

PARK AND FACILITY SERVICES/ENVIRONMENTAL COMMITTEE MEETING  
Glenview Park District Administration Building  
1930 Prairie Street, Glenview, IL 60025  
Regular Meeting Minutes  
Thursday, July 16, 2015 at 11 a.m.

**1. Roll Call**

Commissioner Patton called the meeting to order at 11 a.m. and the roll was called.

**Commissioners/Official Staff present:** Commissioners, Patton (via phone), Casey, Kuhn, Dillon, Katsamakakis, Tosh; Superintendent of Park and Facility Services James Warnstedt, Park Planner Ken Wexler, Executive Director Mike McCarty, Facilities Supervisor Kris Mikkelsen, Park Supervisor Brent Carpenter, Recording Secretary Cheryl Noll

**Guests:** None

**Late Arrivals, Early Departure:** None

**Commissioners/Official Staff absent:** None

**2. Agenda Topics**

**a. Results/Staff Recommendation for Tree Removal/Pruning Services**

Staff reviewed the bid results for district wide tree removal and pruning services. The most economical approach is to divide the work based on which contractor is lower at each location. Staff has worked with both Homer Tree Care, Inc. and with Trees “R” Us in the past and both have done good work for the park district.

**b. Recommendation for Purchase of 3 Replacement Vehicles**

Staff reviewed the memo previously submitted outlining the three replacement vehicles slated for Capital Replacement for fiscal year 2015-16. The Glenview Park District is eligible to purchase vehicles through the State of IL Dept. of Central Management Service and the Suburban Purchasing Cooperative at a significant savings. Two vehicles will be traded and one will be kept for district use, mainly by the Risk Manager.

Staff acknowledged we are a fortunate park district in that we have a relatively new fleet of vehicles. However, it should be noted the fire at the Park Services Facility garage damaged 10 vehicles that were recently replaced

**c. Park & Facility Services East Project Budget and Construction Update**

Staff reviewed the project status report provided by the AT Group. The village issued a full building permit after the Appearance Commissions’ final approval on July 1. Progress was hindered slightly due to unforeseen impacted soil that needed to be handled as a special hauling. Also discovery of electrical line was found underground where a detention pond will be located that needed to be moved. There is potential to make up time this time as we want to have it buttoned up before the weather turns cold.

**3. Committee Recommendations:**

- a.** The committee recommended acceptance of the “per inch” unit prices submitted in the bid, from Homer Tree Care, Inc., of Lockport, IL for tree removal services at Park locations for trees up to 30”, and Alternates #1 & #2.

The committee also recommended acceptance of the “per inch” unit prices submitted in the bid, from Trees “R” Us, Inc. of Wauconda, IL for tree removal services at Park locations for trees over 30”, Alternate #3, and for the “per hour” cost for a Pruning Crew.

- b. The committee recommended approval of the 2015 Ford F150 4X4 truck from Wright Automotive Fleet Sales of Hillsboro, IL in the amount of \$26,967 and approval of two 2016 Ford Fusion SE Hybrid vehicles from Currie Motors of Frankfort, IL in the amount of \$49,100.

#### 4. Project updates

##### a. Cunliff Park Stormwater Project

This project is moving along swiftly, even though we have had wet summer. The playground is in, the wood mat is installed and we are looking to install the rubber surfacing in the next couple of weeks. The generator building and the pump station have the needed electrical hook ups. Our staff is working on the renovation project. The paneling is up and fiber board has been installed in bathrooms. Overall completion date is projected to be Mid-August with a potential ribbon cutting ceremony in Mid-September.

##### b. Johns Park/Hoffman School Parking Lot Project

This project will start on Monday due to coordinating with camps and school schedules. The project includes underground storm sewers, taking out the old curb and pouring new, asphalt work and ADA improvements. It is a tight schedule, only 3-4 weeks to complete.

##### c. Flick Park Mini Arboretum Project

This project went out to bid as of today. The plans are complete with minor changes made to the scope of the project including reduced board walk and grasses to cut costs. We are hoping some of the local landscapers who started with Synnestvedt Nursery will bid on the project. Staff will bring the bids back to the committee at the August meeting for approval. We hope to have the project complete by fall with some work being done in-house.

##### d. Westbrook Backstop Replace Project

Previously awarded, this project will be done in August due to Glenview Youth Baseball’s schedule. A three week project, the cost to replace the east backstop (20 feet high) and the East backstop (30 feet) are funded with player fees.

Staff is looking to add a shade structure using fence posts installed at an angle with removable canvas material.

Commissioner Katsamakakis asked about the status of the outdoor exercise equipment to be installed at Gallery Park. Staff is working with the Trust for Public Lands to finalize the design. Once that is complete, it will go before the village appearance commission.

Commissioner Casey inquired to the progress the village is having with the land acquisition in the Sleepy hollow area. Jim Warnstedt stated that Joe Keeney from the Village will be at the next committee meeting to give an update.

#### 5. Other Business

None

**6. Adjourn**

Commissioner Katsamakos moved seconded by Commissioner Tosh to adjourn the Open Session at 12:02 p.m. On Voice Vote: All present voted aye, motion carried.

ATTEST:

---

William M. Casey  
Board President

---

Michael D. McCarty  
Board Secretary

Approved this July 23, 2015