



GLENVIEW PARK DISTRICT  
BOARD MEETING  
@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
June 25, 2015

**1. Roll Call**

President Bill Casey called the meeting to order at 7:02 p.m. and the roll was called.

Commissioners present: David M. Dillon, Charles J. Kuhn, Robert J. Patton,  
Daniel B. Peterson, David S. Tosh, William M. Casey

Commissioners absent: Angie G. Katsamakis

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore,  
Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility  
Services James Warnstedt, Interim Superintendent of Special Facilities Dave Woolf,  
Superintendent of Administrative Operations Barbara Cremin, Superintendent of Leisure  
Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the  
attendance record for visitors.

**2. A Moment of Silence was observed**

**3. Meeting Minutes**

**(a.b.c.) Approved the May 28, 2015 Regular Board Meeting minutes which closed out the 2014/2015 fiscal year and the Reconvened Board Meeting minutes commencing the 2015/2016 fiscal year and accepted the June 9, 2015 Recreation, Museum & Swimming Pools Committee and June 16, 2015 Finance Committee meeting minutes.**

Commissioner Tosh moved seconded by Commissioner Patton to approve the May 28, 2015 Regular Board and Reconvened Board Meeting minutes and accepted the June 9, 2015 Recreation, Museum & Swimming Pools Committee and June 16, 2015 Finance Committee meeting minutes. Roll Call Vote: Ayes: Dillon, Kuhn, Patton, Peterson, Tosh, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

**4. Presentation**

**a. Effie Perakis - Win at the Masters**

The Board recognized nine year old Glenview resident and Glenview Prairie Club member Effie Perakis who competed in the PGA "Drive, Chip and Putt" contest at Augusta National in April and captured the Girls 8-10 year old title by sinking a 30 foot putt on the 18th hole. Effie attended the Board meeting with her family. The Board offered Effie an opportunity to practice and hone your skills even more by waiving this season's fees for her family's two youth memberships to the Glenview Park Golf Club once it reopens for the 2015 season. Board President Casey also presented Effie with a letter of recognition, some Park District golf items and

congratulated her on this outstanding achievement. (Copy of letter filed herewith.)

**b. Approved Resolution No. 2015-15: Recognition of Superintendent of Leisure Services Robert Quill on his retirement, June 30, 2015**

President Casey moved seconded by Commissioner Tosh to approve Resolution No. 2015-15 recognizing Superintendent of Leisure Services Robert Quill on his retirement: June 30, 2015. On Voice Vote: All present voted Aye. Motion Carried. (Copy of Resolution filed herewith).

President Casey read Resolution No. 2015-15 which recognized and thanked Bob Quill for his 42 years of dedicated service to the Glenview Park District (June 1973 through June 2015) and for his contributions, commitment, devotion and integrity in all matters on behalf of the community. Bob began his career with the park district as a 15-year-old part time locker room attendant and dedicated his entire career in the field of Parks and Recreation to the Glenview Park District. It included managing the outdoor pools, the Glenview Ice Center, Rugen Community Center, and for the last 24 years as Superintendent of Leisure Services. Bob has left a footprint that will benefit the community and its residents for years to come. For over 30 years, he led the planning and execution of Glenview's 4th of July parade and fireworks show; he played a key role in developing the strategies for two successful community referenda that led to the acquisition and development of Community Park West and Wagner Farm and the construction of the new Flick and Roosevelt Aquatic Complexes; he was instrumental in the planning and construction of Park Center following the closure of the Glenview Naval Air Station and led the 2012 expansion of Park Center's Health & Fitness Center; he also led the renovation of the 80-year-old Administration building in 2013, saving this historic structure that previously served as Glenview's Village Hall and Library by transforming it into a state-of-the-art facility that is able to serve the community now and in the future. And most recently, he served as the project leader for the \$1.9 million dollar renovation of the Glenview Park Golf Course in partnership with the Village of Glenview to improve the course's playability and aid in storm water management. Others have also recognized Bob's contributions as he received the Jim Berousek Distinguished Alumnus Award from the Western Illinois University Recreation, Park and Tourism program in 2010 in recognition of his high professional standards, strong work ethic, reliability, vision and commitment to the field.

