

PARK & FACILITY SERVICES/ENVIRONMENTAL COMMITTEE

Glenview Park District-Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Tuesday, May 17, 2016 @ 8:30 a.m.

1. Roll Call

Chairman Angie Katsamakakis called the meeting to order at 8:31am and the roll was called.

Commissioners present: Commissioners Bill Casey, Dan Peterson, Charlie Kuhn, Angie Katsamakakis, Dave Tosh, Bob Patton via phone, Dave Dillon

Official Staff present: Superintendent of Park and Facility Services Jim Warnstedt, Park Planner Ken Wexler, Manager of Park & Facility Services Kris Mikkelsen, Park Supervisor Brent Carpenter, Assistant Director of Recreation Joe Pollina, Recording Secretary Tanya Trapani

Guests: Glenview Park District Attorney Sam Witwer

Late Arrivals, Early Departure: Dave Dillon arrived at 8:33 am, Sam Witwer left at 9:26 am, Bob Patton left the conversation at 9:29 am.

Commissioners/Official Staff absent: Executive Director Mike McCarty

2. Agenda Topics

a. Backstop Replacement at Schools - Update

Staff explained that as part of the Park & Facility Services operating budget, replacement of the baseball backstop fencing at Westbrook and Apollo schools are scheduled for the upcoming fiscal year.

At the April 28 Park Board meeting, there was a split vote on moving forward with the backstop replacement at Westbrook and Apollo Schools. In an attempt to move the project, staff rebid the project with an alternate bid option for a 20' backstop at Apollo School. On Thursday, May 12, Park District attorney Sam Witwer sent out an opinion on the District 63 Exchange of Services IGA. It is his opinion that the Glenview Park District has a financial responsibility to deal with the Apollo backstop. Staff will bring the bid results to the Committee in early June for review.

There is \$126,000 budgeted in the F/Y 2016-17 Park & Facility Services operating budget for this work. School District 63 would fund 50% of the Apollo School backstop.

Park Planner Ken Wexler stated that the other option is to just replace the leaning poles which would be an estimated \$3,000. Simply removing the backstop would cost approximately \$5,000. Attorney Sam Witwer stated the relationship with School District 63 goes back to 1986. The expectation of the contract was that maintenance would be included. Refinement language was included in the agreement but pieces of equipment were not specified. In searching for relevant clauses, not one of them totally fits this situation. The first clause states that the School District will supply play apparatus, although the Park District will install and

maintain. After his research, Sam Witwer stated that maintenance is continuous and believes that the Park District should pick up some of the tab, even if it is decided not to renew the contract.

Commissioner Peterson understood that the agreement stated that even if equipment is installed and maintained by the Park District, it is still owned by the School District. The agreement specifically states that any outdoor play apparatus would be considered a permanent site improvement. Commissioner Peterson did not believe that maintenance was neglected by the Park District and felt that there is no obligation to maintain. Superintendent Jim Warnstedt stated that maintenance of the backstop would include the fence fabric. Commissioner Dave Dillon noted that the netting was curling and was fixed by the Park District roughly six years ago. Superintendent Warnstedt stated that there are two posts that are heaved and would need to be corrected at a minimum, but feels that the entire backstop is a safety hazard. Commissioner Bill Casey noted that he believes that it is in good policy to replace the backstop.

The committee recommended that the two heaving poles of the backstop be repaired for an estimated \$3,000 at Apollo School and staff will go back out to bid for the Westbrook School backstop.

b. Automatic External Defibrillator in the Parks

Staff shared that we presently have AEDs in each of our facilities but none out in the parks where sudden cardiac arrest incidents can occur. Staff recommended that we partner with the Jennifer Lynn Snyder Teen Heart Foundation to strategically place AEDs in our most utilized fields and parks. The Teen Heart Foundation was founded in memory of 17-year-old Jenny Snyder who suffered a Sudden Cardiac Arrest and died while playing soccer at Community Park West in 2008.

