



GLENVIEW PARK DISTRICT  
BOARD MEETING  
@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
August 27, 2015

**1. Roll Call**

President Bill Casey called the meeting to order at 7:04 p.m. and the roll was called.

Commissioners present: David M. Dillon, Angie G. Katsamakidis, Charles J. Kuhn, Robert J. Patton, Daniel B. Peterson, David S. Tosh, William M. Casey

Commissioners absent: None

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

**2. A Moment of Silence was observed**

**3. Meeting Minutes**

**(a.-f.) Accepted the July 20, 2015 Combined Administrative Operations/Special Revenue Facilities Committee meeting minutes; approved the July 23, 2015 FY2015/2016 Budget and Appropriations Ordinance public hearing meeting minutes; approved the July 23, 2015 Regular Board meeting minutes; accepted the August 17, 2015 Recreation, Museum & Swimming Pools Committee meeting minutes; accepted the August 17, 2015 Youth Sports Task Force Committee meeting minutes, and accepted the August 20, 2015 Park & Facilities Services Committee meeting minutes.**

Commissioner Kuhn moved seconded by Commissioner Patton to accept the July 20, 2015 Combined Administrative Operations/Special Revenue Facilities Committee meeting minutes; approve the July 23, 2015 FY2015/2016 Budget and Appropriations Ordinance public hearing meeting minutes; approve the July 23, 2015 Regular Board meeting minutes; accept the August 17, 2015 Recreation, Museum & Swimming Pools Committee meeting minutes; accept the August 17, 2015 Youth Sports Task Force Committee meeting minutes, and accept the August 20, 2015 Park & Facilities Services Committee meeting minutes. Roll Call Vote: Ayes: Dillon, Katsamakidis, Kuhn, Patton, Peterson, Tosh, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

**4. Officers' Reports**

**a. President**

i) President Casey went over the procedures for the public to address the Board.

**b. Treasurer**

Treasurer Bill Moore gave a brief summary of the month's financial reports. He reported there were (5) large invoices for the month: Direct Energy Business, Elanar Construction, Paulson Press, Inc., PDRMA, and Reinders, Inc. He noted it is still early in the fiscal year and there are no outstanding issues.

**c. Attorney**

No Report

**d. Executive Director/Secretary**

i) Thank you to our staff and volunteers

Director Mike McCarty thanked all the staff and volunteers for a successful and safe summer. He noted the difficulty dealing with a wet and cold season especially for camp and pool staff and applauded them for keeping our patrons engaged and delivering an enjoyable experience. Mike also thanked all of the Superintendents for keeping our facilities top notch and providing a high-level of customer service.

ii) Northern Suburban Special Recreation Association (NSSRA) Summer Bash  
Director McCarty attended the NSSRA Summer Bash along with Commissioners Kuhn and Peterson. This annual event which is funded by NSSRA's Foundation brings staff, participants and their families together for an amazing, end of the summer celebration. He noted how fortunate we are in Illinois for the services NSSRA provides to those with special needs; these services are not found very often in other parts of the country. Mike endorsed the great partnership between the Glenview Park District and NSSRA.

Mike also remarked on his recent meeting with Father Boland from Our Lady of Perpetual Help Parish in Glenview. He along with President Casey met with Father Boland to ascertain if Park District services could assist with the recently released encyclical by Pope Francis on environmental stewardship. The Redfield Estate at The Grove will be the setting for an upcoming all day staff meeting for OLPH. Grove Director Steve Swanson and his staff will present to the group and explain the Grove's curriculum program that is available to all school groups.

**5. Matters from the Public**

None

**6. @Consideration to approve Accounts Payable**

Commissioner Peterson moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of July, 2015 in the amount of \$3,098,623.76. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Patton, Peterson, Tosh, Dillon, Casey. Nays: None. Motion Carried.

**7. @Consideration to approve Consent Agenda items**

President Casey asked if anyone would like an item removed from the Consent Agenda for further discussion; there were no requests.

Commissioner Peterson moved seconded by Commissioner Kuhn to approve the Consent Agenda. Roll Call Vote: Ayes: Kuhn, Patton, Peterson, Tosh, Dillon, Katsamakakis, Casey. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted a Recreation, Museum & Swimming Pools Committee recommendation to approve the supplemental addendum extending lease and use agreement between the Glenview Park District and NorthShore University HealthSystem dated July 31, 2015 and effective January 1, 2016.**

The current five year supplemental addendum to the Glenview Park District/NorthShore University Health System lease agreement is set to expire on December 31, 2015.

