



**Glenview Park District
Regular Park Board Meeting
February 26, 2015**

HIGHLIGHTS

The Board of Park Commissioners...

- Approved the January 8, 2015 Administrative Operations Committee of the Whole meeting minutes.
- Approved the January 15, 2015 Regular Board meeting minutes.
- Approved the January 21, 2015 Finance Committee meeting minutes.
- Approved the January 28 and January 29, 2015 Administrative Operations Committee of the Whole meeting minutes.
- Approved the February 4, 2015 Administrative Operations Committee of the Whole meeting minutes.
- Approved the February 6, 2015 Administrative Operations Committee meeting minutes.
- Approved, and the February 16, 2015 Recreation, Museum & Swimming Pools Committee meeting minutes.
- Approved the Weekley Homes Donation Pledge Agreement that transfers approximately 7.93 acres adjacent to The Grove to the Glenview Park District. This donation will more than satisfy the Village of Glenview's developer impact (land in lieu of fees) and tree removal ("Vegetation") mitigation standards. This additional land will bring the total acreage at The Grove to 143 acres. The land provides a critical buffer and will maintain environmentally sensitive property between the properties that will remain open space into perpetuity.
- Approved Payroll and Accounts Payable for the month of January, 2015 in the amount of \$1,975,515.63.
Approved the following five Abatement Ordinances that are administrative filings so that taxes are not levied to pay for these bonds:
- Approved Ordinance 2015-01 abating the tax hereto levied for the year 2014 to pay the Principal of and the interest on \$4,960,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2009A, of the Glenview Park District, Cook County, Illinois.
- Approved Ordinance 2015-02 abating the tax hereto levied for the year 2014 to pay the Principal of and the interest on \$3,940,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2011A, of the Glenview Park District, Cook County, Illinois.
- Approved Ordinance 2015-03 abating the tax hereto levied for the year 2014 to pay the Principal of and the interest on \$4,100,000 General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2012B, of the Glenview Park District, Cook County, Illinois.

- Approved Ordinance 2015–04 abating the tax hereto levied for the year 2014 to pay the Principal of and the interest on \$5,635,000 General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2013B, of the Glenview Park District, Cook County, Illinois.
- Approved Resolution 2015–05 Designating Purposes and Distribution of Replacement Tax Funds for the Year 2015/2016. This is a housekeeping item.
- Approved Ordinance 2015–06 abating a portion of the tax heretofore levied for the year 2014 to pay debt service on General Obligation Park Bonds Series 2012C, and General Obligation Park Refunding Bonds Series 2014A, of the Glenview Park District, Cook County, Illinois.
- Approved updates to Policy 1.65: Inspection of Public Records. This policy has been updated to reflect changes to the Freedom of Information Act and to include some additional sections of the Freedom of Information Act in the policy which are pertinent to district operations.
- Approved Policy 8.80: Drone Use. This is a new policy to govern the use of the Park District's drone on park property. Since drone use is a relatively new issue and there are many different types and uses of drones, there is limited guidance and regulation available at this time from the FAA or other sources. We have used FAA Advisory Circular 91-57 on Model Aircraft as the basis for the use limitations.
- Accepted the Administrative Operations Committee recommendation to approve the part-time pay ranges for 2014/2015. The purpose of the changes is to continue to better align positions internally, reduce the number of pay ranges where appropriate and remain competitive in the market. The only changes are in the aquatics area.
- Accepted the Administrative Operations Committee recommendation to approve the full-time pay ranges for 2014/2015. A 2.2% adjustment to the salary ranges was made based on the Employment Cost Index (ECI).
- Accepted the Administrative Operations Committee recommendation to approve the full-time merit increase pool. Staff conducted informal research of comparable agencies including other park districts, local government jurisdictions and information provided by reliable compensation consulting firms which led us to conclude that a 2015 merit increase budget of \$179,500 (equivalent to 3% of salaries) would be appropriate. The District does not give cost of living increases or other across the board increases to employees.
- Accepted the Park & Facility Services/Environmental Committee recommendation to accept the lowest responsible bid from Elanar Construction Co., of Chicago, IL, in the amount of \$139,934 for the Cunliff Park playground installation.
- Accepted the Park & Facility Services/Environmental Committee recommendation to accept the bid for the 2015 Tennis and Basketball Court projects from 10-S Court Solutions, of Lake Forest, IL, in the amount of \$24,430 for the Base Bid work and Alternates 6a-6c and to accept the bid from First Impression, Inc., Franklin Park, IL in the amount of \$105,847.80 for Alternates #1-5. The alternate work was chosen by low bidder, except where it was part of an entire project.
- Accepted the Park & Facility Services/Environmental Committee recommendation to accept the lowest responsible bid from Classic Fence, of Oswego, IL in the amount of \$89,176 for

