



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
November 19, 2015

1. Roll Call

President William Casey called the meeting to order at 7:02 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Charles J. Kuhn, Robert J. Patton, Daniel B. Peterson

Commissioners absent: David S. Tosh

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Michael McCarty, Superintendent of Park and Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Superintendent of Leisure Services Elsa Fischer, Manager of Business Services Nicole Hopkins and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: Superintendent of Administrative Operations Barbara Cremin

2. A Moment of Silence was observed

3. Meeting Minutes

a. - g.

@ Approved the October 14, 2015 Special Revenue Facilities Committee minutes; October 14, 2015 Recreation, Museum & Swimming Pools Committee minutes; October 14, 2015 Recreation, Museum & Swimming Pools Committee of the Whole minutes; October 22, 2015 Regular Board meeting minutes; October 29, 2015 Park Board Retreat meeting minutes; November 11, 2015 Administrative Operations Committee minutes, and the November 12, 2015 Park And Facility Services/Environmental Committee minutes.

Commissioner Katsamakias moved seconded by Commissioner Peterson to approve the October 14, 2015 Special Revenue Facilities Committee minutes; October 14, 2015 Recreation, Museum & Swimming Pools Committee minutes; October 14, 2015 Recreation, Museum & Swimming Pools Committee of the Whole minutes: October 22, 2015 Regular Board meeting minutes; October 29, 2015 Park Board Retreat meeting minutes; November 11, 2015 Administrative Operations Committee minutes, and the November 12, 2015 Park And Facility Services/Environmental Committee minutes. Roll Call Vote: Ayes: Dillon, Katsamakias, Kuhn, Patton, Peterson, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

President Casey went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Commissioner Katsamakakis asked if the Glenview Park Golf Course budget took into account the close down for the major renovations. Treasurer Moore noted it did and the budget was based on the course opening in July 2015. He also noted that the course is doing very well since its grand re-opening.

c. Attorney

No Report

d. Secretary/Executive Director

i) Overview of Legal Symposium

Director Mike McCarty along with Attorney Sam Witwer and staff members Jim Warnstedt and Laila Bashia attended the IAPD Legal Symposium on Thursday, October 29 in Oak Brook. Mike commented that the symposium was full of useful information and updates on legal issues related to employment and labor laws; liabilities with parades and festivals; changes to wage and hour regulations; the Open Meetings Act and FOIA (Freedom of Information Act). He noted some of the information addressed in the sessions was incorporated into the updated Personnel Guidelines that the Board will consider at tonight's meeting. Mike was impressed with the Symposium which gave lots of details in a condensed format. He brought the Symposium information binder to share with the Commissioners.

Mike gave a brief update on Superintendent Barb Cremin, who has been on medical leave. He noted Barb is doing great and is now at home convalescing. We all wish her a speedy recovery and look forward to her return. Mike also noted that both golf courses are in the process of completing their seasonal close down with a target date of November 25. The Glenview Park Golf Course will be open to cross country skiing as weather permits.

5. Matters from the Public

None

6. @Approval of Accounts Payable

Commissioner Kuhn moved seconded by Commissioner Peterson to approve payroll and accounts payable for the month of October, 2015 in the amount of \$3,046,364.67. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Patton, Peterson, Dillon, Casey. Nays: None. Motion Carried.

7. @Approval of Consent Agenda Items

President Casey asked if anyone would like an item removed from the Consent Agenda for further discussion. Commissioner Peterson asked that agenda item 7b: the 2016-17 Grove Annual Recommendations and agenda item 7c: the 2016-17 Air Station Prairie Annual Recommendations be removed.

President Casey then asked for a motion to approve the Consent Agenda minus 7b & 7c.

Commissioner Katsamakidis moved seconded by Commissioner Patton to approve the Consent Agenda items minus 7b and 7c. Roll Call Vote: Ayes: Kuhn, Patton, Peterson, Dillon, Katsamakidis, Casey. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Wagner Farm Annual Recommendations.**
There are very few changes to the annual recommendations for Wagner Farm. Dates for special events have been revised and staff is adding a new event, Veterinarian for a Day on May 14. There is a new, reduced fee for Park District Preschool and Day Camp trips.
- b. **2016-17 Grove Annual Recommendations** (This item was removed from the Consent Agenda for further review)
- c. **2016-17 Air Station Prairie Annual Recommendations** (This item was removed from the Consent Agenda for further review)
- d. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Schram Museum Annual Recommendations**
There are very few changes to the Annual Operating Recommendations.
- e. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Park Facility Operations Annual Recommendations**
Only minor changes have been made to the annual recommendations. The increase in the refundable damage deposit is based on some recent damage caused by groups that exceeded the \$500 deposit.
- f. **Accepted an Administrative Operations Committee recommendation to approve the revisions to Section 7 and 11 of the Personnel Guidelines**
- g. **Accepted a Park and Facility Services/Environmental Committee recommendation to approve the ILT Vignocchi, Inc. 5 year contract extension for landscape services at Gallery Park**
- h. **Accepted a Park and Facility Services/Environmental Committee recommendation to approve the Tallgrass Restoration, LLC 5 year contract extension for natural areas maintenance services at Gallery Park**