Bob thanked the Board and other Boards throughout the years for the partnerships they had formed with staff. He noted the Board sets the direction and respects staff and allows them to do their jobs. And that partnership has fostered the wonderful facilities and programs that we have at the Park District. Bob also thanked Treasurer Moore and Attorney Witwer and noted he was proud to be a part of such a special team.

Commissioner Tosh has known Bob since he was 12 years old when he was his first baseman. He noted what a fun person Bob is and congratulated him on all his accomplishments.

Commissioner Patton noted Bob was his first boss when he worked at the pools as a teen. He said he has met some great people since being on the Park Board and Bob is one of them. He considers him a good golf buddy and friend and will miss him but hopes to see him outside of the Park District setting.

Commissioner Peterson thanked Bob for the exceptional impact he has made on this community. He noted Bob created the many programs and facilities that he and his family and others have enjoyed for many years.

Commissioner Kuhn also thanked Bob for all he has done. The fact that Bob grew up in Glenview and worked his entire life here is very special. He congratulated Bob on a great career.

Commissioner Dillon commented on the many Park District construction projects that Bob has been a part of over the years. He feels it is very unique for a community to have had someone like Bob with his skill set. He thanked Bob for doing a phenomenal job on some very difficult and challenging projects that have benefitted the community.

President Casey remembering back, first as an inquiring resident and now as a Board member for 12 years, on how much he has learned about parks and recreation from Bob. He noted their conversations were always insightful and credits Bob for making him a better and informed Commissioner.

## **5. Officers' Reports**

### **a. President**

- i) President Casey went over the procedures for the public to address the Board.
- ii) Review of Board Committee appointments  
President Casey referred to the proposed 2015-2016 Board Committee appointments and asked if there were any questions. There were none.

### **b. Treasurer**

Treasurer Bill Moore gave a brief summary of the month's financial reports. He reported there were 14 large invoices for the month mostly related to construction projects: Allstar Asphalt, Ariens Company, Mary Cook & Associates, Elanar Construction, First Impression, Inc., NSSRA, W.B. Olson, Inc., Frederick Quinn Corporation, Wadsworth Golf Construction, Direct Energy Business, K.C. Mechanical, Inc., KGI Landscaping, Nadler Golf Car Sale, PDRMA. He noted there were a lot of variances but they will catch up throughout the year.

### **c. Attorney**

Attorney Sam Witwer remarked that the closing on the eight acres of land near The Grove that is being donated by Weekley Homes should occur soon. Some legal descriptions on the plat of survey needed to be corrected and that has been completed.

### **d. Executive Director/Secretary**

- i) July 4 Celebration Planning Update

Director Mike McCarty noted that staff and volunteers are all set for the July 4th parade and twilight show this year at Gallery Park and expectations are for a wonderful event.

Mike expressed that he has truly enjoyed working with retiring Superintendent Bob Quill over the past two months and hopes to get to know him even better. He noted Bob's professionalism and what he has accomplished in his career is exemplary.

Mike introduced the Park District's new Superintendent of Leisure Services, Elsa Fischer who has been on board for three weeks now. He recognized that she is a great asset to the team. Commissioner Tosh welcomed Elsa and noted how lucky we are to have her. He has heard from friends who live in Northbrook that they were very sad to see Elsa leave their park district. Also, joining the team is the new Superintendent of Special Facilities, Lori Lovell who will start on June 29. Mike extended his thanks to Dave Woolf who filled in the last two months as Interim Superintendent of Special Facilities and did a great job.

- ii) Updates on Summer Events: Dairy Breakfast, Firecracker Classic, 3v3 Summer Soccer Fest, Stars under the Stars and Farmer's Market

Director McCarty reminded everyone of the many summer events that will take place this weekend: Stars under the Stars campout and movie at Flick Park; Farmers Market opens with an animal parade; Pioneer Days at The Grove; Glenview Theatre Guild presents *Music Man* at Glenbrook South and the Chamber of Commerce Summerfest. He noted the marketing team will have a table at Summerfest to promote the many park district offerings, especially the golf course, and park services crews will help with setup and breakdown of the event.

