



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
March 23, 2017

1. Roll Call

President Daniel B. Peterson called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Charles J. Kuhn, David S. Tosh, Daniel B. Peterson.

Commissioners absent: Robert J. Patton

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Barb Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

2. A Moment of Silence was observed

President Peterson asked that we might reflect upon how we can all continue to make our community better each day.

3. Meeting Minutes

- a. **Accepted the February 2, 2017 Special Revenue Facilities Committee meeting minutes**
- b. **Accepted the February 8, 2017 Recreation & Swimming Pools Committee meeting minutes**
- c. **Accepted the February 8, 2017 Youth Sports Task Force meeting minutes**
- d. **Approved the February 23, 2017 Regular Board meeting minutes as amended**
- e. **Accepted the March 9, 2017 Park & Facility Services/Environmental Committee meeting minutes**

Commissioner Katsamakias moved seconded by Commissioner Casey to accept the February 2, 2017 Special Revenue Facilities Committee meeting minutes; accept the February 8, 2017 Recreation & Swimming Pools Committee meeting minutes; accept the February 8, 2017 Youth Sports Task Force meeting minutes; approve the February 23, 2017 Regular Board meeting minutes as amended, and accept the March 9, 2017 Park & Facility Services/Environmental Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Kuhn, Tosh. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Presentations/Recognitions

- a. **2016 IAPD/IPRA/Glenview Park District Community Service Award to Dr. James Shellard, Assistant Principal of Student Activities at Glenbrook South High School**

Dr. Shellard was unable to attend the Board meeting due to his many commitments at GBS and his busy schedule. So, in order to abide by his request, his award was personally delivered and presented to him. Dr. Shellard was nominated for this award for his ongoing support of the Glenview Park District and especially for his support of The Grove National Historic Landmark and The Grove Heritage Association.

- b. **Presented the 2016 Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to Michele Snyder and The Jennifer Lynn Snyder Teen Heart Foundation**

The Teen Heart Foundation was founded in memory of 17-year-old Jenny Snyder who suffered a Sudden Cardiac Arrest and died while playing soccer at Community Park West in 2008. The Foundation made a monetary contribution to fund the installation and operation of three AED units adjacent to the athletic fields at Community Park West. President Peterson remarked how very honored the district is that Michele Snyder chose the Glenview Park District to receive this very generous and life-saving gift. Ms. Snyder expressed how much this award meant to her. She explained that Jenny was a normal 17 year old when she collapsed on the field from an underlying heart defect. She noted one athlete dies every three days from cardiac arrest. Jenny's Foundation wanted to place AEDs out at the parks to save other lives. She is thankful for the help the Park District provided to make this live saving gift a reality which she believes will be Jenny's legacy.

- c. **Approved Resolution No. 2017-08: Recognizing Deputy Executive Director Barb Cremin on her Retirement, April 14, 2017**

Commissioner Casey moved seconded by Commissioner Tosh to approve Resolution No. 2017-08 recognizing Deputy Executive Director Barb Cremin on her retirement, April 14, 2017. On Voice Vote, all present voted Aye. Motion Unanimously Carried.

The Board thanked Barb for her 19 years of service to the Glenview Park District and community. They presented her with a framed Resolution and the gift of a Park Bench. The Board, staff and others expressed their gratitude to Barb.

Executive Director Mike McCarty remarked how fortunate he was to work with Barb for the last two years. He noted how on a daily basis, Barb would always find ways to make everyone around her better and to lift them up. He said it has been an absolute pleasure to work with Barb and she will be dearly missed by so many.

Barb was thankful for the opportunity to work at the Park District and for all the support of staff and the Board. She reminisced on how former Executive Director Tom Richardson had taken a chance on her when he hired her since she was not from the park district world. She thanked him along with Bob Quill and Cheryl Deom, two former/retired park district Superintendents who she said taught her the park and recreation field and helped her to transition her corporate experience into

her park district role. She thanked everyone who helped to make her successful and just hoped she left the district in a better place than when she started.

