

## **SPECIAL REVENUE FACILITIES COMMITTEE**

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Monday, December 7, 2015 @ 8:00 a.m.

### **1. Roll Call**

Chairman Charlie Kuhn called the meeting to order at 8:05 a.m. and the roll was called.

**Commissioners/Official Staff present:** Commissioners Charlie Kuhn, Dave Dillon, Dan Peterson, Dave Tosh and Bill Casey; Executive Director Mike McCarty, Superintendent of Special Revenue Facilities Lori Lovell, Director of Golf Ron Cassidy, Director of Racquet Sports Dave Woolf, Manager of Glenview Ice Center Jim Weides, Recording Secretary Tanya Trapani

**Guests:** None

**Late Arrivals, Early Departure:** Ron Cassidy arrived at 8:15 a.m., Dave Woolf left at 8:18 a.m., Ron Cassidy left at 9:20 a.m.

**Commissioners/Official Staff absent:** None

### **2. AGENDA TOPICS**

#### **a) Glenview Tennis Club Annual Operating Recommendations**

The changes proposed for the Glenview Tennis Club are minimal. Staff is recommending a minimal market increase on Prime Season Court Fees and select group lessons. The annual recommendations may result in increased revenue to Glenview Tennis Club. Minor changes in verbiage were recommended by the committee and will be implemented.

The committee recommends the Board approve the Glenview Tennis Club Annual Operating Recommendations.

#### **b) Glenview Prairie Club Annual Operating Recommendations**

The annual recommendations for the Glenview Prairie Club propose minor changes for the 2016-17 fiscal year. There will be a new flat fee model for Shotgun golf events to mirror the Glenview Prairie Golf Club fee structure. Rental rates will be adjusted, a two hour minimum will be instituted for clubhouse rentals, an adjusted rate for additional private event staff and adjusted deposit rates. Minor changes in verbiage were recommended by the committee and will be implemented.

The committee recommends the Board approve the Glenview Prairie Club Annual Operating Recommendations.

**c) Glenview Park Golf Club Annual Operating Recommendations**

Structural changes have been made to the passes, eliminating the season pass and adding the most value to a 50 Play Pass. 9 Hole League Card will now be available to fulfill green fee requirements for league play obligations. In order to simplify Permanent Tee Times a flat fee of \$3,240 will be charged per foursome. Full Time Glenview Park District Employees and Commissioners participating in permanent tee times will be required to pay the same flat fee of \$3,240. Permanent Tee Times will begin the first full weekend in May through the weekend following Labor Day. There will no longer be a lottery. Tee times will be selected on a “first come, first served” basis. Once a foursome completes the Permanent Tee Time Application and submits their payment of \$3,240, they will select their day and time. There will be no permanent tee times during the Dave Rowlands Glenview Open, the first full weekend following 4<sup>th</sup> of July. Staff will work with High School District 225 to consolidate financial commitment and to shift financial responsibility to the school to collect fee for individual team members.

The committee requested the time to review the Golf Market Comparison to consider the proposed changes. Other minor changes in verbiage were recommended by the committee and will be implemented. The annual operating recommendations will be adjusted and brought back the committee for review at the next committee meeting in January.

**d) Glenview Prairie Club - Golf Car Bid**

The current golf car lease for the Glenview Prairie Club expired December 1, 2015. A bid notice was published locally on November 12, 2015 and bids were sent to known golf car manufacturers. Bids were publicly opened on Tuesday, December 1, 2015 at 2:00 p.m. Bids were received from three vendors.

Committee recommends the Board to approve the purchase of a golf cart fleet from Nadler Golf Car Sales.

**e) Progress Report – Glenview Ice Center**

The GIC currently faces several issues, the Board has asked staff and consultants to explore design options, including renovation of existing spaces to better serve the users and staff as well as the domestic water system which is 42 years old and exhibiting significant signs of failure. At the October Special Revenue Facilities Committee Meeting, the committee requested that staff explore other options for the project and return to the committee with alternatives and financial estimates. The minimum amount of work would be to leave the restrooms as is and address the domestic water line issues as they arise. The median amount of work would be to replace all of the existing water lines to the public restrooms. When the water line replacement is complete, the chase wall would be repaired, the wall finishes would be restored to match existing and the existing plumbing fixtures, toilet partitions and toilet accessories would be re-installed. When this work is completed, the two restrooms would look just like they do now. The estimated cost for this work is \$75,000. As reviewed at the October Special Revenue Facilities Committee Meeting, the next level of work would be renovation of the main

entrance, office area, locker rooms, the main lobby improvements, public bathroom renovation, studio rink improvements, upper level improvements and the plumbing system replacement at an estimated cost of \$1,577,238.

Staff continues to work with Stantec for an alternative course of action. In our continued effort to provide exceptional experiences for our customers, staff has taken actions to improve the Glenview Ice Center restrooms.

**3. Matters from the Public**

None

**4. Adjourn**

Commissioner Charlie Kuhn moved seconded by Commissioner Dan Peterson to adjourn the Open Session at 9:51 a.m. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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William M. Casey  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 21st day of January, 2016