



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
July 28, 2016

1. Roll Call

President Daniel Peterson called the meeting to order at 7:05 p.m. and the roll was called.

Commissioners present: David M. Dillon, Angie G. Katsamakis, Robert J. Patton, David S. Tosh, Daniel B. Peterson

Commissioners absent: William M. Casey, Charles J. Kuhn

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Barbara Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

3. Meeting Minutes

(a.b.c.d.e.) Accepted the June 2, 2016 Special Revenue Facilities Committee meeting minutes; accepted the June 15, 2016 Recreation & Swimming Pools Committee meeting minutes; accepted the June 23, 2016 Administrative Operations/Marketing Committee meeting minutes; approved the June 23, 2016 Regular Board meeting minutes and accepted the July 21, 2016 Finance Committee meeting minutes.

Commissioner Dillon moved seconded by Commissioner Tosh to accept the June 2, 2016 Special Revenue Facilities Committee meeting minutes; accept the June 15, 2016 Recreation & Swimming Pools Committee meeting minutes; accept the June 23, 2016 Administrative Operations/Marketing Committee meeting minutes; approve the June 23, 2016 Regular Board meeting minutes and accept the July 21, 2016 Finance Committee meeting minutes. Roll Call Vote: Ayes: Dillon, Katsamakis, Patton, Tosh, Peterson. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

President Peterson went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from the Treasurer.

c. **Attorney**

Attorney Sam Witwer had no report.

d. **Executive Director/ Secretary**

i) Fourth of July

Executive Director McCarty thanked all the volunteers, staff, partners (Village of Glenview) and sponsors for the very successful Independence Day celebration. Everyone worked very hard on both the parade and twilight show. We have received a lot of positive feedback on both with attendance estimated to be doubled from last year. Planning for next year's event is already underway.

ii) StarGuard Audit

Director McCarty congratulated the park district's aquatic team for receiving another 5 star rating from StarGuard, which is an independent auditor. This is the second time this summer both outdoor pools have received this elite rating. McCarty thank Superintendent Elsa Fischer and her entire team for their strong focus on safety. Commissioner Tosh pointed out that this 5 star rating was achieved the very first week both pools were open, which was remarkable.

iii) Update: Property Purchase – 4111 Kennicott Lane, Glenview

Director McCarty announced the tentative closing date on this property is set for August 5. The district has been looking to acquire this parcel of land for a few years now which will add to the total acreage at The Grove.

5. **Matters from the Public**

Mayta Spitz who lives at 3155 Valcour Drive, Glenview addressed the Board to express her concerns with golf balls from the Glenview Prairie Club landing on Shermer Road and the potential safety issues for walkers, drivers and children that ride their bikes on the sidewalk along Shermer. She noted her and her husband both enjoy walking and in the past had noticed many golf balls as they walked along Shermer Road. Ms. Spitz recounted an incident that happened to her this past June as she drove her car on Shermer Road near the Prairie Club. She was struck in the neck by an errant golf ball that came through her open car window. She sustained bruising on her neck and chest area. Ms. Spitz would like the Park District to take precautions to avoid more accidents like this from happening since the amount of golf balls being hit onto the street is substantial. She brought with her a large container of golf balls her neighbors collected within the last month from their walks along Shermer Avenue near the golf course. She suggested posting signs to alert those traveling down Shermer of the potential hazard and/ or possibly repositioning the 5th hole on the golf course where it seems most of the balls are coming from. Staff had previously met with Ms. Spitz and suggested possibly extending the berms.

Steve Doblin who lives at 3172 Valcour Drive, Glenview, also addressed the Board on this topic. Mr. Doblin was there to support Ms. Spitz but to also relay an incident that recently happened to him. He was driving down Shermer Road near the Prairie Club when a golf ball came towards his car. He was not hurt, but noted the frequency of these incidents and feels this issue needs to be addressed. With the new development of homes

nearby, the area in question is more traveled, especially by children on bikes. The Board thanked Ms. Spitz and Mr. Doblin for their comments and will take this issue under consideration

6. Approved Accounts Payable

Commissioner Patton moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of June, 2016 in the amount of \$3,133,638.15. Roll Call Vote: Ayes: Dillon, Katsamakakis, Patton, Tosh, Peterson. Nays: None. Motion Carried.

7. Approved Consent Agenda items

President Peterson asked if anyone would like any items removed from the Consent Agenda for further discussion. There were no requests. President Peterson then asked for a motion to approve the Consent Agenda items.

Commissioner Katsamakakis moved seconded by Commissioner Dillon to approve the Consent Agenda items. Roll Call Vote: Ayes: Katsamakakis, Patton, Tosh, Dillon, Peterson. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Approved Ordinance 2016-10: Liquidation of Personal Property

This is a house keeping item to sell unneeded Park District equipment.

b. Accepted the Administrative Operations Committee recommendation to approve Policy No. 2.30: Board Committee Structure and Purpose

This policy was revised to reflect approved changes made to the Board Manual in May 2016 and to clarify ex-officio members of committees.

c. Accepted the Administrative Operations Committee recommendation to approve Policy No. 9.01: Succession

The Succession Policy serves to provide a framework for covering responsibilities of vacant senior leadership positions, both short-term and long-term.

d. Accepted the Museums & Historical Preservation Committee recommendation to approve the Renewal of the Intergovernmental Agreement for Use of Wagner Farm by NSSD Students for a two-year period

The NSSD program at Wagner Farm has been in existence for four years and has been very successful. The Board approved a two-year renewal process of the agreement going forward instead of an annual renewal process as was previously considered.

