

BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING

Administration Building, Lower Level Conference Room

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

May 13, 2014 @ 8:30 a.m.

1. Roll Call

Commissioner Charlie Kuhn called the meeting to order at 8:31 a.m. and the roll was called.

Commissioners/Official Staff present: Commissioners: Dave Tosh, Charlie Kuhn and William Casey, Dan Peterson, Ted Przybylo, Executive Director Chuck Balling, Superintendent of Leisure Services Bob Quill, Superintendent of Park and Facility Services James Warnstedt, Supervisor of Facilities Kris Mikkelsen, Park Planner Ken Wexler, Supervisor of Fields and Fleet Brent Carpenter, Supervisor of Tradesmen Mike Sullivan, Brian Meade and Matt Meives of Dewberry Architects, Jerry Aulisio with the AT Group and Recording Secretary Cheryl Noll

Commissioners/Official Staff absent: None

2. Agenda topics

- a. **Park and Facility Services East Concept Presentation**—Staff reviewed the supporting documents for the 2320 Glenview Road building and the Park and Facility Services East satellite maintenance facility previously distributed to the committee for their review.

Several options of the site diagrams were discussed. The first was the current building at 2320 Glenview Road that previously housed the Chamber of Commerce. This building requires minimal impact for the most functionality. It would benefit the district for the IT department to go to this site and it would contain offices of Park Services staff. A diagram was displayed with the areas overlaid in the conceptional reuse of areas. As this building has not been on the capitals repairs listing for over 30 years, extensive maintenance is warranted.

The committee recommended to approve the maintenance tasks at the exiting 2320 Glenview Road building as outlined in the Opinion of Probable Cost spreadsheet with an amount not to exceed \$201,416. This project will be run and managed by staff.

After several months of planning and reviewing the needs of staff, the design team was able to produce several options that will meet the district's current and future needs for the Park and Facility Services East satellite maintenance facility. These options were reviewed taking into consideration using green technology and future public use for programming on the site. The design team has also addressed curb cuts and entry ways to the facility from both Roosevelt and Glenview Roads, the neighbors whose property is adjacent to the site and water detention areas.

Commissioner Przybylo left the meeting at 9:30 a.m.

The committee recommended approving the construction drawing phase with Dewberry for the Park and Facility Services East satellite maintenance facility in an amount not to exceed \$260,216. That would allow the project to out to bid. The next steps would entail neighborhood meetings for community input and feedback in late summer, before August. After this process the district would take resident feedback into consideration and make changes to the concept plans if necessary.

3. Project Updates:

- a. **Jackman Park Renovation** – Ken Wexler said good progress has been made around concert bowl and it will be ready for the start of the summer concert series in early June. The play equipment is due in early June and staff will be working on the playground through July. The playground area will not be open in time for the chamber sidewalk sale.
- b. **Cunliff Park/East of Harms Stormwater Project** – The village had the bid opening for this project yesterday and staff will bring the results to the Park Board Meeting on May 22. Construction will begin in the summer and continue into fall.

- 4. **Adjourn:** Commissioner Casey moved seconded by Commissioner Kuhn to adjourn the Open Session at 10:17 a.m. On Voice Vote: All present voted Aye. Motion Carried.

Mary Jean Coulson
Board President

Charles T. Balling
Board Secretary

Approved this 26th day of June, 2014