

## **RECREATION & SWIMMING POOLS COMMITTEE**

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Wednesday, June 15, 2016 @ 8:30 a.m.

### **1. Roll Call**

Chairman Bill Casey called the meeting to order at 8:33 a.m. and the roll was called.

**Commissioners present:** Commissioners Charlie Kuhn, Bill Casey, Angie Katsamakakis

**Official Staff present:** Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Recreation Amy Watson, Assistant Director of Recreation Joe Pollina, Assistant Director of Fitness Kathleen McInnis, Director of The Grove Steve Swanson, Recording Secretary Tanya Trapani

**Guests:** None

**Late Arrivals, Early Departure:** Commissioner Angie Katsamakakis arrived at 8:37 a.m., Steve Swanson left at 8:44 a.m., Angie Katsamakakis left at 9:47 a.m.

**Commissioners/Official Staff absent:** None

### **2. AGENDA TOPICS**

#### **a) IDNR Grant Application for The Grove**

Director of The Grove Steve Swanson requested consideration of an Illinois Department of Natural Resources (IDNR) Land and Water Conservation Fund Grant.

The IDNR has announced that they are accepting applications for land acquisition grants. The due date is July 1, 2016. The grant application will be for a 2.95 acre parcel adjacent to The Grove as well as the property at 4111 Kennicott. Director Swanson shared a site map of The Grove and Development Plan with the committee. This is a matching grant opportunity with the IDNR paying up to 50% of the purchase price. Director Swanson explained that the grant is contingent on the State getting the money.

The District's grant application would request \$575,000. If the grant application is successful, the purchase would be funded in part by the grant (50%) and in part by the Grove Heritage Association (50%).

Staff recommended that the committee recommend to the full board that staff apply for the IDNR 2016 Land and Water Conservation Grant.

The committee recommended that staff move to full board for approval for the IDNR 2016 Land and Water Conservation Grant.

**b) Fitness Equipment Bid Recommendation**

Assistant Director of Fitness Kathleen McInnis requested consideration of the purchase of replacement fitness equipment.

The District has a plan for the replacement of all of the fitness equipment. This year, staff was seeking to replace 9 pieces of cardio equipment. This equipment is very popular, well used and is six years old. In order to meet the expectations of our members, we adhere to a six year replacement schedule which keeps our equipment fresh and in good working order. Some equipment, based on usage, must be replaced before six years and some lasts a bit longer than six years. Three vendors provided bids for this equipment. One of the vendors submitted a bid that did not meet District specifications.

A total of \$30,000 was included in the capital replacement plan for the current FY. The total purchase recommended was \$28,367.42, for a savings of \$1,632.58.

Staff recommended that the committee approve to the full board the purchase of 4 Cross Trainers from LifeFitness, Rosemont, IL in the amount of \$13,069.92 and 3 Cross Trainers from Direct Fitness Solutions, Mundelein, IL in the amount of \$15,297.50.

The committee recommended that the purchase of 4 Cross Trainers from LifeFitness, Rosemont, IL in the amount of \$13, 069.92 and 3 Cross Trainers from Direct Fitness Solutions, Mundelein, IL in the amount of \$15,297.50 move to full board for approval, on the consent agenda.

**c) Fitness Center Update**

Following the changes made to the group fitness studios back in December, Assistant Director McInnis provided an update on Fitness operations.

In December 2015, staff repurposed the Park Studio to a dedicated Spin studio which also resulted in the ability to have larger mind/body classes held Studio 2. Since then, attendance has increased by 6% from last year. Shockwave has been introduced and has been very successful. The 30 day unlimited class pass was introduced in May. In the first month, 34 passes were sold and out of those 34 passes, 8 were brand new users. The fitness center will shut-down from August 22-26, in which the new fitness equipment will be installed and 9 of the 12 televisions will be replaced. New turf will be added to the linear movement area, on top of the current flooring. The turf is a good sound barrier, will protect the floor and is typically used in sports conditioning programs. Assistant Director McInnis shared samples of the turf with the committee. Staff is also looking to program the indoor track.

Commissioner Bill Casey asked if staff has considered closing off the track for Glenview members only. Superintendent Elsa Fischer explained that it would be very costly to manage and in order to do swipe cards for Glenview members, a door would have to be added but staff could look into the cost. Executive Director Mike McCarty added that a trial period could be done where plenty of notice would be given to users. The last official day for The Edge Sports Conditioning will be June 18. Assistant Director McInnis explained that the departure was anticipated and was not included in the budget but staff is looking into ways to

make up for that loss of revenue without causing overcrowding on the fitness floor. Superintendent Fischer added that they are looking to converting the independent contractors that use the fitness center to payroll employees. Assistant Director McInnis explained that a lot of The Edge participants take classes at Park Center as well. Corporate Membership rates and 5 free classes will be offered to those participants.

**d) Camp Update**

At the May committee meeting, staff provided a comprehensive overview of camp registration for summer 2016. With camp beginning on June 20, staff provided another brief update to the committee.

Assistant Director of Recreation Joe Pollina gave the committee an update on registration numbers, which are picking up as the summer continues. Although registration is still down slightly from last year, camp is starting one week later than 2015 and there is still plenty of time to register. Staff anticipates final registration numbers similar to 2015. Camps that were moved to other facilities have had an impact on registration. Signs have been posted at various parks to advertise camps.

Camp staff training has just completed. Guest speakers came in to speak about a few different topics such as bus procedures and pool safety. Almost all of our staff will be certified in CPR and first-aid. Camp staff will also go through pool training to learn operations and safety. All campers will be swim tested and briefed on pool rules. Life vests are provided to those children are not able to swim.

**e) Outdoor Pools Update**

At the May committee meeting, staff provided a comprehensive overview of Outdoor Pool operations for summer 2016. Both pools will be open for regular summer hours beginning on June 11 and Director of Recreation Amy Watson provided another brief update for the committee.

Pool memberships are slightly down compared to last year. Current membership sales are at 4,126 compared to 4,192 last year at this time. 60 guest passes have been sold so far this year compared to 73 guest passes sold last year at this time. Both pools are continuing to hire lifeguards and swim instructors. Training classes are scheduled weekly for new staff to get certified. Since the pools are open longer this summer, more staff is needed. Staff will continue to monitor later times to see if staying open later will work for summers to come. Concessions stands are doing well at both outdoor pools. Concession sales will be reevaluated mid-summer. The tot pool at Flick has a leak but staff is working with contractors to get the pool fixed as quickly as possible. The variable frequency driver for the closed flume slide at Flick Pool broke and is currently being fixed. Staff is also looking into a new air conditioning unit in the concession stand at Flick Pool to keep up with the heat generated from the new equipment. The air conditioning unit has recently been replaced at Roosevelt Pool.

**3. Other**

Superintendent Fischer gave the committee an update on 4<sup>th</sup> of July. A map was shared of the layout of Gallery Park, locations of help stations and portable restrooms, the parking and exiting strategy. All information for the event will be on the website as well as an e-blast providing additional links. Signage will be posted at all parking lots regarding the parking and exiting strategy. Staff will be promoting additional entertainment after the fireworks to try and avoid major congestions.

**4. Matters from the Public**

None

**5. Adjourn**

Commissioner Bill Casey moved seconded by Commissioner Charlie Kuhn to adjourn the Open Session at 9:52 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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Daniel B. Peterson  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 28th day of July 2016