

PARK AND FACILITY SERVICES/ENVIRONMENTAL
COMMITTEE MEETING

Glenview Park District Administration Building
1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, October 2, 2014 at 9 a.m.

1. Roll Call

Commissioner Kuhn called the meeting to order at 9:02 a.m. and the roll was called.

Commissioners/Official Staff present: Commissioner Kuhn; Superintendent of Park and Facility Services James Warnstedt, Park Planner Ken Wexler, Executive Director Chuck Balling, Supervisor of Facilities Kris Mikkelsen, Supervisor of Fields and Fleet Brent Carpenter, Supervisor of Tradesmen Mike Sullivan, Recording Secretary Cheryl Noll, – Gewalt Hamilton Associates, Inc. Representative Leo Morand, Wiss, Janney, Elstner Associates, Inc. Representative A. Koray Tureyen.

Commissioners/Official Staff absent: None: *Note: Commissioner Dave Tosh arrived at 9:30 a.m. after the roll was called.*

Committee Chairman Kuhn made a motion to amend the agenda to move b) Pine Street Concept to Executive Session. On voice vote the motion passed.

2. Agenda Topics

a. Sleepy Hollow Bridge Replacement

Koray Tureyen stated staff is currently working with his company to assess that the existing bridge abutments comply with current codes and are structurally sound. As part of this structural assessment, soil borings will be performed to test for capacity and settlement. Leo Morand stated Gewalt Hamilton Associates, Inc. will put together the bid documents, coordinate necessary permits, oversee bridge removal and construction, follow all ADA regulations and review payouts and change orders. Staff has talked with our attorney and because it is a pedestrian bridge and is not deemed an emergency situation; the replacement procurement must follow the bidding process. Staff anticipates going out to bid the last week of October.

Leo Morand and A. Koray Tureyen left the meeting at 9:30 a.m.

b. Fitness Zone Location

Staff continues to work with representatives from the Trust for Public Land, along with the donor to secure a suitable site for the Fitness Zone equipment out at Gallery Park. Staff is looking at an area near the tennis courts on the north side of the park, near restrooms and walking paths. Staff will seek approval from the Village of Glenview, as it needs to adhere to the original Gallery Park Program and Management guidelines. This will be a spring 2015 project with a ribbon cutting ceremony when complete with the donor.

Commissioner Dave Tosh arrived at 9:30 a.m.

c. Construction Manager at Risk Selection Process & Results

Staff reviewed the proposals submitted by the three firms for construction management services: Valenti Builders, Inc., Frederick Quinn Corporation, and W.B. Olsen, Inc. Jerry Aulisio, along with staff, looked at the various factors of each proposal such as cost, the project team, and their experience on this type of project. Based upon these factors, Frederick Quinn was selected as the Construction Manager at Risk. Their role prior to putting the project out to bid will be for pre-construction services only. Once the project goes out to bid, staff will fully approve their contact for construction manager at risk, taking it one step at a time, not start to finish.

d. Shade Structure Grant Program

Staff will be submitting a grant application to the American Academy of Dermatology for the 2015 Shade Structure Grant Program. This grant program allows for up to \$8,000 for the purchase and installation of a shade structure. Staff has met with the Glenview Titans Fastpitch Association to discuss the options for shade at Swenson Park to cover the four players' benches with a shingled roof structure. It was suggested by Commissioner Kuhn to have either a netting attached or fascia board to block the lower sun later in the evening.

3. Committee Recommendations:

Committee recommends approving the proposal from Wiss, Janney, Elstner Associates, Inc. for engineering services for the Sleepy Hollow Bridge Replacement project in the amount of \$34,000.

4. Project Updates:

a. Cunliff Park Stormwater Project

Staff updated the Committee on the progress of the Cunliff Park Stormwater Project. The Village of Glenview's goal is to get as much earth work done now and the pump station foundation installed before the winter. The fieldhouse will be renovated by our staff this winter. Our playground manufacturer will preserve the pricing and hold the equipment until the area is ready for installation.

b. Indian Trail Fieldhouse Renovation

Staff updated the Committee on the progress of the Indian Trail Fieldhouse renovation with the anticipated completion by the end of October.

c. Flick Park Soccer Field Renovation

Staff updated the Committee on the progress of the Flick Park Soccer Field Renovation indicating drainage has been installed and sod has been laid. The weekend of October 11, all the fields will be used by AYSO. Staff will continue to maintain the fields as needed.

A goal in the Strategic Plan is to update the Master Plan for Gallery Park. Fine tune it and evaluate the irrigation of the fields, determine if tapping into village water long term is the best thing and perhaps having an expert come in and look at the well. Now that Gallery Park is 15 years old, pathways need to be updated and replaced and a broad overview of the park done to see what needs to be addressed as the infrastructure is getting stressed.

d. 2320 Glenview Road Building

Staff updated the Committee on the renovation progress with completion expected at the end of October. Staff will consider a sign similar to the type that is used throughout the district identifying the building and including the name Swain Nelson. A small open house for Board members and staff will be scheduled when complete.

Commissioner Kuhn would like to see the bricks and copula from the original building used in a patio or plaza area.

e. Techny Trail Bike Path

Staff indicated the Techny Trail Bike Path project is nearing completion. The last leg will go from West North Park off Wesley Street and cross Willow Road to tie into Techny Basin. Staff will mention their concerns of bikes crossing Willow Road safely to the Village.

Chuck Balling left the meeting at 10:25 a.m.

5. Other Business

None

@Adjourned to Executive Session

Commissioner Kuhn moved seconded by Commissioner Tosh to move to Executive Session pursuant to 5 ILCS 120/2 et seq. Land Acquisition/Lease (c5 & c6) at 10:28 a.m. Roll Call Vote: Ayes, Tosh, Kuhn, Warnstedt. Nays: None. Motion Carried.

Commissioner Kuhn moved seconded by Commissioner Tosh to adjourn the Executive Session and move back into Open Session at 10:45 a.m. Roll Call Vote: Ayes: Kuhn, Tosh, Warnstedt. Nays: None. Motion Carried.

6. Adjourn

Commissioner Kuhn moved seconded by Commissioner Tosh to adjourn the Open Session at 10: 46 a.m. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Mary Jean Coulson
Board President

Charles T. Balling
Board Secretary

Approved this 23rd day of October 2014