7. Discussion on Consent Agenda items 7.b. and 7.c.

Director McCarty remarked that the proposed 2016-17 Grove Annual Recommendations (7.b.) and proposed 2016-17 Air Station Prairie Annual Recommendations (7.c.) will be further reviewed and updated by staff and the Recreation, Museum & Swimming Pools Committee to address some of the concerns Commissioner Peterson raised regarding individual vs. business rentals as well as to redefine some other definitions. Both Annual

Recommendations will be brought back for the full Board to consider at the December Board meeting.

8. Committees Reports and Recommendations

a. Administrative Operations

i) Committee Update

Committee Chair Patton noted the Committee business was approved on the Consent Agenda tonight.

b. Finance

i) Approved Tax Levy Ordinance 2015-20 for \$16,549,289

Committee Chair Peterson noted the Tax Levy has been discussed at both the September and October Finance Committees. He reported that the Finance Committee is recommending a Tax Levy of \$16,396,696. This Tax Levy provides an additional \$108,362 of funding for the operating funds as compared to last year. This is offset by a reduction of \$108,362 in Special Recreation and Bond and Interest levies for a net effect of a 0% increase. The levy also includes potential tax revenue of \$541,022 which would be sufficient to capture \$100 M of new EAV to the tax rolls if new construction develops.

Commissioner Peterson moved to accept the Finance Committee recommendation to approve Tax Levy Ordinance 2015-20 of \$16,396,696.

Commissioner Katsamakakis moved, seconded by Commissioner Dillon to amend the original motion on the floor as follows: To approve a Tax Levy Ordinance of \$16,549,289 which is an overall increase of .96% (exclusive of new growth) and exceeds the CPI. Roll Call Vote: Ayes: Patton, Dillon, Katsamakakis, Casey. Nays: Peterson, Kuhn. The Amended Motion carried and will proceed to a vote.

Commissioner Dillon moved seconded by Commissioner Katsamakakis to approve Tax Levy Ordinance No. 2015-20 of \$16,549,289 which is an overall increase of .96%, (exclusive of new growth) and exceeds the CPI. Roll Call Vote: Ayes: Patton, Dillon, Katsamakakis, Casey. Nays: Peterson, Kuhn. Motion Carried.

The following was discussed by the Board before voting if the amended motion should be considered:

Commissioner Katsamakakis read the staff recommendation that she based her amended motion on: In this option, the overall operating funds would receive the .8% increase, (exclusive of new growth) based on the CPI to help offset the effects of inflation and to maintain the property tax extension base used for future year's calculation for the tax cap. This option would also levy for the District's full cost of its share for NSSRA services and capital, which exceeds the CPI. The NSSRA Member Agency contribution rate is projected at 1.5%. With this levy, more funds would be available in the reserves for ADA improvement identified in the ADA audit. The total levy would be \$16,549,289.

Commissioner Peterson clarified that the CPI was 0.8% which is the most the corporate fund could be increased. Commissioner Peterson would not like to see the

levy increased because he feels the Board is already capturing the new growth in the capped funds and positioning the district for the future. Expenses are covered for the upcoming year, and the increase would only increase a fund for possible future expenses that are not needed now. The district has come in under budget the last two years. Commissioner Peterson would rather leave the money with the tax payers until it is needed.

In response to Commissioner Dillon's question on whether we would be putting constraints on the Bond and Interest Fund or Special Recreation Fund which are the two funds that would get the increase, Commissioner Peterson's answer was no. He clarified that the Bond and Interest fund is levied by the Cook County Clerk, not the Park District, and he doesn't want to collect money now from the taxpayers to pay for Bond interest that will not be due until 2018. Also, the Special Recreation Fund is uncapped and not linked to the CPI so we could always increase it if needed.