- b. **Accepted a Park & Facilities Services Committee recommendation to revise Policy No. 4.20: Athletic Field Use.**

Revisions to this policy address issues of walk-on groups using designated game fields for pick-up games. In addition to the policy updates, staff is designating certain athletic fields throughout the community as practice sites.

- c. **Accepted a Park & Facility Services/Environmental Committee recommendation to accept the low bid from Hacienda Landscaping, Plainfield, IL in the amount of \$167,453.00 for the Flick Park Arboretum project.**

Bids for this project were opened on July 30, 2015 and four bids were received. Hacienda Landscaping was the lowest, responsible bidder.

## 8. Committees Reports and Recommendations

- a. **Park & Facilities Services/Environmental**

- i) Titan Football Location

Superintendent Jim Warnstedt reported that Jr. Titan Football had asked the Park District for an alternate location to hold practices due to lack of lights at their current practice location at Apollo School. Staff was able to relocate them to Willow Park where there are lights, bathrooms and plenty of parking.

- ii) Construction Update

Jim gave updates on the following:

Park and Facilities East project: Masonry brick has been installed; structural steel is up, utility work is ongoing, roofing will begin next week and outside face brick to be installed in about two weeks. This project is progressing nicely with the good weather and has caught up to its original schedule.

Cunliff Park Project: This project is nearing completion. It was a great cooperative partnership with the Village to address stormwater management and make needed updates to Cunliff Park. There is a ribbon-cutting ceremony scheduled for Saturday, September 12th at 9:00 a.m. The new pump house, renovated fieldhouse, new pavilion and playground will all be on display. The Village of Glenview has also resurfaced the parking lot.

Johns Park/Hoffman School Parking Lot Project: This paving project completed this week just in time for the start of the new school year.

Jim also noted that Joe Kenny, Director of Community Development at the Village, attended the Committee meeting to give members an update on the Pine Street and South Circles property buyouts. He reported all closings have taken place and demolition has begun. The Park Board will continue to explore with the Village any opportunities that may come with this property. Jim noted the existing Central Street Bridge may be a means to connect Judy Beck Park to this new open land.

- iii) Committee Update  
No Report

**b. Recreation, Museum & Swimming Pools**

- i) Committee Update

Committee Chair Dave Tosh noted the committee discussed the supplemental addendum extending the lease and use agreement with NorthShore University HealthSystem which was approved by the Board this evening. He also reported that NorthShore is concerned with the noise from the use of weights in the Fitness Center which is directly above their space at Park Center. New weights have recently been purchased which should eliminate some of that noise. Staff is also testing sound barriers in the ceiling to see if that will also help.

Superintendent Elsa Fischer gave an update on the renovations taking place at the Archives building in The Grove. She reported that the brick work will be completed on Friday, trusses delivered on Monday and the roof will be replaced as well. Staff is looking for a mid-September completion date.

**c. Youth Sports Task Force**

- i) @Glenview Youth Baseball(GYB) Invoice

Commissioner Patton moved to accept the Youth Sports Task Force Committee recommendation to waive for Glenview Youth Baseball the affiliate sports organization residency requirement of having membership of 50%+1 (GPD policy #7.20) as well as the Annual Per Player fees for 2010 – 2012 (GPD policy #5.04). The per player fees for 2013 and 2014 will be added together (2013: \$12,144 + 2014: \$10,560 = \$22,704) and then divided in half (\$11,352). GYB will be invoiced for half (\$5,676) of the invoice in September 2015 and half (\$5,676) of the invoice in January 2016. Roll Call Vote: Ayes: Patton, Tosh, Dillon, Katsamakakis, Kuhn, Casey. Nays: Peterson. Motion Carried

Committee Chair Bob Patton explained that the Committee met to discuss the non-payment by GYB of invoices dating back to 2010 and a fair and equitable arrangement for them to address those invoices. The Committee felt there was culpability on both the Glenview Park District and GYB in this matter. So in the interest of keeping the long-time partnership that has developed over the years with this youth sports volunteer organization and because GYB has also

contributed financially to the upkeep of many park district ball fields, the committee recommended splitting the cost for the 2013 and 2014 seasons and waiving the fees for 2010-2012.

Commissioner Peterson was not in favor of splitting the cost for the 2013-2014 seasons, especially since GYB was notified of this non-payment at the end of the 2014 season. He does not feel it is fair to the other volunteer sports groups who pay their invoices in full. However, he does agree with waiving the 2010-2012 invoices since they are over two years old. Commissioner Katsamakakis requested a Profit/Loss statement from GYB from 2011 through 2014. Director McCarty acknowledged that GYB has given the Park District their 2013- 2014 audit which shows their fund balances. Superintendent Elsa Fischer will send that audit to all Board members so they can review. President Bill Casey noted GYB is a great organization but feels an organizational review might be needed. Commissioner Kuhn feels the changes in GYB leadership over the last few years have been positive.

