



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
December 17, 2015

1. Roll Call

President William Casey called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Charles J. Kuhn, David S. Tosh.

Commissioners present after the roll was called: Commissioner Robert J. Patton arrived at 7:11 p.m. and Commissioner Daniel B. Peterson arrived at 7:05 p.m.

Commissioners absent: None.

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Michael McCarty, Superintendent of Park and Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

3. Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,135,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto

President Casey opened the public hearing at 7:02 p.m. to receive public comments on the proposal to sell a one year general obligation limited tax park bond in an amount not to exceed \$1,135,000. The intent is to use the bond proceeds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of related expenses.

President Casey explained that the required notice of intent to issue bonds was published in the December 3, 2015 Glenview Announcements and that the bond sale ordinance will be considered for approval at the January 21, 2016 Park Board meeting.

President Casey asked for comments from the Commissioners; there were none. He then asked if there was any oral testimony, public comments or any received written testimony; there were none. The President then asked for a motion to adjourn the public hearing.

Commissioner Katsamakakis moved seconded by Commissioner Tosh to adjourn the public hearing at 7:03 p.m. Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Tosh, Casey. Nays: None. Motion Carried.

4. Meeting Minutes

a. & b.

Approved the November 12, 2015 Recreation, Museum & Swimming Pools Committee minutes and the November 19, 2015 Regular Board meeting minutes.

Commissioner Kuhn moved seconded by Commissioner Dillon to approve the November 12, 2015 Recreation, Museum & Swimming Pools Committee minutes and the November 19, 2015 Regular Board meeting minutes. Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Tosh, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

5. Officers' Reports

a. President

President Casey went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from the Treasurer.

c. Attorney

No Report

d. Secretary/Executive Director

i) Concession Contract at Glenview Park Golf Club

Director Mike McCarty announced that the current contractor for food service at the Glenview Park Golf Club has asked to be released from their agreement. Staff is working to ensure a smooth transition and to bring another contractor onboard. All upcoming party rentals will be honored and the reopening of the course in the spring will not be impacted by the change.

ii) Happy Holidays—Year in Review

Director McCarty noted that this was the last Board meeting for 2015 and what a significant year 2015 turned out to be for the Park District. The district celebrated the retirements of two longtime Commissioners, an Executive Director, and two Superintendents while welcoming a new Executive Director and two new Superintendents. Many projects were realized in 2015 that the Board, staff and entire community can be proud of: Renovation of the Popcorn Wagon at Wagner Farm; completion of the Glenview Park Golf Course and Club House renovation; completion of the Cunliff Park project; renovation of two field houses; the Grove Archives building expansion; the installation of new fitness equipment at Gallery Park; successfully operating the twilight show at a new venue and launching new events like the Grove Craft Beer and Wine Festival. Mike bid the Board, staff and

everyone in the community a happy and safe holiday season and especially a Happy New Year. And concluded with this wish to all: *“May the Force be with You!”*

President Casey, on behalf of the Board complimented staff for all their hard work and dedication throughout the year.

6. Matters from the Public

None

7. Approved Accounts Payable

Commissioner Peterson moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of November, 2015 in the amount of \$2,088,926.50. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Tosh, Dillon, Casey. Nays: None. Motion Carried.

8. Approved Consent Agenda Items

President Casey asked if anyone would like an item removed from the Consent Agenda for further discussion. There were no requests. President Casey then asked for a motion to approve the Consent Agenda.

Commissioner Kuhn moved seconded by Commissioner Tosh to approve the Consent Agenda. Roll Call Vote: Ayes: Kuhn, Peterson, Tosh, Dillon, Katsamakakis, Casey. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Accepted a Special Revenue Facilities Committee recommendation to approve the 2016-17 Tennis Club Annual Recommendations

There was a minimal market increase for prime season court fees and select group lessons.

b. Accepted a Special Revenue Facilities Committee recommendation to approve the 2016-17 Glenview Prairie Club Annual Recommendations

Minor changes include a new flat fee model for Shotgun golf events to mirror the Glenview Prairie Golf Club fee structure. In addition, rental rates have been adjusted, a two hour minimum will be instituted for clubhouse rentals, and fees for additional private event staff and deposit rates have been adjusted.

c. Accepted a Recreation, Museum & Swimming Pools Committee recommendation to approve the 2016-17 Grove Annual Recommendations

Minimal changes include new dates for special events, reduced rates for the Park District preschool and summer camps and some increased rental fees. The type of function was also defined.

d. Accepted a Recreation, Museum & Swimming Pools Committee recommendation to approve the 2016-17 Air Station Prairie Annual Recommendations

There is only one change which reduced the price for the District’s preschool for field trips. The type of function was also defined.

