

**RECREATION & SWIMMING POOLS COMMITTEE**

Glenview Park District Administration Building  
1930 Prairie Street, Glenview, IL 60025  
Regular Meeting Minutes  
Monday, April 10, 2017 @ 8:30 a.m.

**1. Roll Call**

Chairman Angie Katsamakakis called the meeting to order at 8:31 am and the roll was called.

**Commissioners present:** Charlie Kuhn, Dave Tosh, Bill Casey, Angie Katsamakakis, Dan Peterson, Dave Dillon

**Official Staff present:** Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Recreation Amy Watson, Assistant Director of Recreation Joe Pollina, Assistant Director of Recreation Kathleen McInnis, Assistant Director of The Grove Lorin Ottlinger, Risk Manager Henry Urbina, Recording Secretary Tanya Trapani

**Guests:** Jen Roberts

**Late Arrivals, Early Departure:** Henry Urbina arrived at 8:33 am and left at 8:50 am, Charlie Kuhn left at 9:39 am

**Commissioners/Official Staff absent:** None

**2. AGENDA TOPICS**

**a. Consider Emergency Use Agreement between the District and School District #34**

Staff requested consideration of an Emergency Use Agreement between the District and School District #34.

Director of Recreation Amy Watson shared that Park Center and Attea Middle School have worked cooperatively during emergency situations since each facility opened. This agreement simply formalizes current practice. This agreement has been approved by PDRMA and District attorney Jim Rock.

The committee endorsed the staff recommendation that the Emergency Use Agreement between the Park District and School District #34 be moved to the full board for approval.

**b. Consider Replacement of the Park Center Fire Alarm Panel**

Staff requested consideration for replacement of the Park Center Fire Alarm Panel.

Risk Manager Henry Urbina explained that the existing fire alarm has been in the building since it was constructed over 16 years ago and has surpassed its useful lifespan and we are no longer able to purchase parts for the system. The District has been working towards putting all facility alarm systems under a single contractor in order to have one agreement District wide. The committee discussed the option of receiving additional quotes to ensure the best price for the District. Risk Manager Urbina noted that the system could not be ordered until the Village has approved, which would take roughly a month.

The cost of this unit is \$45,500 and funds are included in the Capital Development Fund for FY 2017-2018.

Staff recommended that the committee accept the proposal from SMG Security Systems, Inc. in the amount of \$45,500 and move to the full board for approval.

The committee requested that staff obtain additional quotes for a comparison with the option of adding Carbon Monoxide detectors and will review at a future meeting.

**c. Consider Fitness Equipment Purchase**

Staff requested consideration for the purchase of 2 Precor Adaptive Motion Trainers (AMTs) and 4 Precor Ellipticals.

Assistant Director of Recreation Kathleen McInnis explained that each year funds are included in the capital replacement plan for the replacement of highly used fitness equipment. This year, staff is planning to purchase equipment through the National Joint Powers Alliance, a joint purchasing program that the District has used before. Including trade in value, the cost of the six pieces of equipment is \$31,800. The committee discussed the life expectancy and trade in value of the fitness equipment.

The committee endorsed the staff recommendation to accept the purchase of 2 Precor Adaptive Motion Trainers and 4 Precor Ellipticals from Direct Fitness Solutions to move to full board for approval, under the consent agenda. The committee requested that staff research the process of selling the used equipment instead of trading them in, which would increase the purchase of 2 Precor Adaptive Motion Trainers and 4 Precor Ellipticals to \$33,000.

**d. Consider Addendum to GYB Memorandum of Understanding**

Staff requested consideration of an addendum to the GYB Memorandum of Understanding.

Superintendent of Leisure Services Elsa Fischer explained that after the Board approved of the GYB Memorandum of Understanding, PDRMA agreed to a request that GYB made previously regarding a minor change to the indemnification clause. The new language was approved by both PDRMA and District attorney Jim Rock. GYB has signed the approved agreement but would like to move forward with an addendum that includes the new indemnification verbiage.

The committee endorsed the staff recommendation that the committee accept the addendum to the GYB Memorandum of Understanding and move to the full board for approval.

**e. Consider Resolution 2017-09 – A Resolution Approving a “Supplemental Use Agreement Regarding Boating on Lake Glenview” between the Glenview Park District and the Village of Glenview.**

Staff requested approval of Resolution 2017-09 for Boating on Lake Glenview.

Superintendent Fischer shared that attorneys representing the Park District and the Village have worked out the final language for the IGA regarding Boating on Lake Glenview. Approving Resolution 2017-09 will approve the update Intergovernmental Agreement as well. Staff is

looking into the option of being a provider of the IDNR Water Usage Stamp that would be required for registration.

The committee endorsed the staff recommendation that the acceptance of Resolution 2017-09 regarding Boating on Lake Glenview move to the full board for approval, under the consent agenda.

f. **Boating on Lake Glenview Updates**

Commissioners suggested some possible changes to the hours and dates at the Recreation and Swimming Pools Committee Meeting that was held on February 8, 2017. It was decided that any discussion on the hours and dates would be tabled prior to the approval of the agreement. The committee discussed the length of the boating season and the boating hours. Commissioner Dan Peterson noted that any change in the length of the boating season and/or the boating hours would require additional Village approval unless there are emergency safety reasons, environmental conditions or wildlife concerns. Commissioner Angie Katsamakias expressed concern about allowing children 12 and under to be without an adult in the same boat. Commissioner Peterson believed that it is the parent's responsibility to make the decision on whether or not the child should be in their own boat. Executive Director Mike McCarty noted that the Park District has the opportunity to ease into boating with it being self-regulated, passive and limited. The more regulations that the District adds, the model shifts from open access to a more specialized operation. Commissioner Bill Casey requested that the boating rules state that lifejackets should be properly fitted. Commissioner Charlie Kuhn suggested that each user should be tracked along with the boat.

The committee endorsed the staff recommendation to run the boating season annually from May 1 to October 1 from sunrise to sunset and to reevaluate after the completion of the first season.

g. **Update on Day Camp Registration**

The committee reviewed day camp registration, which began on January 19, 2017. Some changes were made to scheduling for 2017 (offered 2 4-week sessions of camp instead of one 7-week session). Registration is strong. Compared to the same period last year, day camp registration is up over \$44,600.

h. **Update on Pool Pass Membership Sales**

The committee reviewed the outdoor pool memberships which went on sale on February 18, 2017 when the spring guide was delivered. To date, 538 memberships have been sold compared to 468 for the same period last year (an increase of 70 memberships). Additional marketing is in the works. A total of \$40,859 has been received for the purchase of pool passes since they went on sale in February.

**3. Other**

Director of Recreation Amy Watson gave an update on the outdoor pool umbrellas. Director Watson has reached out to roughly 86 Aquatics Professionals in Illinois about vendor usage and only 3 people have responded. The committee recommended that the acceptance of the quote from Birdair for shades for the shade structures in the amount of \$65,000 be moved to full board for approval.

**4. Matters from the Public**

None

**5. Adjourn**

Chairman Angie Katsamakos moved seconded by Commissioner Bill Casey to adjourn the Open Session at 9:41 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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Daniel B. Peterson  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 25<sup>th</sup> day of May 2017