Cheryl Deom agreed that Barb taught others how to do their jobs in a more caring manner. For example, Barb always wanted anyone who left the park district, to leave on a high note, which is good advice for others. Cheryl remarked what a dear friend Barb is and that she already has many plans for the two of them.

Bob Quill noted how when Barb interviewed for her job he was unsure of her qualifications. He asked her why she wanted the job and she remarked that she really didn't know why? However, as we all know, she was the right fit and she brought with her, her keen business sense and professionalism. Barb was key to the administration of the many park district successes over the past 20 years. For those accomplishments and for all she has done for the community, Bob believes the Park District should be eternally grateful to have had Barb's guidance for the past 19 years.

Commissioner Bill Casey, who lives across the street from the Park District's Administration building, explained how he would see Barb working late many nights and would sometimes bring her dinner. He noted she is the hardest working person at the district. He also remarked that one of Barb's greatest qualities is how she would answer so many questions from staff and Board members but would never let anyone feel that their question was insignificant. He said he would miss her and congratulated her on her great career.

Commissioner Katsamakakis remarked that Barb is the sweetest and most positive person she knows at the Park District and what a joy she is to be around. She thanked Barb for her patience and incredible upbeat attitude and is in awe of everything Barb has accomplished.

Commissioner Tosh remembers meeting Barb when he first ran for the Board four years ago and how welcoming she was. He noted that Barb will definitely be missed.

Commissioner Kuhn noted he has asked a lot of questions in the past six years and that Barb was the only one that he was not embarrassed to ask, no matter how foolish the question seemed. He thanked her for her patience and expressed how much he will miss her.

Commissioner Dillon thanked Barb for her patience and all the help she has given him.

5. Officers' Reports

a. President

President Peterson explained the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional

information from Treasurer Moore.

c. Secretary/Executive Director

i) **Government Finance Officers Association: Awarded GPD Certificate of Achievement for Excellence in Financial Reporting**
Director McCarty noted that for 10 years in a row the district has been awarded this Certificate of Achievement for Excellence in Financial Reporting. He thanked the Finance Committee Chair, Commissioner Kuhn and committee members, Commissioners Dillon and Patton, Treasurer Bill Moore, Barb Cremin and Nicole Hopkins and all the staff on the finance team for all their efforts in achieving and maintaining this important recognition.

ii) **Smithsonian Museum of Natural History “Objects of Wonder Exhibit”**
Director McCarty noted he and Grove Director Steve Swanson traveled to Washington DC recently to view this exhibit. The exhibit featured 50 artifacts out of the 1.4 million artifacts in the Museum’s collection. Robert Kennicott’s remains and his story were selected based on the significance to the history of the museum and his contributions. He was the only person chosen for the exhibit.

McCarty expressed how amazing it was to see how much Glenview, the Grove and especially Robert Kennicott means to the work and continued research of the Museum. McCarty thanked Steve Swanson who was the one who initiated the connection and relationship with the Museum when he arranged for them to do the autopsy of Kennicott at the Grove in the 90s. He also noted how the CEO, board members, curators, staff and interns really value the relationship that has been formed.

iii) **Glenview Stars Girls Teams: 2017 State Champions**
Director McCarty proudly announced that the U10A and U14A Glenview Stars girls’ teams are 2017 Illinois State Hockey Champions! He noted how fortunate the district is to have such a great Stars program. He also recognized the Glenbrook Girls hockey team who also won their state title.

iv) **Other: Sponsorship Program**
Director McCarty announced the signing of the Park District’s first park partner, Glenview State Bank through the district’s revised sponsorship program. This partnership with GBS will increase sponsorship to 63% over previous contributions. McCarty noted that this is a three-year partnership and the district is happy to be working with one of its best sponsors.

6. Matters from the Public

None

7. Approved Accounts Payable

Commissioner Kuhn moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of February, 2017 in the amount of \$2,218,978.14. Roll Call Vote: Ayes: Katsamakias, Kuhn, Tosh, Casey, Dillon. Nays: None. Motion Carried.