- e. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Park Center Annual Recommendations-Section 1: General Operations**
Only changes made were to the dates for holidays.
- f. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Park Center Annual Recommendations-Section 2: Rental Operations**
Changes included a small \$3 increase in the gym rental rates for Sunday rentals for residents and a small \$5 increase for Sunday rentals for non-residents.
- g. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Park Center Annual Recommendations-Section 3: Health and Fitness Operations**
Membership rates will remain the same for 2016. The Senior 6-month membership will be eliminated. The rate for a new 30-day Group Fitness Pass is \$65 for residents and \$80 for non-residents. There are no increases for Personal Training or Group Exercise.
- h. **Accepted a Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2016-17 Sports Field Rentals and Outdoor Services Annual Recommendations**
Some minor changes for 2016 include new dates for applications; the District will not create new fields for rental purposes; an increase in the per player fee from \$11.50 to \$12.00 and the addition of a \$15 per player fee for any non-traditional season sports. Traditional and non-traditional seasons were also defined.
- i. **Accepted a Special Revenue Facilities Committee recommendation to accept the bid from the lowest responsible bidder, Nadler Golf Car Sales, Aurora, IL, in the amount of \$34,650 for the full service lease of 21 gas powered golf cars for Prairie Club for three (3) years**
Nadler Golf Car Sales successfully met all bid specifications and has an impeccable service record with the district.

Approved the following five Abatement Ordinances that are administrative filings so that taxes are not levied to pay for these bonds:

- j. **Approved Ordinance 2015–22 abating the tax hereto levied for the year 2015 to pay the Principal of and the interest on \$4,960,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2009A, of the Glenview Park District, Cook County, Illinois**
- k. **Approved Ordinance 2015–23 abating the tax hereto levied for the year 2015 to pay the Principal of and the interest on \$3,940,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2011A, of the Glenview Park District, Cook County, Illinois**
- l. **Approved Ordinance 2015–24 abating the tax hereto levied for the year 2015 to pay the Principal of and the interest on \$4,100,000 General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2012B, of the Glenview Park District, Cook County, Illinois**

- m. **Approved Ordinance 2015–25 abating the tax hereto levied for the year 2015 to pay the Principal of and the interest on \$5,635,000 General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2013B, of the Glenview Park District, Cook County, Illinois**
- n. **Approved Ordinance 2015–26 abating a portion of the tax heretofore levied for the year 2015 to pay debt service on General Obligation Park Bonds Series 2004, and General Obligation Park Refunding Bonds Series 2012C, of the Glenview Park District, Cook County, Illinois**
- o. **Approved Resolution 2015–27 Designating Purposes and Distribution of Replacement Tax Funds for the Year 2016/2017**
This is an annual housekeeping item.
- p. **Approved Ordinance 2015–28 Liquidation of Personal Property**
This is a housekeeping item to sell unneeded Park District equipment.
- q. **Approved Glenview Youth Baseball Fall Ball Proposal**
GYB Fall Ball will continue under a set of conditions which include the following:
Define the season for traditional play and non-traditional play; apply a non-traditional season \$15 per player fee; update the Memorandum of Understanding; and continued meetings with GYB representatives.

