

PARK & FACILITY SERVICES/ENVIRONMENTAL COMMITTEE

Glenview Park District Administration Building
1930 Prairie Street, Glenview, IL 60025
Regular Meeting Minutes
Thursday, May 11, 2017 @ 8:30 a.m.

1. Roll Call

Chairman Dave Tosh called the meeting to order at 8:31 am and the roll was called.

Commissioners present: Dave Tosh, Dave Dillon, Dan Peterson, Angie Katsamakias

Official Staff present: Executive Director Mike McCarty, Superintendent of Park & Facility Services Jim Warnstedt, Park Planner Ken Wexler, and Recording Secretary Amy Wille

Public Visitors: Jen Roberts

Late Arrivals, Early Departure: Dan Peterson arrived at 8:34 a.m.

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Results/Staff Recommendation for Flick Park Sports Lighting Improvements 2017 Bids

Staff recommended the acceptance of the bid from Barton Electric of Trenton, IL Plainfield, IL in the amount of \$375,705.

Superintendent of Park and Facility Services Jim Warnstedt explained the current state of the light poles and the need for replacement due to being over 32 years old. In August of 2016, a structural analysis report, submitted by Wiss, Janney, Elstner Associates, Inc., recommended the removal of two sets of the luminaires as a safety precaution. After board approval, staff completed the removal of lamps on two poles. The report also strongly recommended a replacement for the existing field lighting, in which the board accepted the staff recommendation to move forward with LED lighting to be more energy efficient, reduce operating costs, and reduce spill and glare.

Superintendent Warnstedt gave an update on the neighborhood meeting held at the Flick Park Fieldhouse on Monday, May 1. Staff mailed over 250 invitation letters to neighbors. There was a small turnout with questions centered on the construction schedule, hours of operation, and overall control of the new system. Following this meeting, Superintendent Warnstedt provided the next steps of obtaining permits with the Village of Glenview and presenting before the Plan Commission and the Appearance Commission in early June, with anticipated approvals to proceed by June 20th.

On May 4, 2017, five bids were received for the Flick Park sports lighting improvement project. Staff budgeted \$400,000 for this project from the Park & Facility Services operating budget for the F/Y 2017-18. Barton Electric came in with the lowest bid of \$375,705. Staff recommended moving forward with this bid due to the success of past projects, including the sports field lighting project at Community Park West in 2016.

Commissioner Dave Tosh inquired about the lighting exposure to neighbors and lighting coverage to the area in need. Superintendent Warnstedt explained that the LED lightbulbs will produce much more focused lighting with minimal exposure to residents, while still covering the fields and parking lots for optimum safety. He also noted that employees will have remote controls on their phone and a 24 hour control center will be available for any assistance.

The committee recommended the acceptance of the bid from Barton Electric of Trenton, IL for the Flick Park sports lighting improvements for full board approval on the consent agenda.

b. Professional Engineering Services Proposal

Staff recommended the acceptance of the Phase 2 Engineering Services proposal from Gewalt Hamilton Associates, Inc. of Vernon Hills, IL in the amount of \$24,800.

Superintendent Warnstedt went over the background of the preliminary work done by Gewalt Hamilton Associates, as recommended by the committee in January of 2017. The scope of services for Phase 1 Preliminary Engineering Services included a topographic survey, soil borings, preliminary engineering, and entitlement process meetings. The Phase 1 Engineering Services took the project all the way up to the point of accepting the project bids. Superintendent Warnstedt concluded that Phase 2 Engineering Services will include preparation of construction documents, assistance with the Village permitting process, and construction administration services.

The committee discussed the scope of services between Phase 1 and Phase 2 Engineering Services. Commissioner Dave Dillon asked for details on the engineering services to be done by Gewalt Hamilton Associates in correlation with the costs provided. Staff agreed to follow up on the request and will work with Gewalt Hamilton Associates to provide a new analysis that explores cost saving options.

Staff budgeted \$25,000 for this project from the Park & Facility Services operating budget for the F/Y 2017-18. Gewalt Hamilton Associates professional services proposal came in at \$24,800. Staff recommended moving forward with this proposal due to the firm's current involvement with the Flick Park project and the success of past projects, including the sports field lighting project at Community Park West in 2016.

The committee requested that staff follows up with Gewalt Hamilton Associates to provide more detail and cost savings options. Following review by the committee, the updated Engineering Services Proposal will be included as a staff recommendation to the consent agenda for full board approval.

Project Updates

a. Johns Park Fieldhouse Renovation

Superintendent Warnstedt gave an update on the progress of the renovation. He explained that the wood trim and hanging lights are currently being added. It was noted that the newly manufactured cabinets and exterior bathrooms are the next steps to completing the project. Staff had projected the renovation to be completed in the next couple weeks.

3. Other

None

4. Matters from the Public

None

5. Adjourn

Commissioner Dave Dillon moved seconded by Commissioner Dan Peterson to adjourn the Open Session at 9:03am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 25th day of May 2017