



**Glenview Park District
Regular Park Board Meeting
September 22, 2016**

HIGHLIGHTS

The Board of Park Commissioners...

- Accepted the August 11, 2016 Park & Facility Services/Environmental Committee meeting minutes.
- Accepted the August 17, 2016 Special Revenue Facilities Committee meeting minutes.
- Accepted the August 25, 2016 Museums & Historical Preservation Committee meeting minutes.
- Approved the August 25, 2016 Budget & Appropriations Public Hearing meeting minutes.
- Approved the August 25, 2016 Regular Board meeting minutes.
- Accepted the September 13, 2016 Finance Committee meeting minutes.
- Acknowledged the upcoming retirement of Park District Attorney Sam Witwer, Jr. effective January 27, 2017. During his 35 years of distinguished service, Sam has been the key person for providing counsel to the District on a wide range of legal issues and has been instrumental in many of the land negotiations and Intergovernmental Agreements that have made the Glenview Park District what it is today. Sam's love of the community and the Glenview Park District has been evident throughout his career and he will be sorely missed.
- Approved Payroll and Accounts Payable for the month of August, 2016 in the amount of \$2,710,797.13.
- Approved Ordinance 2016-12: An Omnibus and Composite Ordinance to Annex Certain Territories to the Glenview Park District. Per Section 3-10 of the Park Code, this Ordinance will annex five (5) parcels into the District which have all been annexed by the Village.
- Accepted a Special Revenue Facilities Committee recommendation to approve an agreement with Williams Architects, Itasca, Illinois for Phase 1 of the design/engineering and consulting services for the Glenview Ice Center project in the amount of \$85,000 per to form and Attorney review. The Glenview Park District solicited a Request for Proposals for consulting services related to a possible

renovation to the Glenview Ice Center. Four proposals were submitted and three firms were interviewed. Williams' proposal and presentation demonstrated foresight to the scope of the project and included potential facility options based on the proposed locations. The proposed agreement covers Phase 1 the Needs Analysis and Feasibility Study: needs assessment, site analysis, facility study, and cost and constructability analysis for the Glenview Ice Center design/engineering and consulting services.

- Accepted a Park & Facility Services/Environmental Committee recommendation to approve the proposal and subsequent contract from Hitchcock Design Group, Naperville, IL in the amount of \$172,400.00 for the Comprehensive Master Plan per Attorney review. This fall, the Park District will embark on a comprehensive master plan which will be a road map for the District to follow and will help guide its efforts in the area of Parks and Recreation. The main purpose of the master plan is to ensure that we are meeting the needs of our residents and that we are set up for success in the future. Hitchcock Design Group recently completed Comprehensive Master Plans for the Northfield Park District as well as the Northbrook Park District.
- Accepted a Park & Facility Services/Environmental Committee recommendation to approve the bid from Allstar Asphalt, Wheeling, IL in the amount of \$55,405 for the 2016 Asphalt & Concrete Sidewalk Projects. Four bids for asphalt and concrete work were received on September 1st and Allstar Asphalt of Wheeling, IL was the low bidder. Allstar Asphalt has completed projects for the District in the past, and they have done great work.
- Accepted a staff recommendation to approve the Park Center HVAC project bid from Monaco Mechanical, Inc., Lisle, IL in the amount of \$379,800. The District opened bids for the project on August 31 and received eight bids. This project will allow the District to stay on track with the HVAC Replacement Plan for the remaining 12 units over the next several years.
- Accepted a staff recommendation to approve changes to the Glenview Titan Aquatic Club (GTAC) Bylaws. This past summer the GTAC Parent Support Group and staff convened to update the bylaws to reflect current practices.
- Accepted a Park & Facility Services/Environmental Committee recommendation to approve the School District 37 Lease Agreement Renewal. The school site that the lease refers to is Avoca West School. The lease agreement would run for a period of 10 years, or until terminated or further renewed. The Park District currently completes inspections on all school playgrounds and will now furnish the reports to each School District.
- Accepted a Museums & Historical Preservation Committee recommendation to approve Resolution 2016-13: Naval Air Station Glenview Museum. The Resolution states that the Hanger One Foundation (HOF) will raise the funds needed for a feasibility study for the proposed museum and that the District will commence with the study once the funds have been raised. Following a successful feasibility study, the Park District will enter into an agreement with HOF under which the District would construct and operate a museum provided that HOF secured donations and/or pledges

sufficient to pay for the entire design, engineering, construction, furnishing, equipment and at least the first twenty years' operational costs.

- Accepted a Finance Committee recommendation to accept the Glenview Park District Comprehensive Annual Financial Report for the year ended April 2016. The auditing firm of Lauterbach and Amen, LLP completed the required audit and no significant deficiencies were identified. The full report of the audit is available for public inspection at The Glenview Park District Administration Building.
- Accepted a Finance Committee recommendation to approve the estimated Tax Levy of \$16,794,035. The final tax levy will be approved at the November Park Board meeting.
- * The next regular Park Board meeting will be held at 7:00 p.m., Thursday, October 27, 2016. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.