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**SPECIAL REVENUE FACILITIES COMMITTEE**

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Wednesday, October 18, 2017 @ 9:00 a.m.

**1. Roll Call**

Chairman Dave Dillon called the meeting to order at 9:06 am and the roll was called.

**Commissioners present:** Dave Dillon, Bob Patton, Dan Peterson, Angie Katsamakidis, Jen Roberts, Dave Tosh

**Official Staff present:** Executive Director Mike McCarty, Superintendent of Special Facilities Lori Lovell, Director of Golf Ron Cassidy, Director of Racquet Sports Dave Woolf, Recording Secretary Tanya Trapani

**Public Visitors:** None

**Late Arrivals, Early Departure:** Dave Woolf left at 9:17am, Executive Deputy Director Katie Skibbe arrived at 9:22am, Bob Patton left at 10:08am

**Commissioners/Official Staff absent:** None

**2. AGENDA TOPICS**

**a) Glenview Tennis Center Annual Operating Recommendations**

Staff requested consideration of the Glenview Tennis Club (GTC) Annual Operating Recommendations for the 2018 season.

The changes proposed for the Glenview Tennis Club include a 3% increase to court time, approximately 2.17% to 5.88% increase in memberships and approximately 4% to 5.55% increase to group lessons. The proposed annual recommendations project an increase in revenue of \$33,450 to the Glenview Tennis Club operation.

The committee endorsed the staff recommendation that the proposed Glenview Tennis Club Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

**b) Glenview Prairie Club Golf Annual Operating Recommendations**

Staff requested consideration of the Glenview Prairie Club (GPC), Golf Annual Operating Recommendations for the 2018 season.

Superintendent of Special Facilities Lori Lovell shared that the proposed changes included a 4% increase to season pass price, a 4% increase to rental rates and the addition of standard language to the clubhouse rental fee of a 20% service charge/gratuity. The season pass and rental rates are a value; the 4% increase will

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assist in covering operating expense. The additional language related to a 20% service charge/gratuity is standard in the food and beverage industry.

The committee endorsed the staff recommendation that the proposed Glenview Prairie Club's Golf Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

**c) Glenview Prairie Club – Platform Tennis Annual Operating Recommendations**

Staff requested consideration of the Glenview Prairie Club (GPC), Platform Tennis Annual Operating Recommendations for the 2018 season. Superintendent Lovell shared that the Glenview Prairie Club now has six total platform tennis courts and an additional outdoor patio.

The recommended changes included an approximate 3% increase in adult memberships which includes the travel league fee, a case of balls per team for league play and no court reservation fees. Junior memberships will remain constant as we are continuing to develop a feeder program for the sport.

Staff recommended that members be allowed to book reservations six days in advance instead of seven days in order to give all platform tennis members an equal opportunity to make reservations. Minor changes in verbiage were recommended and will be implemented.

Superintendent Lovell reported that she has received limited information regarding a potential grant opportunity through Chicago Platform Tennis Association (CPTA).

The committee endorsed the staff recommendation that the proposed Glenview Prairie Club's Platform Tennis Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

**d) Glenview Park Golf Club Annual Operating Recommendations**

Staff requested consideration of the Glenview Park Golf Club (GPGC) Annual Operating Recommendations for the 2018 season.

The recommended changes included a 4% increase on prime fees and season passes, all 2018 GPGC season passes will include Glenview Prairie Club, an addition of a restricted junior pass will be added and revisions to the daytime league pricing to better facilitate more responsible fiscal control. Staff has added language to better define substitutions for permanent tee times. The committee discussed rules and regulations regarding permanent tee times.

The proposed annual recommendations project an increase in revenue of \$20,528 to the Glenview Park Golf Club operation. Approximately \$5,631 from season passes and \$14,897 from prime season tee times. The committee discussed options for obtaining prompt payment of league fees to guarantee play and attendance throughout the season. The committee requested that clarifying language be added to explain

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how the league fees will be obtained. Minor changes in verbiage were recommended and will be implemented.

The committee endorsed the staff recommendation that the proposed Glenview Park Golf Club's Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

**e) Glenview Stars Potential Agreement - Update**

Superintendent Lovell provided an update regarding a potential agreement between the Glenview Stars and the Park District. Staff has had preliminary conversations with members of the Glenview Stars Board regarding potential financial support if a 2.5 ice sheet facility is constructed. Once a draft agreement has been developed, staff will return to the committee for review.

**3. Other Business**

The committee discussed Permanent Tee Time privileges for Park District Commissioners and Treasurer.

**4. Matters from the Public**

None

**5. Adjourn**

Chairman Dave Dillon moved seconded by Commissioner Dan Peterson to adjourn the Open Session at 10:26 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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Robert J. Patton  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 16<sup>th</sup> day of November 2017