The partnership of the JLS Teen Heart Foundation and the Glenview Park District can achieve the goal of equipping our most used, high traffic parks and fields with publicly accessible AEDs. Alarming the system to contact 911 in case the AED is used is an added safety component to the program. Our risk management pool, PDRMA, along with Park District Attorney, Sam Witwer, has vetted this partnership from a liability standpoint and affirm that this does not present any concerns. The Northbrook Park District has had this arrangement in place with 6 AED units for a few years, and has had good success.

JLS Teen Heart Foundation will be responsible for the cost and funding of the AED, AED heated cabinet, AED heated cabinet installation, AED alarm system installation (monitored by SMG), the first 3 years of monthly alarm monitoring and maintenance fees, community outreach/education plan and signage. This would all be paid for by JLS Teen Heart Foundation and their fundraising events.

Staff recommended that the District partner with Teen Heart Foundation to place a total of 7 AEDs throughout the Park District in high traffic parks and fields with publicly accessible, heated and alarmed AEDs.

Two (2) outdoor AEDs with alarmed heated cabinets and heated area for alarm system at Flick Park.

Two (2) outdoor AEDs with alarmed heated cabinets and heated area for alarm systems at Gallery Park.

Three (3) outdoor AEDs with alarmed heated cabinets and heated area for alarms systems at Community Park West.

Superintendent Warnstedt showed graphs of the costs of the units for future installments. Commissioner Dillon suggested adding Westbrook in to the agreement. Commissioner Peterson suggested spreading the AEDs around 7 different parks instead of 3.

Superintendent Warnstedt noted that each AED unit will need to go adjacent or within some sort of shelter due to power usage and the alarm system. The reason for three units at Community Park West is because there is a total of 95 acres and people will need to get to the units quickly. Commissioner Charlie Kuhn suggested having all sports coaches undergo training to use these AED units. The committee was very thankful for the JLS Teen Heart Foundation for funding the 7 AED units and feels that they will be very beneficial.

c. Results/Staff Recommendation for Community Park West Lighting Improvements

Staff shared that the Glenview Youth Soccer Association program has grown substantially over the last several years. To keep pace with the growth, there is a need for additional field time out at Community Park West, in the northern area of soccer fields along Milwaukee Avenue. Installing athletic field lights on those fields would allow for practices and games to be held later in the day, and later into the fall season.

The Glenview Youth Soccer Association has pledged to pay for installation of new athletic field lights at Community Park West. The Park Board has arranged for a payment plan for this project, similar to what Glenview Youth Baseball Association has done in the past. The plan is outlined in the Supplemental MOU, that was passed at the April 28 Park Board meeting.

There is \$460,000 budgeted in the F/Y 2016-17 Park & Facility Services operating budget for this project. The Glenview Youth Soccer Association will pay the initial payment of \$250,000 in this fiscal year. The balance will be paid over 5 years. Commissioner Kuhn suggested bidding for LED lighting in the future. Superintendent Warnstedt noted that LED lighting is more efficient but about 40% more expensive. He explained that the cost will go down as it becomes more widespread.

Staff recommended acceptance of the bid from Barton Electric of Trenton, IL in the amount of \$439,500.

The committee recommended the acceptance of the bid from Barton Electric of Trenton, IL in the amount of \$439,500 move to full board approval.

3. Project Updates

a. Fieldhouse Renovation Schedule

Kris Mikkelsen updated the committee on the progress of the Roosevelt Park fieldhouse renovation. Minor details are currently being completed such as fire alarms. Staff also discussed the timeline for the next scheduled fieldhouse renovation.

4. Other

Commissioner Bill Casey asked Attorney Sam Witwer for an update on the boating on Lake Glenview. Attorney Witwer stated that the Park District has been in search of quotes for insurance coverage. The Village of Glenview has perpetual ownership of the lake and would like primary insurance but PDRMA will not allow The Village of Glenview to be named as primary insured on the Park District's insurance. Commissioner Kuhn suggested letting the Village of Glenview shop for insurance and allow the Park District to be named Additionally Insured. Commissioner Peterson noted that PDRMA could possibly give the Village of Glenview what they are looking for with Additionally Insured.

5. Matters from the Public

None

6. Adjourn

Commissioner Angie Katsamakidis moved seconded by Commissioner Dan Peterson to adjourn the Open Session at 9:39 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 23rd day of June 2016