Mike also commented on the Village of Glenview Comprehensive Plan focus group that he recently attended and noted Commissioner Charlie Kuhn is on the VOG Comprehensive Plan Committee. The VOG's Comprehensive Plan guides land use which is why it is important for the Park District to stay part of this process.

Mike was happy to announce the newly renovated Glenview Park Golf Course will open on July 18, 2015 for a special event. It will close the following day and then open for league play only June 20 – June 24. On Friday, July 24 at noon it will open for the season. Mike commended Bob Quill, Ron Cassidy and Rick Wilson and his team for all their efforts on this project. Mike is extremely impressed with the course and all the preparation that went into making this a successful project.

## **6. Matters from the Public**

None

## **7. @Consideration to approve Accounts Payable**

Commissioner Peterson moved seconded by Commissioner Kuhn to approve payroll and

accounts payable for the month of May, 2015 in the amount of \$3,918,835.57. Roll Call Vote: Ayes: Kuhn, Patton, Peterson, Tosh, Dillon, Casey. Nays: None. Motion Carried.

## 8. @Consideration to approve Consent Agenda items

President Casey asked if anyone would like an item removed from the Consent Agenda for further discussion. There were no requests.

Commissioner Patton moved seconded by Commissioner Dillon to approve the Consent Agenda Items. Roll Call Vote: Ayes: Patton, Peterson, Tosh, Dillon, Kuhn, Casey. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

### a. **Approved Ordinance No. 2015-16: Prevailing Wage Act**

It is a requirement that all public entities adopt a Prevailing Wage Ordinance every year in June. The Prevailing Wage Act requires that laborers, workers, mechanics employed by or on behalf of the District engaged in construction or demolition of public works to be paid not less than the general prevailing rate of hourly wages for work of a similar character on public works in the community in which the work is performed.

### b. **Approved Ordinance 2015-17: Liquidation of Personal Property**

This is a housekeeping item to sell unneeded Park District equipment.

### c. **Approved Resolution 2015-18: Glenview State Bank Safe Deposit Box**

This is an annual housekeeping item.

### d. **Accepted a Recreation, Museum, Swimming Pools Committee recommendation to use funds from The Grove fund balance and to approve the base bid for \$145,000.00 from Action One Construction, Chicago, IL for the Grove Archives Building Expansion**

Funds will be reimbursed when Museum Grant funding previously approved for this project is reinstated by the State of Illinois.

### e. **Approved an OSLAD/LAWCON Grant Application**

Authorized staff to apply for a State of Illinois Open Space Land Acquisition & Development/Federal Land & Water Conservation Fund program grant.

### f. **Accepted a Recreation, Museum & Swimming Pools Committee recommendation to approve the bid from Malcor Roofing of Montgomery, IL in the amount of \$30,000 for interim roof repairs to the Splash Landings roof.**

The bid opening for this project was held on Monday, June 22 with four companies submitting bids. Malcor Roofing was the lowest responsible bidder. This is a savings of \$15,000 based on the \$45,000 that was originally budgeted for this project

## 9. Committees Reports and Recommendations

### a. **Finance**

#### i) Preliminary Budget and Appropriations Ordinance

Finance Committee Chair, Commissioner Peterson, noted that the Committee reviewed the preliminary Budget and Appropriation Ordinance (BAO). The BAO is the legal maximum that can be spent in any line item. The BAO is different than the Budget which shows what the district plans to spend for the year. He noted the preliminary BAO has been made available for inspection as legally required for at least 30 days prior to the public hearing and official action by the Board. The public hearing will take place immediately preceding the July 23 Board meeting, after which the Board will consider the BAO for approval at the regular July 23 Board meeting.

- ii) Committee Update  
No Report

**b. Recreation, Museum & Swimming Pools**

- i) Committee Update  
Recreation Museum & Swimming Pools Committee Chair, Commissioner Tosh, remarked that the two topics discussed at their last committee meeting were The Grove Archives Building expansion and the Splash Landings partial roof repairs; both of which were approved on Consent Agenda tonight.

