

PARK AND FACILITY SERVICES/ENVIRONMENTAL COMMITTEE MEETING  
Glenview Park District Administration Building  
1930 Prairie Street, Glenview, IL 60025  
Regular Meeting Minutes  
Thursday, August 20, 2015 at 8:00 a.m.

**1. Roll Call**

Commissioner Dave Tosh called the meeting to order at 8:00 a.m. and the roll was called.

**Commissioners/Official Staff present:** Commissioners, Dan Peterson, Dave Dillon, Charlie Kuhn, Dave Tosh; Executive Director Mike McCarty, Superintendent of Park and Facility Services James Warnstedt, Park Planner Ken Wexler, Facilities Supervisor Kris Mikkelsen, Park Supervisor Brent Carpenter, Director of Recreation Services Jason Hickman, Project Manager Fred Gullen, Recording Secretary Cheryl Noll

**Guests:** Village of Glenview - Joe Kenney, Altamau, Inc - Mark Jirik

**Late Arrivals, Early Departure:** Commissioner Peterson arrived at 8:04 a.m., Joe Kenney left at 8:24 a.m., Commissioner Peterson left at 9:21 a.m., Jason Hickman left at 9:28 a.m.

**Commissioners/Official Staff absent:** Commissioners Angie Katsamakakis and Bob Patton

**2. Agenda Topics**

- a. Pine Street & South Circles Presentation** - Joe Kenney, Director of Community Development for the Village of Glenview presented an update on the Pine Street and South Circles flood buy-out program. The village now owns the 17 parcels of land and the homes will all be demolished by the fall. The road will be removed and a new cul-de-sac will be installed at the dead end. The next steps will be to subdivide the areas into parcels, clean up the easements, deed restrictions and p1 rezoning this fall. There is a water main on Pine Street that loops up and ComEd overhead wires along the river. MWRD is responsible for maintenance of the water way.

Commissioners Kuhn and Peterson felt this was a great opportunity for the Park District to again partner with the village. Commissioner Dillon was concerned about the cost of development and ongoing maintenance needed. They would like to continue communication with the Village on the potential opportunity that exists with the properties.

- b. Policy Update 4.20 Athletic Field Use** – To address the issue of walk-on groups using designated game fields for pick-up games, the District needed to update the current policy 4.20 regarding Athletic Field Use. In addition to the policy update, staff is designating certain athletic fields throughout the community as practice sites. There has been an issue with Park & Facility Services preparing fields for games that a specific organization has requested and paid for and then another non-paying non-permitted group utilizing the field. Staff reviewed the proposed changes to the Glenview Park District's Policy 4.20 Athletic Field Use.

Commissioner Peterson thought the changes were excellent; however item three is too broad without a time dimension and felt the two types of fields should be distinguished. Staff will make these changes and circulate the policy via email to the committee for their approval to bring before the board at the upcoming board meeting on August 27, 2015.

Executive Director McCarty stated that although there are signs posted now, they are often overlooked and new signage is being discussed. Superintendent Warnstedt stated that should a

team have an issue, there is a number on the permit to call for assistance in removing the non-permitted players.

Commissioner Dillon noted our district is known for having the best fields in the surrounding area. A great testament to the staff and if they didn't do such a good job, we wouldn't have this problem.

- c. **Results/Staff Recommendation for Flick Park Arboretum Project** – Staff reviewed the bid results and staff recommendation for the Flick Park Arboretum Project. Although Hacienda Landscaping has not done work for the Glenview Park District in the past, staff has followed up on their references and they have done excellent work for other park districts. Fred Gullen, who has many years of experience with this district and this area of Flick Park, will be the Project Manager to oversee the project.

Commissioners Tosh and Kuhn were concerned about the budget, area usage by the residents, and scope of the project-offering scout projects as an alternative. Commissioner Peterson thought it would take more than several Eagle Scout projects to bring it back to the standards expected from our Park District. Commission Peterson shared staff's point of view that this is something we want to keep. With the play area and pavilion nearby, it will pull people into it; it will appeal to a different segment of the population over a sports field. The bidding came in under budget and if this project is put on hold, the cost of this project done at a future date will only be more expensive.

Commissioner Kuhn wanted to thank the Glenview Park Foundation for their unwavering support of this project and all the projects done in the past.

After discussion, the committee decided that it would recommend to the Board to approve the acceptance of the bid from Hacienda Landscaping, of Plainfield IL in the amount of \$167,453 at the Board Meeting, August 27, 2015, as a Consent Agenda item.

- d. **Park & Facility Services East Project Budget and Construction Update** –  
The steel is going up, the blocks are in and the construction progress has recovered two weeks so far. The storage bins are getting new metal roof and the posts are being sanded and repainted.

### 3. Project Updates

- a. **Cunliff Park Stormwater Project**

The Ribbon Cutting for this project will be September 12, 2015, at 9 a.m. with remarks at 9:30 a.m.

- b. **Johns Park/Hoffman School Parking Lot Project**

Patching is being done today, paving tomorrow and it will be ready for use on the start of school Monday.

- c. **Westbrook Backstop Replacement Project**

The North East corner backstop has been replaced, after Fall Ball the other back stop will be done.

Commissioner Kuhn asked for a Feasibility Study for more lights at sports fields. Jim Warnstedt stated we have a proposal and cost estimates for new lights along Milwaukee Ave. at CPW, on the soccer fields. They need fields longer and later in the fall and have proposed doing some funding towards them. Also, the Flick Park wooden pole lights are due for replacement.

Executive Director McCarty stated the Strategic Plan calls for a Mater Plan to be completed for the entire park system that looks at things like this 10 years out. By 2016 we should be moving forward on that.

**4. Other Business**

None

**5. Adjourn**

Commissioner Tosh moved seconded by Commissioner Dillon to adjourn the Open Session at 9:43 a.m. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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William M. Casey  
Board President

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Michael D. McCarty  
Board Secretary

Approved August 27, 2015