the replacement of the Westbrook Backstop.

- Accepted the Park & Facility Services/Environmental Committee recommendation to accept the lowest responsible bid from Waste Management, of Batavia, IL in the amount of \$114,780 for the base bid items and alternates 1-4 for waste disposal and recycling services for fiscal year 2015/2016.
- Accepted the Park & Facility Services/Environmental Committee recommendation to accept the lowest responsible bid from Subsurface Underground Construction Inc., of Elgin, IL in the amount of \$85,150 for improvements to the storm sewer at Flick Park.
- Approved the proposal from Stantec for the Glenview Ice Center renovation in the amount of \$28,000 for conceptual planning of locker rooms, public restrooms, lobby updates and domestic water. The 2015-18 Glenview Park District Strategic Plan includes looking at the planning and managing of the Glenview Ice Center project to remodel and improve the existing locker rooms, public restrooms and lobby as well as replacing existing “original” domestic water lines (with the exception of those already replaced during the 2008 ice skid and ice floors renovation) and to potentially add two more locker rooms.
- Accepted an Administrative Operations Committee of the Whole recommendation to approve the employment agreement between the Glenview Park District and Michael D. McCarty for the Executive Director Position. Michael McCarty comes to Glenview from his position of Director of Parks and Recreation for the City of Fairfax, Va. During his nine year tenure, Fairfax was awarded the National Gold Medal for Excellence in Parks and Recreation. Prior to his role at Fairfax, he served as the Executive Director of Parks and Recreation for Longmeadow, MA.
- Accepted a Finance Committee recommendation to approve Lauterbach and Amen LLP, Warrenville, IL as Auditors for Fiscal Years: 2014/2015, 2015/2016, 2016/2017.
- Approved Amber Mechanical Contractors, Inc., Alsip, IL, for the base bid dehumidification work and air quality improvement work at Splash Landings in the amount of \$519,000. The project will include the dehumidification unit replacement, ductwork modifications within the indoor pool and surface level exhaust to improve the air quality as well as help with the removal of chloramines and better climate control within the facility.
- Approved the Executive Session meeting minutes from the January 8, 2015 Administrative Operations Committee of the Whole Executive Session.
- Approved the Executive Session meeting minutes from the January 15, 2015 Executive Session Board Meeting.
- Approved the Executive Session meeting minutes from the January 28 and January 29, 2015 Administrative Operations Committee of the Whole Executive Session.
- Approved the Executive Session meeting minutes from the February 4, 2015 Administrative Operations Committee of the Whole Executive Session.
- Presented the 2014 Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to Lee Remen for his hard work and dedication as Regional Commissioner of the American Youth Soccer Association (AYSO) Glenview program. Lee is a leader who is actively involved in the promotion of the sport of soccer for young players in Glenview and the surrounding area. His volunteer efforts and service to

both the players and the organization are a true testament to Lee's character and leadership abilities. He worked with District staff to make significant improvements to the soccer fields at Flick Park through a \$500,000 project which was funded by Glenview AYSO Region 362. This project greatly improved the playing fields for the youth in the soccer program. (See attached comments from Board President MJ Coulson).

