Henry Urbina, IT Manager Kevin Roberts

Public Visitors: None

Late Arrivals, Early Departures: Kevin Roberts left at 8:36am, Henry Urbina left at 8:38am

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Consider Replacement of the Park Center Copiers

Staff requested consideration for replacement of the three Park Center copiers.

IT Manager Kevin Roberts shared that for the past nine years, the District has worked with Image Systems and Business Solutions located in Elk Grove, IL to provide for our copier needs and we have been very satisfied with their services.

Staff solicited quotes for three replacement copiers for Park Center from Image Systems and Business Solutions as well as two other vendors: Digital Copier Super Center and Impact. The price quotes for the large copiers that are needed at the registration desk and the senior area ranged from \$16,690.24 to \$25,028.00 per copier. Superintendent of Leisure Services Elsa Fischer noted that once copiers are up for replacement, they are moved to a different facility within the district where it will receive less use, in order to extend the life of the piece of equipment. Commissioner Dave Dillon suggested that staff request an additional discount for buying multiple copiers.

Staff recommended that the District continue the relationship with Image Systems and Business Solutions and accept the price for two Savin/Ricoh c6503 copiers and one c3004 copier for a total amount of \$46,194, unless Image Systems and Business Solutions is able to provide an additional discount, and move to the full board for approval at the June 22, 2017 board meeting, on the consent agenda.

b. Consider Replacement of the Park Center Fire Alarm Panel

Staff requested consideration for replacement of the Park Center Fire Alarm Panel.

Risk Manager Henry Urbina explained that the existing fire alarm has been in Park Center since the building was constructed over 16 years ago and has surpassed its useful lifespan. Recently, the District learned that we are no longer able to purchase parts for the system.

Staff obtained quotes from four vendors ranging in price from \$45,500 to \$69,960. The funds for this project are included in the Capital Development Fund for FY 2017-2018.

The committee endorsed the staff recommendation that the committee accept the proposal from SMG Security in the amount of \$45,500 and move it to the full board for approval at the June 22, 2017 board meeting, on the consent agenda.

c. Consider Bids for the Fitness Shower Renovation Project

Staff requested consideration for the Fitness Shower Renovation Project.

Assistant Director of Recreation Kathleen McInnis explained that the Park Center Health and Fitness shower rooms are original from when the facility opened in 2001 and are in need of replacement. On May 25, two bids were received for this project. The scope of work includes removing and replacing the existing tiles walls and floor, installing new ceiling lighting, and installing new participations. This project is scheduled to begin on August 21 and be completed by September 9.

The low bid in the amount of \$101,190 was received from Construction Consulting & Disbursement Services out of Morton Grove, IL.

The committee endorsed the staff recommendation that the low bid from Construction Consulting & Disbursement Services, of Morton Grove, IL in the amount of \$101,190 be moved to the full board for approval at the June 22, 2017 board meeting, on the consent agenda.

d. Pool Pass Membership Update

Director of Recreation Amy Watson gave an update on pool pass membership sales, which began on March 1, 2017. The Early Bird rate was good until May 17, 2017. As of June 7, 2017, a total of 3,749 passes have been sold. For the same period in 2016, the District sold 3,860, but because of the warm temperatures this past weekend, pool pass sales have increased tremendously and surpassed 2016. Executive Director Mike McCarty commended the pool staff at both Flick and Roosevelt Pools on a job well done.

e. Summer Camp Registration Update

Superintendent Fischer gave an update on summer camp registration. Staff began the planning process for summer camp 2017 last August when camp concluded. The camp guide was delivered to residents in January and registration began on January 19. Staff training was held June 7 – 10 and camp begins on Monday, June 12.

Registration is strong for camp in 2017. Some changes were made to the structure of many camps as we offered 2 four-week sessions instead of 1 seven-week session. These changes have been well received by parents.

3. Other

Mike McCarty announced that the Glenview Park Foundation will be contributing \$5,000 to the July 4th festivities.

4. Matters from the Public

None

5. Adjourn

Chairman Dave Tosh moved seconded by Commissioner Angie Katsamakias to adjourn the Open Session at 8:51 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 27th day of July 2017