

RECREATION, MUSEUM & SWIMMING POOLS COMMITTEE

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Wednesday, May 18, 2016 @ 8:30 a.m.

1. Roll Call

Chairman Dave Tosh called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Commissioners Bill Casey, Dave Tosh, Charlie Kuhn, Dan Peterson

Official Staff present: Superintendent of Leisure Services Elsa Fischer, Director of Recreation Amy Watson, Assistant Director of Recreation Joe Pollina, Manager of Programs Jill Bruns, Recording Secretary Tanya Trapani

Guests: Sam Witwer

Late Arrivals, Early Departure: Dan Peterson arrived at 8:31am

Commissioners/Official Staff absent: Executive Director Mike McCarty, Commissioner Dave Dillon

2. AGENDA TOPICS

a. Recommendation regarding the Preschool Carpet Replacement Project

Staff requested consideration of approval of a contract for the Preschool Carpet Replacement Project.

On May 12, 2016, one bid was received for the Preschool Carpet Replacement Project. This carpet is in need of replacement as it's the original installation from 2000. It has long exceeded its useful life and it is showing wear and tear. Staff is planning to complete this project between the end of summer camp and the start of Preschool (August 8 – August 22, 2016). Staff checked references and they were positive.

Staff included \$55,000 in the Capital Replacement budget for this project. The low bid was received from Continental Construction Company in the amount of \$43,312 – a savings of \$11,688.

Staff recommended the low bid from Continental Construction Company in the amount of \$43,312 be accepted by the committee and moved to the full board for approval under the consent agenda at the May Board meeting.

The committee recommended the acceptance of the bid from Continental Construction Company of Evanston, IL in the amount of \$43,312 to be moved to full board for approval under the consent agenda.

b. Boating on Lake Glenview Update

Glenview Park District attorney Sam Witwer presented an update on boating on Lake Glenview. Staff is researching options for additional insurance to meet the Village of Glenview's requirements for this activity.

At a meeting in March, staff from the Village of Glenview relayed to Park District staff and Attorney Witwer that they would not bear any of the liability with boating on Lake Glenview. Unfortunately, PDRMA cannot provide the coverage that they are seeking. The Village of Glenview has declined the idea of a \$300K, \$500K or \$1MM stand-alone insurance policy, pointing out that the base line for liability coverage on Gallery Park in the original IGA is \$3MM. The implication is that our commercial policy would need to be no less.

The primary concern with coverage with PDRMA is that the Village of Glenview wants something it cannot, under its intergovernmental insurance pool charter, give. That is, making the Village, as the owner of the Lake and therefore the target for premises liability, "Primary" for defense and indemnity. Commissioner Dan Peterson noted that he believes that the Village would like to be listed as additionally insured with a rider included stating that the coverage would be primary and non-contributory. The underlying coverage will give the insurance company enough protection. Attorney Witwer added that the general counsel for PDRMA and the general counsel for the Village have been trying to work something out. Attorney Witwer suggested that he, Commissioner Peterson and PDRMA general counsel Steve Kleinman will work together to generate an idea for insurance that would best suite both parties.

c. Summer Camp Update

Assistant Director of Recreation Joe Pollina gave the committee an update on summer camp enrollment. Staff began the planning process for summer camp 2016 last August when camps concluded. The camp guide was delivered to residents in January and registration began on January 14.

Staff has been tracking camp enrollment weekly. Enrollment numbers have been very comparable to enrollment numbers from the previous year. A chart was provided to the committee showing the camp categories and the enrollment numbers from last year at this time. Some camp locations have changed due to facilities undergoing major projects. For the next two years, District 34 will be undergoing major projects. Pleasant Ridge, Springman and Henking Schools will be unavailable to the Park District camps and it is possible that we will not have the same camp locations available as we do this year. Flex camp enrollment numbers have slightly decreased due to a shift in location. Sports camps continue with some success where Glenbrook South High School coaches are hired and solicit their own players to be counselors for the camps. The committee discussed rethinking sports camps due to higher fees/wages and fewer profits. It was noted that at the conclusion of these camps, the Park District cuts a check to Glenbrook South High School for 50% of the proceeds.

d. Outdoor Pools Update

Director of Recreation Amy Watson gave the committee an update on the outdoor pools. Following the approval of the Outdoor Pool Annual Recommendations in January, staff began the planning process for the upcoming outdoor pool season in earnest.

In preparation for the upcoming outdoor pool season, a great deal has been accomplished. Focus in the off-season has been on making improvements to the concession operations. In addition, a great deal of marketing has been done to advertise pool passes and the changes in hours as well as improvements to concessions.

Memberships are higher than last year at this time. Staffing, interviewing and training are still being conducted. Sandblasting at Roosevelt pool turned out to be 14 days instead of 5. The pool will need to stay dry for 7 days before water is added. The zero depth pool should cure as long as possible and will take about 2 days to fill.

If staff stays through the season, they will receive a quarter incentive for every hour that they have worked throughout the season. This is a method for staff to pick up more shifts. Concessions are up and going, countertops are about to arrive and the pizza ovens have been delivered. Fresh pizzas will be served at both facilities, individual pizzas and party pizzas. A fryer has been added to Flick pool, which is a 2 basket fryer that does not require a hood. A fryer was not able to be added to Roosevelt pool due to OSHA laws and the placement of the fryer. The fryer was bought used through a private entity. There is now a new electrical service that has a special breaker on it with a timer to make the fryer safer.

3. Other

Commissioner Dan Peterson asked Assistant Director of Recreation Pollina to look into the cost of materials and labor for field prep regarding the Solute the Troops baseball tournament hosted by the Glenview Blaze.

4. Matters from the Public

None

5. Adjourn

Commissioner Dave Tosh moved seconded by Commissioner Dan Peterson to adjourn the Open Session at 9:23 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 23rd day of June 2016