- Presented the 2014 Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to Mike Sullivan for going above and beyond the call of duty in his service to the Glenview Park District. Mike first began working for the Glenview Park District in May of 1985 and throughout his career has been instrumental in the success of many District events. He brought the Story "Book" Walk project to life at Little Bear Garden. As a dedicated and passionate employee, Mike continually supports the mission and vision of the agency by helping out the many Glenview service organizations such as Glenview Youth Services and the Glenview Chamber of Commerce. Mike has also shown unwavering dedication during major storms and other extreme weather conditions and you can always count on Mike and the Park & Facility Services team to be there to help. Mike's passion for continually reinventing and improving our community-wide special events has made the Glenview Park District a better organization and for this, we recognize and celebrate his efforts. (See attached comments from Board President MJ Coulson).

- * The next regular Park Board meeting will be held at 7:00 p.m., Thursday, March 26, 2015. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome to attend the Park Board meetings. If special needs are required to attend, please call the Park District Office: 847-657-3215.

**Presentation of
2014 Community Service Award to
Lee Remen**

The Glenview Park Board of Commissioners is pleased to award Lee Remen with the 2014 Community Service Award. Lee's name has been synonymous with the Glenview American Youth Soccer Organization in recent years. He has always been a leader actively involved in the promotion of this sport for young soccer players in Glenview and the surrounding area.

Lee serves as the Regional Commissioner of the American Youth Soccer Organization Region 362 and has remained dedicated and committed to this Glenview organization. His volunteer efforts and service to both the players and the organization are a true testament to Lee's character and leadership abilities.

During the last two years, Lee worked with District staff to make significant improvements to the soccer fields at Flick Park. This \$500,000 project, which was funded by Glenview AYSO Region 362, included grading, drainage, irrigation and large roll athletic sod. This project greatly improved the playing fields for the youth enrolled in the AYSO soccer program.

The Park District and Board would like to express its deep appreciation for the leadership Lee has and continues to demonstrate in the American Youth Soccer Organization. His efforts have strengthened an already solid relationship which is critical in ensuring the delivery of a quality recreational and instructional soccer program to the community.

So, it is my pleasure, on behalf of the Glenview Park District Board, the Illinois Association of Park Districts, and the Illinois Park and Recreation Association to recognize Lee Remen and to present him with the 2014 Community Service Award.

**Presentation of
2014 IAPD/IPRA Community Service Award to
Mike Sullivan**

The Glenview Park Board of Commissioners is pleased to award Mike Sullivan with the 2014 Community Service Award for going above and beyond the call of duty in his service to the Glenview Park District. Mike first began working for the Glenview Park District in May of 1985 as the Landscape Crew Chief in the Park Services Department. During that time, Mike demonstrated that he was a hard worker and an out of the box thinker, always coming up with innovative ideas to improve the District's parks and programs. In May of 1991, Mike was promoted to the position of Park Supervisor.

Throughout Mike's career, he has been instrumental in the success of many District events such as the Princess Ball, Kite Day, Spooktacular, Pumpkin Smash N Bash, Stars Under the Stars Overnight Campout, Sprint Triathlon, and the July 4th parade and fireworks. Mike also brought the Story Walk project to life at Little Bear Garden. It was also Mike's idea to decorate the Jackman Bear in a Chicago Blackhawks jersey and helmet during the 2010 and 2013 Stanley Cup Championships.

As a dedicated and passionate employee, Mike continually supports the mission and vision of the agency by helping out the many Glenview service organizations such as Glenview Youth Services or the Glenview Chamber of Commerce.

Mike has also shown unwavering dedication during major storms and other extreme weather conditions. Whether it is a 100 year rain event, driving sleet, or blizzard condition snow....you can always count on Mike and the Park & Facility Services team to be there to help.

Mike's career in public service is a great example of how our employees have a positive and lasting impact on the community and the residents that we serve. Mike's passion for continually reinventing and improving our community-wide special events has made the Glenview Park District a better organization and for this, we recognize and celebrate his efforts.

So, it is my pleasure, on behalf of the Glenview Park District Board, the Illinois Association of Park Districts, and the Illinois Park and Recreation Association to present Mike Sullivan with the 2014 IAPD/IPRA Community Service Award.