9. Committees Reports and Recommendations

a. Recreation, Museum & Swimming Pools

i) **Park Center HVAC Replacement Proposal**

Committee Chair Tosh noted the work on the Park Center HVAC replacement and the Splash Landings roof will be done at the same time in order to limit the shut-down time and any further disruptions to our patrons.

ii) **Glenview Youth Soccer Association Request**

Committee Chair Tosh also noted AYSO (American Youth Soccer Organization) would like lights installed at Community Park West where they play all of their soccer games. They have offered to fund \$250,000 towards the project estimated at \$450,000. They have asked to make payments of \$40,000 a year until the amount is paid off. Superintendent Elsa Fischer noted this type of arrangement has been done with other affiliated organizations in the past. She explained that the cost of the project still needs to be determined and go out to bid with the hope that lights will be installed by summer. There will first be a public process to gather input from neighbors of CPW as well as the other Glenview residents. The project will also need to meet any Village or other regulatory processes prior to bidding. Since AYSO exclusively uses the CPW fields, they will have first right of refusal going forward. President Casey noted this is a great partnership opportunity.

iii) **Committee Update**

No Report

b. Special Revenue Facilities

i) Ice Center Repair/Renovations

Committee Chair Kuhn noted staff is working with contractors to determine the renovation needs at the Ice Center. Since the building is 40 years old, the concept of building a new facility was explored by the Committee as were other possible options. Commissioner Peterson noted that these discussions were first steps in the process and very preliminary.

ii) Committee Update

No Report

10. Matters from Commissioners

Commissioner Patton attended the Gingerbread Jubilee at Wagner Farm and thought it was a great success and wonderful opportunity to share with his family. He was happy to see there were two sessions this year for patrons to choose from.

Commissioner Katsamakias noted the great pictures in the Glenview Announcements this week of the Winter Wonderland Train event, which is always a favorite activity for the holidays.

Director McCarty enjoyed the Winter Wonderland Train ride with his family and commended staff for doing a wonderful job on this event. He also recognized Egg Harbor restaurant for accommodating the train riders with a wonderful meal in their stopover in Libertyville. Egg Harbor has been a great partner and has hosted other Park District events at Wagner Farm. Director McCarty also attended the Breakfast with Santa at the Café and commended Golf Director Ron Cassidy and his staff for putting on another wonderful holiday event for families.

All Commissioners expressed their wishes for a safe and happy holiday season and New Year.

President Casey remarked that it is a joy to work together on a project and continues to be impressed by the efforts put forth by both the Board members and staff as they work together. He thanked all and wished everyone a Happy New Year.

President Casey also attended the annual GBS/GBN hockey game and thanked staff for doing a great job in making the event such a fun time for the young people who attended the game.

11. Correspondence

Director McCarty showed a letter and photo book he received in recognition of the Ice Center's five-year participation in the Basic Skills Ice Skating Program. The Park District was shown to have the most participants in the program. Figure Skating Director Dorie Cascio has helped to establish her team as the most recognizable basic skills skating program in the country.

Director McCarty received a letter from the Glenview Chamber of Commerce thanking our staff for all the help they provided for the Chamber's annual Holiday in the Park parade and

tree lighting event. Jim Warnstedt's Park Services crew did a great job in making this well attended event such a great success.

Director McCarty also received an appreciation letter from the Northfield Food Pantry recognizing the Grove Heritage Association and Steve Swanson's team at The Grove for their "Christmas in the Woods" program which provides a special holiday event for those less fortunate families in our community. Director McCarty also acknowledged staffs' recent contribution of \$115.00 along with canned goods to the Northfield Food Pantry. The staff continues to contribute to this great cause many times throughout the year.

12. Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Minutes (Sub-section c21)

No Executive Session was held.

13. Action on items that were discussed in Executive Session, if any

Approved the Executive Session meeting minutes from the November 19, 2015 Executive Session Board Meeting. The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Patton moved seconded by Commissioner Kuhn to approve the Executive Session meeting minutes from the November 19, 2015 Executive Session Board Meeting. Roll Call Vote: Ayes: Patton, Peterson, Tosh, Dillon, Katsamakis, Kuhn, Casey. Nays: None. Motion Carried.

14. Adjourn

Commissioner Katsamakis moved seconded by Commissioner Peterson to adjourn the Open Session at 7:20 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

William M. Casey
Board President

Michael D. McCarty
Board Secretary

Approved this 21st day of January, 2016