



**Glenview Park District
Regular Park Board Meeting
December 15, 2016**

HIGHLIGHTS

The Board of Park Commissioners...

- Held a public meeting to receive public comments on the proposal to sell not to exceed \$1,150,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses.
- Accepted the November 9, 2016 Recreation & Swimming Pools Committee meeting minutes.
- Accepted the November 10, 2016 Special Revenue Facilities Committee meeting minutes.
- Approved the November 17, 2016 Regular Board meeting minutes.
- Accepted the December 1, 2016 Special Revenue Facilities Committee meeting minutes.
- Accepted the December 5, 2016 Administrative Operations/Marketing Committee meeting minutes.
- Accepted the December 6, 2016 Finance Committee meeting minutes.
- Approved Payroll and Accounts Payable for the month of November, 2016 in the amount of \$2,311,387.60.
- Accepted the Special Revenue Facilities Committee recommendation to approve the 2017-18 Glenview Prairie Club Platform Tennis Annual Recommendations. The changes reflect a market increase in memberships for adults and juniors with pricing models for a four court or a six court facility.
- Accepted a Staff recommendation to approve the 2017-18 Sports Field Rentals and Outdoor Services Annual Recommendations. The changes are minor and include date changes, rates to rent the sand volleyball courts at Flick and Johns Parks, and some verbiage changes to better reflect current practices. Also, there are new rates for affiliate groups who wish to run camps or clinics on District fields for a profit.
- Accepted the Special Revenue Facilities Committee recommendation to approve the agreement between the Glenview Park District and Kemper Sports Management extending food and beverage management of the Café operations. The agreement extends the terms of the original contract an additional two years with a new expiration date of January 31, 2019.

- Accepted a Staff recommendation to approve the Wagner Farm Livestock Shed Addition Bid from Efraim Carlson, Libertyville, IL in the amount of \$114,800. The District opened bids for the Wagner Farm livestock shed addition on November 22, 2016 and six bids were received.
- Accepted a Staff recommendation to approve the Wagner Farm Site Signage Proposals from H.M. Witt and Co, Chicago, IL, in the amount of \$40,985. The District received two proposals that were opened on November 15, 2016. The funding source for this project is the Wagner Farm operations budget.
- Accepted a Staff recommendation to approve an agreement with Melrose Pyrotechnics to provide the fireworks at the Twilight Show in 2017-2019 for the amount of \$32,000 annually.
- Accepted a Staff recommendation to appoint Kevin Christell to the July 4th Fundraising Committee. Kevin is a 30-year resident of Glenview and has served in a variety of service organizations and will be a nice addition to the committee.
- Accepted a Staff recommendation to approve a grant to replace the lighting in the gyms at Park Center through a Department of Commerce and Economic Opportunity (DCEO) Grant in the amount of \$21,757, and to approve the expenditure of \$29,010 for installation of the lights through Dominion Lighting. The total District cost for this project after receiving the grant check is \$7,253.
- Accepted an Administrative Operations/Marketing Committee recommendation to approve Ordinance No. 2016-16: An Ordinance Establishing a Travel Reimbursement Policy in Accordance with The Local Government Travel Expense Control Act (Public Act 099-0604). Included in the Ordinance are revisions to existing Park District Policy 9.30 as Exhibit A and a travel expense reimbursement form as Attachment 1. The Act becomes effective on January 1, 2017. Under the Act, all travel, meal, and lodging expenses of any board member may only be approved by the public body after submission of the required documentation and approval by a roll call vote at an open meeting. Expenses of employees or officers that are not board members would also require approval by a roll call vote at an open meeting if they exceed the maximum allowed under the policy.
- Accepted an Administrative Operations/Marketing Committee recommendation to approve revised Travel Policy No. 9.30 and the Travel Expense Reimbursement form.
- Approved Resolution 2016–17 Designating Purposes and Distribution of Replacement Tax Funds for the Year 2017/2018.
- Approved Ordinance 2016–18: Liquidation of Personal Property. This is a house keeping item to sell unneeded Park District equipment.
- Accepted an Administrative Operations/Marketing Committee recommendation to approve the supplemental sponsorship contract with Caravel Marketing for \$49,200 plus 10% commission on incremental or new sponsorship revenue for the term of the sponsorship contract not to exceed three years. The purpose of this proposal is to help the park district successfully launch the sponsorship program by using Caravel’s experience

and proven sales ability to assist in setting the framework for the program.

- Accepted a Finance Committee recommendation to approve ordinance No. 2016-19: An Ordinance providing for the issue of not to exceed \$3,765,000 General Obligation Park Refunding Bonds (Alternate Revenue Source), Series 2017B, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with the issue of said bonds and authorizing the sale of said bonds to the purchaser thereof. Ordinance 2016-19 is often referred to as a "parameters ordinance" and it provides the authority for the Board President, Vice President, Executive Director or Deputy Director to sign the appropriate refunding documents when the refunding meets a given set of parameters. Key parameters defined in this ordinance include: 1) the amount of the bond will not exceed \$3,765,000; 2) the bonds will be dated not prior to December 15, 2016 and not later than June 15, 2017; 3) the interest coupon rate will not exceed 5%, 4) the savings rate will be greater than 5% (the committee target is 6%).

* The next regular Park Board meeting will be held at 7:00 p.m., Thursday, January 26, 2017. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.

On behalf of the entire Glenview Park Board we wish our Park District patrons, staff and volunteers a safe and happy holiday season!