- ii) Committee Update  
No Report

## **9. Staff Reports**

Superintendent of Leisure Services Elsa Fischer reported on the following: The new slide at Roosevelt Pool has been installed. Roosevelt Pool will be open for another two weekends and will close for the season at the end of hours on Sept 7. The Dectron Unit project at Splash Landings is on schedule and budget and the pool will reopen on September 8. The annual Fitness Center deep cleaning will be completed on Friday and the center will re-open on Saturday, August 29. Staff met to wrap up the summer camp season and discussed streamlining processes to create more consistencies across all camps for next year. Park Center is currently short three staff members with the hope to fill those positions in September. Restoration on the newly acquired 8 acres at the Grove has begun. Elsa also noted the annual barn dance will be held at Wagner Farm on Saturday, August 29th with the sale of fall plants to begin on Sunday. Staff is busy gearing up for upcoming fall programs and events.

Superintendent of Administrative Operations Barb Cremin reported on new legislation that staff is working on implementing. One is how hours will be tracked for salaried employees and another is proper classification of employees versus contractors.

Superintendent of Special Facilities, Lori Lovell reported beginning Monday; the Glenview Park Golf Course will go to a 90-Degree Rule for cart paths, subject to weather conditions. This determination will be made on a day to day basis. There have been a few scheduled events held recently at the course in the hopes of generating new clientele. A glow in the dark golf night and a golfer appreciation day which increased rounds by 35%. There is also a parent's night out event scheduled at the Prairie Club on Friday. The HVAC units will be replaced at the Ice Center with a tentative completion date of September 25. The Tennis Club will reopen on August 31st with new backstops, cleaned carpets, fresh paint, newly cleaned courts and a new roof.

Superintendent of Parks and Facility Services Jim Warnstedt reported that staff has begun the annual fall tree inventory. New plantings, trees that have been removed and the amount of each species of trees are inventoried. This gives a snapshot of the variety of trees so as not to have too many of one kind that could fall victim to disease. So far this spring, 250 trees have been planted with another 235 anticipated for fall. Jim also reported that one of the backstops at Westbrook has been replaced and the other will be replaced after fall ball season. He also gave an update on the Trust for Public Land's Fitness Zone that a Glenview resident had generously donated to be installed near the tennis courts in Gallery Park. There are currently two options for this Outdoor Fitness Zone equipment that is being considered. This project will be brought before the Village Appearance Commission.

#### **10. Matters from Commissioners**

Commissioner Dave Tosh passed along a compliment he received from a patron at the Glenview Park Golf Club. She told Dave she was very pleased with the service and new menu at the Clubhouse and Café and thought it was the best she has ever experienced.

Commissioner Dave Dillon noted he will be playing the Golf Course on Friday with 16 of his neighbors and complimented Laura Loebaka for all her help in organizing his neighborhood outing.

President Bill Casey reminded the Board of the upcoming Illinois Association of Park District's Summer Golf Outing being held at the Glenview Park Golf Course on Monday, September 28th and encouraged his fellow board members to play.

#### **11. Correspondence**

Director Mike McCarty received a letter from Marilyn Glazer, the Niles Township Supervisor thanking Jena Johnson (Marketing Manager), her team and the Glenview Park District for helping to support their *Books for All Children* collection drive. They estimated that 1,250 children will receive a dozen books each due to over 15,000 books being collected. Mike commended Jena and her staff for all their help in assisting this worthy cause.

#### **12. Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Litigation (c11), Personnel (c1)**

Commissioner Dillon moved seconded by Commissioner Peterson to adjourn to Executive Session pursuant to 5 ILCS 120/2 et seq. at 7:40 p.m. to discuss Litigation (c11) and Personnel (c1). Roll Call Vote: Ayes: Peterson, Tosh, Dillon Katsamakakis, Kuhn, Patton, Casey. Nays: None. Motion Carried.

After a short break, the Executive Session convened at 7:45 p.m.

Commissioner Dillon moved seconded by Commissioner Kuhn to adjourn the Executive Session and move back into Open Session at 8:50 p.m. Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Patton, Peterson, Tosh, Casey. Nays: None. Motion Carried.

**13. Action on items that were discussed in Executive Session, if any**

None

**14. Adjourn**

Commissioner Katsamakos moved seconded by Commissioner Peterson to adjourn the Open Session at 8:51 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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William M. Casey  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 24th day of September, 2015

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