

## **PARK & FACILITY SERVICES/ENVIRONMENTAL COMMITTEE**

Glenview Park District-Park & Facility Services-East Garage

1100 Roosevelt Road, Glenview, IL 60026

Regular Meeting Minutes

Friday, March 11, 2016 @ 8:30 a.m.

### **1. Roll Call**

Chairman Angie Katsamakakis called the meeting to order at 8:35 am and the roll was called.

**Commissioners present:** Commissioners Angie Katsamakakis, Bob Patton via phone, Dave Dillon, Dave Tosh

**Official Staff present:** Executive Director Mike McCarty, Superintendent of Park and Facility Services Jim Warnstedt, Park Planner Ken Wexler, Manager of Park & Facility Services Kris Mikkelsen, Park Supervisor Mike Sullivan, Park Supervisor Brent Carpenter, Recording Secretary Tanya Trapani

**Guests:** None

**Late Arrivals, Early Departure:** Bob Patton left via phone at 9:03 am

**Commissioners/Official Staff absent:** None

### **2. AGENDA TOPICS**

#### **a. Results/Staff Recommendation for Gallery Park Rubber Surfacing Installation**

As part of the Capital Replacement Schedule, the rubber playground surfacing at Gallery Park is due for replacement this fiscal year. Superintendent of Park and Facility Services, Jim Warnstedt showed pictures of the current condition of the rubber playground surface. The original rubber surfacing around the "Castle" play piece at Little Bear Garden was installed about 15 years ago. The surface is starting to deteriorate, and the seams have come apart. The scope of work is to remove and replace the existing rubber surfacing. There is currently \$35,000 budgeted for this project which has been allocated from Gallery Park Land Improvement. Staff received approval from the Deputy Village Manager to move forward with the project at the current cost of \$55,147.50. Deputy Manager Owen stated that the additional funds are available from the Village of Glenview and will be reimbursed as part of the Gallery Park make whole payment.

Staff recommended acceptance of the bid from Elanar Construction, of Chicago, IL in the amount of \$55,147.50.

The committee recommended the acceptance of the bid from Elanar Construction, of Chicago in the amount of \$55,147.50 for the rubber surfacing installation at Gallery Park for full board approval, as a Consent Agenda item.

#### **b. Results/Staff Recommendation for Landscape Plant Material Installation**

As part of the Park & Facility Services landscape and reforestation plan, staff went out for competitive bids for landscape installation services. The scope of work for this project includes installing trees, shrubs, perennials, and turf seed at the new Park & Facility Services East site. Also included are tree and shrub plantings at several parks as part of the Park District's reforestation efforts to replace trees lost to the Emerald Ash Borer. These locations include Gallery, Diederich, Flick, Ladendorf, Park Center, Roosevelt, Rugen and Swenson Parks. There are sufficient funds

budgeted for the Park & Facility Services East landscaping project which have been allocated from Land Improvement in the amount of \$68,122. The remaining amount of \$110,569 will be funded from the Park & Facility Services Land Improvement budget as well as the Gallery Park Land Improvement budget for the upcoming fiscal year.

Staff recommended acceptance of the bid from Elanar Construction, of Chicago, IL in the amount of \$178,691.

The committee recommended the acceptance of the bid from Elanar Construction, of Chicago in the amount of \$178,691 for landscape plant material installation for full board approval, as a Consent Agenda item.

**c. Results/Staff Recommendation for Basketball/Tennis Projects**

As part of the Capital Replacement Schedule, the tennis and basketball color-coating work is scheduled for the upcoming fiscal year. The scope of work is for crack repair and color-coating the basketball and tennis courts at the following locations: Cunliff, Flick, Hawthorne Glen, Johns, Judy Beck, Ladendorf, Manor, Roosevelt, and Swenson. Superintendent Warnstedt expressed that this is an important process because it creates a safer surface and helps to maintain the asphalt. There are sufficient funds budgeted for this project, which have been allocated from Capital Replacement in the amount of \$153,288.

Staff recommended acceptance of the bid from 10-S Court Surface, of Lake Forest, IL, in the amount of \$153,288.

The committee recommended the acceptance of the bid from 10-S Court Surface, of Lake Forest in the amount of \$153,288 for the tennis and basketball color-coating work for full board approval, as a Consent Agenda item.

**d. Results/Staff Recommendation for Westbrook Backstop Replacement**

As part of the Park & Facility Services operating budget, replacement of the baseball backstop fencing at Westbrook and Apollo schools are scheduled for the upcoming fiscal year. Last year, there was not enough funding to replace all three of the larger backstops at Westbrook. Glenview Youth Baseball was asked to prioritize which backstops should be done first, and their preference was to replace the East and North Backstops. This year, funding is available for the South Backstop. The backstop will be black vinyl coated metal, 30' tall, with extra overhead netting to prevent foul balls from going onto Lake Ave. Superintendent Warnstedt noted that as part of our lease agreement with the school districts, the Park District is responsible for any of the improvements that need to be made.