**c. Special Revenue Facilities**

- i) Approved the Glenview Ice Center 2015/2016 Annual Recommendations  
Only minor changes were made from last year.

Commissioner Kuhn moved seconded by Commissioner Patton to accept a staff recommendation to approve the 2015/2016 Glenview Ice Center Annual Recommendations. Roll Call Vote: Ayes: Peterson, Tosh, Dillon, Kuhn, Patton, Casey. Nays: None. Motion Carried.

- ii) Approved the Tennis Club Curtain Project Bid  
Only two companies submitted bids for this project which were opened on June 11, 2015. Sports Interiors, Inc. was the lowest responsible bid. They have done projects at the Tennis Club in the past including the reflective ceiling and court light installations which were both successful. The project is currently funded through Capital Replacement with \$80,000 earmarked for this project. The low bid resulted in a savings of \$50,460.

Commissioner Kuhn moved seconded by Commissioner Patton to accept a staff recommendation to accept the bid from Sports Interiors, Inc., Prairie View, IL in the amount of \$29,540 to replace the Backdrop and Divider Curtains at the Glenview Tennis Club. Roll Call Vote: Ayes: Tosh, Dillon, Kuhn, Patton, Peterson, Casey. Nays: None. Motion Carried.

- iii) Committee Update  
No Report

## 10. Staff Reports

Interim Superintendent of Special Facilities, Dave Woolf reported on the following: HVAC work at the Ice Center will begin around July 13 and should be completed by Labor Day; The Prairie Club is up 586 rounds from last year and summer paddle leagues are doing well with Session I at 96 and Session II at 64 participants. The Tennis Club is up 63 participants from last summer and with many weekly camps the participation rate should continue to go up. The tennis backdrop/curtain project that the Board approved tonight should help improve play since the blue color will help track the ball better than the current black backdrop.

Director of Golf, Ron Cassidy, gave the following update on the Glenview Park Golf Club project. He noted the course has been closed for about a year now and staff is excited about opening it on July 18 for a special event and to the public on July 24. Staff has been busy sodding some areas of the course that didn't grow in well; a regular mowing schedule has begun which will help to promote growth; the putting greens have already sustained use by some summer golf camps; golf carts have been delivered and the patio has a new cement covering that looks like marble. Inside the clubhouse: light fixtures have been hung; millwork is beginning; bar equipment has been delivered and the pro shop is 50% complete. Trees have been planted in the parking lot area; however, the large tree on the patio will need to be removed due to disease. Marketing is working to get invites out for the special event and its awareness campaign is using neon green golf shirts and golf bags that you will see around town to promote the reopening of the golf course. Ron also noted that the drainage on the course is working as designed. As evident during the recent significant rainfall, the fairways did not flood and there was no runoff from the parking lot onto any adjacent properties.

Landscape Architect Ken Wexler gave a report on Parks and Facility Services on behalf of Superintendent Jim Warnstedt who was absent. Ken reported the Cunliff Park lift station project keeps progressing. The trusses, roof and shingles on the lift station have been installed and work is now beginning on the interior. Park District staff have installed the insulation in the fieldhouse and are beginning to drywall the interior. Face brick has been installed on both the fieldhouse and lift station which blends both buildings well. The rainy weather has hampered the installation of the playground equipment, but the entire project is still on target to be completed by the end of July.

Ken also reported on the Park Services Facilities East building. Excavation has begun and footings should be poured by next week. Underground utilities will be going in next. Weather has put the project about two weeks behind schedule. Ken also noted that park services crews are keeping busy with all their summer work and the many special events that they assist with.

Commissioner Dillon asked about the Thor Guards lightning prediction devices going off prematurely at Westbrook this week and then not performing when lightning was evident. Ken noted staff is planning to replace the entire Thor Guard system with a better system called Strike Guard. Director McCarty said staff would take a look at that Thor Guard unit to determine why it may be malfunctioning.

