



**Glenview Park District
Regular Park Board Meeting
September 24, 2015**

HIGHLIGHTS

The Board of Park Commissioners...

- Approved the August 27, 2015 Regular Board meeting minutes.
- Accepted the September 11, 2015 Administrative Operations Committee meeting minutes.
- Accepted and presented a Proclamation to recognize long-time Friends of Wagner Farm Board member Paul Spanier for his dedication and service to Wagner Farm and the Glenview Park District. Paul is one of the founding directors of Friends of Wagner Farm, the official citizen support group of Historic Wagner Farm. Paul is now stepping down from the board but during his tenure, Paul actively contributed to many projects including the construction of the Heritage Center and the development and funding of Wagner Farm's educational outreach and school-trip grant program.
- Approved Payroll and Accounts Payable for the month of August, 2015 in the amount of \$2,370,827.01.
- Approved an Administrative Operations Committee recommendation to approve revised Personnel Guidelines/Section 5: Education & Training. The revisions implemented an annual limit on tuition assistance to the IRS maximum allowable for taxable fringe benefits (currently \$5,250).
- Approved an Administrative Operations Committee recommendation to approve revised Personnel Guidelines/Section 8: Leaves of Absence. Revisions added new leave policies on school visitation, voting, blood donation, military, domestic or sexual violence to comply with state law. Revisions were also made to the District's emergency leave policy to make it consistent for both hourly and salaried employees and created a policy to formalize the emergency leave donation policy.
- Approved an Administrative Operations Committee recommendation to approve revised Personnel Guidelines/Section 9: Grievances, Discipline & Termination. Revisions were made to the list of possible offenses.
- Accepted a Finance Committee recommendation to accept the 2014-2015 Glenview Park District Comprehensive Annual Financial Report for the year ended April 2015. The auditing firm of Lauterbach and Amen, LLP completed the required audit and no significant issues were identified. The full report of the audit is available for public inspection at The Glenview Park District Administration Building.

- Accepted a Finance Committee recommendation to approve the estimated Tax Levy of not to exceed \$16,549,289. The final tax levy will be approved at the November Park Board meeting.
- Accepted a staff recommendation to accept the lowest responsible bid from Russo Power Equipment, Schiller Park, IL, in the amount of \$83,992.00 for a compact articulated loader. This is a multi-use piece of equipment that can be fitted with various attachments. The loader can be used for many jobs including snowplowing, loading and lifting materials and excavating. Bids for this project were opened on Thursday, September 17, 2015. Two bids were received with Russo Power Equipment being the lowest responsible bidder.
- Approved the Executive Session meeting minutes from the August 27, 2015 Executive Session Board Meeting.
- * The next regular Park Board meeting will be held at 7:00 p.m., Thursday, October 22, 2015. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.