At Apollo, the Southwest Backstop is an older style that is not vinyl coated and has deteriorated over time. Superintendent Warnstedt showed pictures of the condition of the Southwest Backstop at Apollo school. Most concerning is that the backstop is leaning, and it has extensive rusting. There is \$126,000 budgeted in the F/Y 2016-17 Park & Facility Services operating budget for the work on the Westbrook and Apollo Backstops. Commissioner Angie Katsamakakis asked what Park District groups still use the fields at Apollo. Superintendent Warnstedt stated that the Park District uses Apollo school primarily for football practices, but we use the indoor gym space at Washington School for basketball practice. Commissioner Dave Dillon suggested holding off on the replacement of the backstop at Apollo school because of the amount of play it receives by GYB and school groups, and instead just taking down the backstop, but he understands that it is a part of the agreement. Executive Director Mike McCarty noted that the lease agreement is for the overall use of indoor and outdoor space. It is a space that could be used for other sports groups or could provide a

location for other programming. Park Planner Ken Wexler suggested that at minimum, the existing structure should be removed for safety purposes. Commissioner Dave Tosh was concerned with the houses next to the fields that could be affected by removing the backstop instead of replacing it. In order to reduce some of the cost, there is a possibility that the height could be decreased from 25' to 20'.

Staff recommended acceptance of the bid from Classic Fence, of Oswego, IL in the amount of \$125,930.40 for the Westbrook and Apollo Backstops (\$91,986.40 for Westbrook, \$33,944.00 for Apollo).

After discussion, the committee recommended holding off on replacement of the backstops at Westbrook and Apollo schools and to investigate options of replacing the backstops, possibly decreasing the height. In the interim, the Park District will investigate if any cost saving measures can be put into place, such as a height reduction of the backstop. Staff will bring this item back to committee next month for review.

**e. Results/Staff Recommendation for Shade Shelter Installation Replacement**

As part of the Park & Facility Services operating budget, shade shelter installation at Westbrook School is scheduled for the upcoming fiscal year. The scope of work includes installing shade structures over the dugouts on the east baseball field at Westbrook. The east field was selected by Glenview Youth Baseball as the preferred location for adding shade structures. There are funds budgeted for this project in the F/Y 2016-17 Park & Facility Services budget under Land Improvement. Commissioner Dave Dillon asked why this structure was chosen versus the structure that is at CPW. Park Planner Ken Wexler expressed that the structure that was chosen is low maintenance and the roof is much sturdier than the structure at CPW.

Staff recommended acceptance of the bid from Elanar Construction, of Chicago, IL in the amount of \$28,480.

The committee recommended the acceptance of the bid from Elanar Construction, of Chicago in the amount of \$28,480 for the installation of shade shelter at Westbrook School for full board approval, as a Consent Agenda item.

**f. Results/Staff Recommendation for Concrete Sidewalk Installation**

As part of the upcoming Capital Replacement Schedule and Gallery Park budget, concrete and pathway work is scheduled at several park locations. The concrete work that is scheduled involves removing the deteriorated concrete pavers in front of the Johns Fieldhouse and Roosevelt Pool Building, and installing new concrete walks. The work also includes removing sections of deteriorated asphalt walks at Johns and Willow which have been in place for roughly 26 years, and installing new concrete walks. Park Planner Ken Wexler showed pictures of the deteriorating walks. As part of the Boating on Lake Glenview initiative, we are installing a limestone path at Gallery Park for access to the Boat Launch Beach. The concrete projects that are listed as part of the Capital Replacement Schedule and have sufficient funds available at \$55,030. The Boat Launch Beach work is part of the F/Y 2016-17 Gallery Park Land Improvement budget, and has funding of \$18,930 allocated to this project. The project is expected to begin in April, in time for summer. Staff recommended acceptance of the bid from Continental Construction, of Evanston, IL in the amount of \$73,960.

The committee recommended the acceptance of the bid from Continental Construction, of Evanston in the amount of \$73,960 for the concrete and pathway work for full board approval, as a Consent Agenda item.