Superintendent of Administrative Operations Barb Cremin wanted to acknowledge those who work behind the scenes and usually don't get recognized. Among those being the administrative staff, which provide the back end support for all the special events and summer happenings going on at the district. She noted the marketing team is getting the word out on the Fourth of July events, promoting the opening of the golf course and will be staffing a table at Summerfest. The IT department is installing cabling at the golf course, which is saving the district money and is also setting up all of the technology operations at the site. Barb also wanted to acknowledge Bob Quill on his retirement. She noted what a great leader and mentor he has been. Bob taught her the public process and has done that for many. She noted staff will miss his stories about growing up in Glenview but he has done what he has always said he would do and that is to make memories for others in the community. She thanked him for all the support he has given to her and the rest of the staff over the years.

Superintendent of Leisure Services Elsa Fischer acknowledged that Bob Quill has also been helping her over the last few weeks and she thanked him for that. Elsa reported that pool pass sales are down 723 from this time last year. She noted this is common across the Chicagoland area due to the weather. She did however recognize both Flick and Roosevelt pools for receiving an excellent Starfish audit 4 star rating. Elsa was also happy to report that there are 2,635 kids registered in camps this summer which is up 3% from last year. Personally, she has been very busy learning from staff and acknowledged that she is very happy to be a part of the Glenview Park District team.

Retiring Superintendent of Leisure Services Bob Quill reported on last Friday's Firecracker Classic (FC) and Saturday's 3v3 Soccerfest. He noted the FC had the most players ever and great sponsorship support. Net proceeds will exceed \$55,000. He thanked Jason Hickman and the Glenview Park Foundation Committee which is made up of many volunteers for putting together this very successful event. The 3v3 Soccerfest had 150 teams participate. He thanked Joe Pollina and his team for doing a great job on this event even with the uncooperative weather. Between these two fundraising events, in just two days the Glenview Park Foundation raised over \$80,000. The Firecracker Classic alone over the years has raised over \$740,000 which has funded many community projects. President Casey thanked Bob for all his efforts these many years working with the Foundation on this great fundraising event.

## **11. Matters from Commissioners**

Commissioner Dave Dillon commented on the presentation Steve Swanson gave at the recently held annual Grove Heritage Association meeting. He enjoyed it and was very impressed with the storied history of the Grove.

Commissioner Dave Tosh complimented park services member Sean Henry on the beautifully handcrafted art display cabinet he built which sits right outside the Board room at Park Center. The wood used on the cabinet was taken from Jackman Park. Dave also recognized Glenview State Bank for their many sponsorships of Park District events. President Casey agreed that the bank is a great corporate citizen and the Park District has acknowledged their support over the years with Community Service awards.

Commissioner Bob Patton thanked Joe Pollina and his staff for a well-run 3v3 Soccerfest which his daughter also played in. Bob also thanked Neil Milbert, who regularly attends the Park Board meetings and reports for the Glenview Lantern, for coming out to the many park district events.

Commissioner Charlie Kuhn remarked that he was excited to be serving on the Village of Glenview's Comprehensive Plan Committee which will help determine the direction of the Village for the next 10-20 years. Charlie also wished staff well with the July 4th preparations and hoped for nice weather and a pleasant time for all.

Commissioner Dan Peterson commented that the new location for the Fireworks Show this year at Gallery Park has been highly publicized, so he hopes everyone is aware of the change.

President Bill Casey was out to many of the recent special events and remarked on the many options and diversity of fun things to do at the Glenview Park District. He and his son were even able to participate in a cow chip throwing contest at Wagner Farm.

## **12. Correspondence**

Director McCarty referred to the PDRMA Annual Report and noted the Park District's high score of 97.71% in loss control. He commented that Superintendent Cremin and Safety Risk Manager, Henry Urbina work hard to make sure the proper tools and training are available to staff to help keep the Park District safe for both its patrons and staff.

## **13. Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq.**

No Executive Session was held.

## **14. Action on items that were discussed in Executive Session, if any**

None

## **15. Adjourn**

Commissioner Dillon moved seconded by Commissioner Peterson to adjourn the Open Session at 8:05 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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William M. Casey  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 23rd day of July, 2015