Commissioner Kuhn noted that most taxing bodies have additional revenue streams other than taxes; however, they usually choose to raise taxes. He feels staff can raise the additional revenue in fees and a tax increase is not needed.

Commissioner Patton was happy that for the last 4 years the Board kept the tax rate flat. However, this year he agrees with the staff recommendation to increase the levy.

President Casey feels the entire state will most likely be under a tax freeze for the next 2 years and feels the \$12.00 increase per \$500,000 home will not be a burden. He noted district rates will probably need to be raised due to many impacts, i.e., to retain a quality workforce in a good job market and the Affordable Care Act. He would not want to miss the opportunity to capture the increase. He also noted that Commissioner Tosh, who was absent from tonight's meeting, expressed to him his approval for the increased levy.

- ii) Approved Ordinance 2015-21 reducing the Corporate Fund in the 2015 Real Estate Tax Levy for 2016 tax receipts if necessary under the Property Tax Extension Limitation Law

Commissioner Peterson moved to accept the Finance Committee recommendation to approve PTELL Ordinance 2015-21 reducing the Corporate Fund in the 2015 Real Estate Tax Levy for 2016 tax receipts if necessary under the Property Tax Extension Limitation Law. Roll Call Vote: Ayes: Peterson, Dillon, Katsamakis, Kuhn, Patton, Casey. Nays: None. Motion Carried.

- iii) Approved to issue approximately \$1,135,000 General Obligation Limited Tax Park Bonds, Series 2016A for District-wide capital improvements in January 2016
Committee Chair Peterson explained that this item is authorizing staff and Ehlers, the district's Financial Advisor, to move forward with the process for issuing a bond. The process includes a public hearing that will take place at the start of the December Board meeting. Ehlers will initiate discussions with financial institutions to obtain competitive interest rates.

Commissioner Peterson moved to accept the Finance Committee recommendation to issue approximately \$1,135,000 General Obligation Limited Tax Park Bonds, Series 2016A for District-wide capital improvements in January 2016. Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Patton, Peterson, Casey. Nays: None. Motion Carried.

iv) Committee Update
No Report

c. Park and Facility Services/Environmental

Committee Chair Katsamakakis noted six Commissioners attended the Committee and two of the discussion topics were approved on the Consent Agenda this evening.

i)–iii) Updates

Superintendent Warnstedt commented that the Committee was given an update on the 2015 tree inventory and reforestation plan. They were also briefed on the progress being made on the Park & Facility Services East project and reviewed the budget and construction schedule. Other project updates were given on the Flick Park Arboretum. Staff is working on signage and trellises and are finishing up on the hardscape and plantings. The demo for the Roosevelt Fieldhouse renovation is being worked on and the second of the two backstops are being replaced at Westbrook.

iv) Committee Update
No Report

d. Recreation, Museum & Swimming Pools

i) Summer 2015 Outdoor Pool Review

At the Committee, Staff provided an overview of the 2015 outdoor swim season at Flick & Roosevelt Pools. Despite the cool and wet weather at the start of the season, the Glenview Park District had a successful and most importantly safe outdoor swimming season.

ii) Committee Update
No Report

9. Matters from Commissioners

Commissioner Katsamakakis toured the new Park & Facility Services East building and thought it looked great.

Commissioners Kuhn and Patton wished everyone a Happy Thanksgiving.

Commissioner Dillon commented that he attended the Grove Craft Faire and thought it was very well done and complimented the Grove Heritage Association.

10. Correspondence

None

11. Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Minutes (Sub-section c21), Personnel (c1)

Commissioner Kuhn moved seconded by Commissioner Patton to adjourn to Executive Session pursuant to 5 ILCS 120/2 et seq. at 7:40 p.m. to discuss Minutes (Sub-section c21) and Personnel (c1). Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Patton, Peterson, Casey. Nays: None. Motion Carried.

After a short break, the Executive Session convened at 7:50 p.m.

Commissioner Kuhn moved seconded by Commissioner Peterson to adjourn the executive session and move back into Open Session at 8:36 p.m. Roll Call Vote: Ayes: Kuhn, Patton, Peterson, Dillon, Katsamakakis, Casey. Nays: None. Motion Carried.

12. Action on items that were discussed in Executive Session, if any

None

13. Adjourn

Commissioner Katsamakakis moved seconded by Commissioner Peterson to adjourn the Open Session at 8:37 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

William M. Casey
Board President

Michael D. McCarty
Board Secretary

Approved this 17th day of December, 2015

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