**g. Results/Staff Recommendation for Cunliff Tennis Court Drainage**

As part of the Capital Replacement Schedule, drainage installation around the Cunliff Park tennis courts is scheduled for the upcoming fiscal year. The southeast corner of Cunliff Park, where the tennis courts are located, has a low spot that is slow to drain after big rain events and is frequently moist. During the investigation of the issues at the courts, staff had the existing drain lines in this area televised, which showed that there was a collapsed pipe that wasn't functioning properly. Further, the tennis courts are showing extensive cracking, and the excessive ground water in this area is likely a contributing factor. The scope of work is to repair the broken pipe, plus provide additional drain lines around the tennis courts to help dry up this area. There are also existing plastic inlet drains which have been damaged, and these will be replaced with proper concrete structures that have a metal grate. After this drainage work is completed, the cracks in the tennis courts will be repaired and the surface will be color-coated under a separate bid package. There are sufficient funds budgeted for this project, which have been allocated from Capital Replacement in the amount of \$26,188.

Staff recommended acceptance of the bid from Elanar Construction Co., of Chicago, IL in the amount of \$26,188.

The committee recommended the acceptance of the bid from Elenar Construction, Chicago, IL in the amount of \$26,188 for the drainage installation around the Cunliff Park tennis courts for full board approval, as a Consent Agenda item.

**h. Policy 4.10.11 Policy Update – Animals in Parks**

Recently, staff has received resident requests for additional Dog Walking Permitted parks in Glenview. In reviewing the current parks that allow on leash and on pathway dog walking, we looked to see what other parks could be expanded under this policy. Staff came up with 7 additional parks where potential Dog Walking Permitted could be added. These locations include Cole Park, Indian Ridge Park, Jennings Park, Tall Trees Park, Judy Beck Park, Manor Park, and Jackman Park. Superintendent Warnstedt noted that certain parks will not change to Dog Walking Permitted due to the proximity to the schools. Commissioner Bob Patton asked if supply dog bags are at the parks where dog walking is permitted. Superintendent Warnstedt stated that we only supply the bags at the dog park, not the dog walking permitted parks. Supplying the Dog Walking Permitted parks with dog bags will increase cost and staff time, but they could be added if there is enough of a demand. Executive Director Mike McCarty noted that this is a two part process. The policy would need to be approved and then the ordinance would then be updated to include the additional parks and then brought back to the Board for approval. Commissioner Angie Katsamakakis suggested adding the drones to Policy 4.10.11.

Staff recommended adding Cole Park, Indian Ridge Park, Jennings Park, Tall Trees Park, Judy Beck Park, Manor Park, and Jackman Park to the list of Dog Walking Permitted parks.

The committee recommended adding Cole Park, Indian Ridge Park, Jennings Park, Tall Trees Park, Judy Beck Park, Manor Park and Jackman Park to the list of Dog Walking Permitted parks for full board approval, as a Consent Agenda item.

**3. Project Updates**

**a. Park & Facility Services East Garage Budget Update**

Superintendent Warnstedt updated the committee on the construction progress of the Park & Facility Services East garage. The Park & Facility Services East Garage is now complete and staff is tracking a savings of \$10,000-\$15,000 on the overall project. Notices were sent out to the immediate residents to notify them of the completion of construction and that operations will be moving back to

this facility. Staff is looking to do a resident open house and ribbon cutting in late spring/early summer.

**b. Fieldhouse Renovation Schedule**

Manager of Park & Facility Services Kris Mikkelsen updated the committee on the construction progress of the Roosevelt Park Fieldhouse. Just recently, the carpentry rough, electrical rough, fire alarm rough, and plumbing rough all passed inspection. The building was just insulated early this week. The project is on schedule and is expected to be functional for the April elections. Cole Park is the next fieldhouse to be renovated and will go through a full condition analysis to address the structural concerns.

**c. Synnestvedt Arboretum at Flick Park**

Staff updated the committee on the progress of the Synnestvedt Arboretum at Flick Park. A ribbon cutting date of May 14 at 9:00 am has been set.

**d. Fitness Zone Event**

Superintendent Warnstedt updated the committee on the Fitness Zone Event scheduled this spring in conjunction with the Glenview Seniors Center and the Park Center Health and Fitness Center. The event is expected to take place on May 12, 2016 which would include a 1 hour demonstration with members of the Glenview Senior Center, two of the Park District's certified trainers, Doris Conant and the Trust for Public Land.

**e. Spring Park Tour**

Staff is looking to take the Park Board on a Park Tour at the following locations: Pine Street, Sleepy Hollow, Raleigh, Judy Beck, Community Park West and Cole Park. Staff is looking at a potential date for this tour.

**4. Matters from the Public**

None

**5. Adjourn**

Commissioner Angie Katsamakis moved seconded by Commissioner Dave Tosh to adjourn the Open Session at 9:46 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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William M. Casey  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 24th day of March 2016