8. **Approved Consent Agenda items**

President Peterson asked if any Commissioner would like any items removed from the Consent Agenda for further discussion. There were no requests.

President Peterson then asked for a motion to approve the Consent Agenda.

Commissioner Katsamakidis moved seconded by Commissioner Casey to approve the Consent Agenda. Roll Call Vote: Ayes: Kuhn, Tosh, Casey, Dillon, Katsamakidis. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted a Park and Facility Services/Environmental Committee recommendation to approve the bid from Hacienda Landscaping, Plainfield, IL in the amount of \$71,748 for the playground installation at Henking School**
Replacement of the Henking School playground is necessary due to the equipment being over 20 years old.

- b. **Accepted the Park & Facility Services/Environmental Committee recommendation to approve the bid from 10-S Court Solutions, Lake Forest, IL in the amount of \$82,463 for the annual maintenance of the basketball and tennis courts**

The scope of work includes crack repair and color coating at the following locations: Cole Park, Crowley Park, Diederich Park, Indian Trail Park, Roosevelt Park, and Willow Park.

- c. **Accepted the Park & Facility Services/Environmental Committee recommendation to approve the bid from ILT Vignocchi, Wauconda, IL in the amount of \$103,761 for the next three years of seasonal landscape maintenance services at several locations throughout the district**

- d. **Accepted the Park & Facility Services/Environmental Committee recommendation to approve the bid from Lucas Landscaping & Design Co., Deerfield, IL in the amount not to exceed \$90,000**

The bid is based on a “per inch” pricing that is dependent on the diameter size of the tree trunk and a “per hour” cost for a pruning crew. The scope of work includes removing dead trees in the parks, The Grove, and Glenview Park Golf Club and pruning/trimming services.

- e. **Accepted the Park & Facility Services/Environmental Committee recommendation to approve the bid from Elanar Construction, Chicago, IL in the amount of \$38,041.50 for the Diederich Park Drainage Project**

The scope of work includes installing a drainage system at Diederich Park to address frequently standing water in the park, as well as drain pipe installation at Flick Park.

- f. **Accepted the Park & Facility Services/Environmental Committee recommendation to approve the bid from Elanar Construction, Chicago, IL in the amount of \$100,840 for the installation of plant material**

This annual project’s scope of work includes installation of trees and shrubs at several parks as part of the Park District’s reforestation efforts to replace trees lost to the Emerald Ash Borer.

- g. **Accepted the Park & Facility Services/Environmental Committee recommendation to approve the bid from Elanar Construction, Chicago, IL in the amount of \$95,740 for the installation of shade shelters at the two softball fields at Swenson Park**

Over the last two years, staff and the Glenview Titan Fastpitch Association have worked together to develop the funding for the necessary shade shelters for players and spectators.

- h. **Approved the Park & Facility Services/Environmental Committee recommendation to approve Glenview Park District Policy 10.40 Coal Tar**
The Coal Tar policy formally bans the use of coal tar asphalt sealers within the Park District. For over five years, the Park District has practiced this ban since scientific studies conducted by the U.S. Geological Survey found health and environmental concerns with the use of sealers containing coal tar. Commissioner Casey noted how significant this policy is in banning coal tar use as a sealant and in our playgrounds.

- i. **Accepted the Recreation & Swimming Pools Committee recommendation to approve the bid from Sharp Sports, Shorewood, IL in the amount of \$26,863.29**
This is an annual apparel bid for district program participants, program staff and facility staff.

- j. **Accepted the Recreation & Swimming Pools Committee recommendation to approve the low bid from First Student of Naperville, IL in the amount of \$73,312.50**
This is an annual bid for bus service for district camp programs and field trips.

