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RECREATION & SWIMMING POOLS COMMITTEE

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Wednesday, October 19, 2016 @ 8:30 a.m.

1. Roll Call

Commissioner Dave Tosh called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Commissioners Dan Peterson, Dave Tosh, Charlie Kuhn, Dave Dillon, Angie Katsamakakis

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Recreation Amy Watson, Assistant Director of Recreation Joe Pollina, Assistant Director of Recreation Sarah Lagesse, Aquatics Supervisor Tyler Brown, Recording Secretary Tanya Trapani

Guests: None

Late Arrivals, Early Departure: Commissioner Angie Katsamakakis arrived at 8:36 am

Commissioners/Official Staff absent: Commissioner Bill Casey

2. AGENDA TOPICS

a. Consider Fireworks Contract from Melrose Pyrotechnics for 2017 – 2019

Superintendent of Leisure Services Elsa Fischer provided the committee with a proposal from Melrose Pyrotechnics to provide the fireworks for the Twilight Show for the next three years.

Melrose Pyrotechnics has provided the fireworks show in Glenview for over 27 years. They were hired after the prior company had an accident at our event. To date, the staff from Melrose have done a very good job. They are easy to work with and very professional in their interactions with staff. They have also provided a very safe show. Per the District's attorney Sam Witwer, the District does not have to go out to bid for this type of service. The committee discussed the option of getting alternate quotes from a different companies to compare to the proposed Melrose contract.

According to our survey results, over 87% of the respondents indicated that the fireworks were either good or excellent. Although there are some people who feel the fireworks show could have been better, staff believes they could work with Melrose to make the changes we desire (bigger finale, nothing low to the ground, etc.) to improve the overall quality. In 2016, the District paid \$32,000 for a 25 minute show. Melrose has proposed the same deal (25 minutes for \$32,000) for the next three years.

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Staff recommended that the committee move to the full board for approval the proposal from Melrose Pyrotechnics to provide a 25-minutes show synchronized to music for the cost of \$32,000 annually for the fireworks in 2017, 2018 and 2019.

The committee requested that staff obtain competitive quotes to compare to the proposed Melrose contract and come back to the committee for further review.

b. Discussion of Outdoor Pools 2016 Season Wrap-up

Assistant Director of Recreation Sarah Lagesse shared a Power Point presentation with the committee that gave an overview of the 2016 summer outdoor pool season which included financials, risk management, concession sales, staffing, pool attendance and hours of operation. The summer was safe and ended on a positive note with overall pool visits up 9,564 from 2015. Commissioner Angie Katsamakis suggested that staff start tracking the number of days lost throughout the summer, due to inclement weather, in order to generate a more accurate count.

The year-to-date financials show both Flick and Roosevelt up compared to last year and the budget. Expenses will continue throughout the fiscal year.

Staff shared that possible changes for 2017 include changing closing hours, increasing marketing and offer meal plans to outside groups, eliminating private rentals in the evenings and eliminating “5 free guest passes”. Staff stressed that the major obstacle throughout the summer was staffing. The committee discussed possible ways to improve various areas of outdoor pools, including a possible leasing option for concessions. The committee commended staff on a job well done throughout the summer at the pools.

c. Discussion of Summer Camp 2016 Wrap-up

Assistant Director of Recreation Joe Pollina gave a high level overview of the 2016 summer camp season. Overall, registration has been consistent from year to year. Staff will be meeting with Glenbrook South High School to discuss future plans for the athletic clinics. Due to renovations planned in the main gym, it will not be available in 2017. The committee discussed financials of joint athletic clinics with Glenbrook South High School and the alternative of the Park District managing athletic camps and clinics. Staff learned through the parent survey that people are satisfied and most plan to participate again in 2017. Commissioner Charlie Kuhn requested comparative camp registration numbers tracking back as far as 2006.

Assistant Director Pollina discussed possible changes for next summer which included day and time adjustments of certain camps that need it, expanding from a 7 week camp season to an 8 week season and splitting core camps into multiple sections. Rhythmic gymnastics will become a rental instead of a Park District camp. The committee discussed determining factors of what defines a camp versus a clinic.

Flight Fest Update

Assistant Director Pollina provided the committee with an update on Flight Fest, which was held on Saturday, September 24 from 2pm to 8pm. The event was a big success. In order to

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continually improve the event, changes were made for this year's event such as a new layout, added flight simulator and trackless train and more food options both inside and outside of the park.

Staff budgeted to subsidize this event \$30,335 but the actual subsidy is \$23,980 – a savings of \$6,355. This is due to added sponsorships, five food vendors and successful wrist band sales. Executive Director McCarty explained that staff is currently implementing new ideas to reduce the subsidy for the event in future years.

3. Other

None

4. Matters from the Public

None

5. Adjourn

Chairman Angie Katsamakidis moved seconded by Commissioner Dave Tosh to adjourn the Open Session at 10:12 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 17th day of November, 2016.