8. Committees Reports and Recommendations

a. Administrative Operations

i) Approved the Village of Glenview(VOG)/Glenview Park District(GPD) Intergovernmental Agreement (IGA): Regulatory Oversight

Committee Chair Patton explained that the proposed IGA with the Village is intended to clarify certain responsibilities between the VOG and GPD. The GPD will secure all permits and regulatory approvals currently required by Village code on its major projects. This will allow for a streamlined approval process for

certain projects. This IGA is a continuation of collaborative efforts between the VOG staff and Park District staff. It will reduce redundancies between the two agencies and help to make the best use of tax dollars. The Administrative Operations Committee recommended approval of this IGA.

Commissioner Patton move to accept an Administrative Operations Committee recommendation to approve the Village of Glenview/Glenview Park District Intergovernmental Agreement: Regulatory Oversight. Roll Call Vote: Ayes: Patton, Tosh, Dillon, Katsamakakis, Peterson. Nays: None. Motion Carried.

- ii) Policy No. 3.44: Reduced Fees for Military Personnel
Chair Patton also noted the proposed Policy on reduced fees for military personnel will be discussed further at the next Administrative Operations Committee. A recommendation should go to the Board in August.
- iii) Committee Update
No Report

b. Finance

- i) Approved Ordinance No. 2016-09: Glenview Park District Budget and Appropriations(BAO)

Deputy Executive Director Barb Cremin noted the Finance Committee previewed the BAO which was presented at the public hearing which immediately preceded this Board meeting. It will be considered for formal approval tonight by the Board. The Committee was also given a preliminary update on the end of the 2015/2016 fiscal year financial statements. The district did well managing expenses; however, since some construction project expenses are hard to determine when they will occur it is difficult to budget for them. Therefore, the district did have a budget variance for the ending fiscal year.

Commissioner Dillon moved seconded by Commissioner Patton to accept a staff recommendation to approve the Budget and Appropriation Ordinance No. 2016-09 for Fiscal Year 2016-2017. Roll Call Vote: Ayes: Patton, Tosh, Dillon, Katsamakakis, Peterson. Nays: None. Motion Carried.

- ii) Committee Update
No Report

c. Museums & Historical Preservation

- i) Update: Glenview Naval Air Station Museum

Superintendent Elsa Fischer reported that the Committee met on July 21. Staff presented the five proposed sites that were previously approved by the Committee to the Village of Glenview to get its input. Since then, a few more site designs were proposed. The Committee tabled a motion to proceed with a site selection and this topic will be brought back to Committee in August for further discussions.

Commissioner Katsamakakis thanked staff for all the work they have done on this proposed project. President Peterson agreed and applauded staff for their serious approach to understanding the concept and what the community would like to see done. President Peterson commented that this may be a lengthy process but feels there will be a positive outcome.

- ii) Committee Update
No Report

9. Matters from Commissioners

Commissioner Tosh reminded the Board that the Chicago Open Figure Skating Competition will take place at the Ice Center from Friday through Sunday and encouraged all to attend. He also applauded the Glenview Theatre Guild for their recent performance of *Joseph and the Amazing Technicolor® Dreamcoat*. He thought it was magnificent.

President Peterson echoed Dave's comments about the Theatre Guild's production of *Joseph* and noted what talented performers we have here in Glenview.

Commissioner Katsamakakis commented on how smoothly the July 4th parade went. She enjoyed all of the new acts and bands and was happy to see Secretary of State Jesse White and Representative Laura Fine attend the parade. She was also happy with how efficient the parking was handled and how smoothly the traffic exited after the Twilight Show. She asked who the photographer was that night on the Attea Middle School roof. Jena Johnson, manager of Marketing and Communications for the district explained that he is a local photographer who was taking pictures for the district which will be used for future promotional purposes. Commissioner Katsamakakis thanked all the staff who coordinated and worked the Fourth of July celebration for putting on such a great event for the community. Commissioner Katsamakakis also mentioned how happy she was to see the amount of people using and enjoying both Gallery Park and Community Park West this summer.

President Peterson also thanked the staff for the wonderful series of events they put together for the 4th of July and for working on the holiday which took them away from their own families. He noted that staff truly went above and beyond.

On a solemn note, President Peterson commented on a wake he had attended that evening for a two-year old boy who passed away in his sleep; the family lived in Glenview. At the wake, the family displayed many pictures of their son. Some of those pictures were taken of the family at our parks and facilities. Hopefully, those photos will hold many memories for them. President Peterson reminded staff how what they do to provide quality programs and facilities can impact the lives of our patrons more than they even realize.

Commissioner Dillon also commented on the great July 4th festivities and was amazed at how quickly traffic was let out after the event. He also attended the first "Friday Night Live" at the Golf Course (food and music event held at the Gazebo) and commented on what a cool event it was. He remarked that everyone seemed to be having a great time.

10. Correspondence

None

11. No Executive Session was held.

12. Approved the Executive Session meeting minutes from the June 23, 2016 Executive Session Board Meeting.

The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Dillon moved seconded by Commissioner Katsamakis to approve the Executive Session meeting minutes from the June 23, 2016 Executive Session Board Meeting. Roll Call Vote: Ayes: Tosh, Dillon, Katsamakis, Patton, Peterson. Nays: None. Motion Carried.

13. Adjourned

Commissioner Patton moved seconded by Commissioner Katsamakis to adjourn the Open Session at 7:35 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 25th day of August, 2016

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