9. Committees Reports and Recommendations

a. Finance

- i) Committee Update: Bond Sale Results of Series 2017B General Obligation Park Refunding Bond
Deputy Executive Director Barb Cremin noted the sale of the General Obligation Park Refunding Bonds took place on March 9. The purpose of the bonds was to realize cost savings. There is a debt service savings of \$323,617.82 with a net present value benefit of \$244,938.77. This will be realized over the life of the 20 year bond. The original bond was issued for renovations of the Administration building and the Prairie Club Clubhouse. President Peterson noted property taxes will be abated in the future since there is less interest to pay on the bonds. This is good news for our taxpayers.

b. Park & Facility Services/Environmental

- i) Update: Johns Park Fieldhouse Renovation
Committee Chair Dave Tosh commended the Park District staff for the great work they are doing on the fieldhouse renovations which are coming along nicely.
- ii) Committee Update
Committee Chair Tosh gave a rundown of all the projects the Committee discussed this month with most of the bids for those projects being approved

tonight on the Consent Agenda: Installation of the new Henking School playground equipment (purchase by School District 34); maintenance of the basketball and tennis courts at Cole Park, Crowley Park, Diederich Park, Indian Trail Park, Roosevelt Park, and Willow Park; the next three years of seasonal landscape maintenance services at several locations throughout the district; pruning and trimming services which include removing dead trees in the parks, at The Grove and Glenview Park Golf Club; installation of a drainage system at Diederich Park to address frequently standing water in the park, as well as drain pipe installation at Flick Park; installation of shade shelters at the two softball fields at Swenson Park, and recommending approval of the Coal Tar policy which formally bans the use of coal tar asphalt sealers within the Park District.

Commissioner Katsamakidis commended Park Planner Ken Wexler for all his work in preparing the RFPs for the bid process on all of these projects. She noted on almost every project, the bids have come in under budget.

c. Recreation & Swimming Pools

i) Outdoor Pool Shade Structures Bid

Superintendent Elsa Fischer reported that staff continues to research vendors that can create custom made shades for the outdoor pools.

The Committee also discussed the annual apparel bids for district program participants and facility staff and the annual bid for bus service for district camp programs and field trips. Both bids were approved on the Consent Agenda.

ii) Boating on Lake Glenview

Superintendent Fischer reported on the status of the boating agreement. Staff is still in the process of working with the Village to come to terms agreeable to both the Village and the Park District.

iii) Committee Update

No Report

10. Matters from Commissioners

Commissioner Casey recognized the Glenview Education Foundation's successful fundraiser in March "Glenview's Got Talent", which he participated in. He commended Neil Milbert for his great coverage of the event in the Glenview Lantern. Bill also recognized the GTAC swimmers who have had great success in state meets recently; currently holding some state records.

Commissioner Kuhn wanted to recognize Superintendent Elsa Fischer for finding a quick solution to a patron's request for open gym time. Elsa noted the credit should be given to Jill Bruns, the Manager of Recreation Programs, who initiated a hoops pass band which allows use of the Park Center gyms when they are not scheduled.

Commissioner Dillon thanked Grove Director Steve Swanson for his remarkable presentation on the Grove to the Sunrise Rotary members.

11. Correspondence

None

12. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics, Minutes (Sub-section c21); Land Acquisition/Lease (c5); Personnel (c1)

Commissioner Casey moved seconded by Commissioner Katsamakakis to adjourn to Executive Session pursuant to 5 ILCS 120/2 et seq. at 7:36 p.m. to discuss Minutes (Sub-section c21); Land Acquisition/Lease (c5) and Personnel (c1). On Voice Vote, all present voted Aye. Motion Carried.

After a short pause, the Executive Session convened at 7:43 p.m.

Commissioner Casey moved seconded by Commissioner Kuhn to adjourn the Executive Session and move back into Open Session at 8:58 p.m. On Voice Vote; all present voted Aye. Motion Carried.

13. Approved the Executive Session meeting minutes from the February 23, 2017 Executive Session Board Meeting

The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Casey moved seconded by Commissioner Katsamakakis to approve the Executive Session meeting minutes from the February 23, 2017 Executive Session Board Meeting. On Voice Vote; all present voted Aye. Motion Carried.

14. Adjourned

Commissioner Casey moved seconded by Commissioner Kuhn to adjourn the Open Session at 9:00 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 27th day of April, 2017