

DRAFT

PARK & FACILITY SERVICES/ENVIRONMENTAL COMMITTEE

Glenview Park District Swain Nelson Building

2320 Glenview Road, Glenview, IL 60025

Regular Meeting Minutes

Thursday, June 8, 2017 @ 8:30 a.m.

1. Roll Call

Chairperson Jen Roberts called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Dave Tosh, Angie Katsamakakis, Dan Peterson, Jen Roberts, Bill Casey, Bob Patton, Dave Dillon

Official Staff present: Executive Director Mike McCarty, Superintendent of Park & Facility Services Jim Warnstedt, Manager of Park & Facility Services Kris Mikkelsen, Park Planner Ken Wexler, Superintendent of Leisure Services Elsa Fischer, Superintendent of Special Facilities Lori Lovell, Manager of Marketing Jena Johnson, Recording Secretary Amy Wille

Guests: Steve Konters of Hitchcock Design Group, Barbara Heller of Heller & Heller, Daniel Atilano of Dewberry Architects

Late Arrivals, Early Departure: None

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Comprehensive Master Plan – Review of Preliminary Strategies

Steve Konters of Hitchcock Design Group updated the committee on the progress for the Comprehensive Master Plan. Following the community engagement process and data collection, the team moved into the envision phase that includes building on the needs of the District and analyzing its future. The presentation provided summaries on the primary needs within the facilities, parks, and programs as well as an overall review of preliminary strategies.

Steve began the presentation with a summary on demographic needs within the community that specifically evaluated recreational opportunities specified demographic groups. Next, he explained the primary needs for the District's facilities in terms of update, expansion, and improvement opportunities. He noted that no needs were left unmet overall, but some midlevel needs came up during evaluation. Some suggested improvements involved alleviating certain space needs and providing more ADA accessibility options. Moving on to parks and open space, Steve addressed the District's minor park amenity deficiencies in relation to the current national trends for recreation. He also identified potential options that would enhance the level of service and expand the District's service area.

In conclusion, Steve provided the committee with several goals for continued evaluation into increased and new opportunities throughout the District. These opportunities would help meet the needs found within the data from the community outreach phase and the

team's evaluation of the District. The next steps would involve prioritizing the preferred strategies and creating a plan of implementation.

b. Strategic Planning Process Overview

Barbara Heller of Heller & Heller explained the difference between a comprehensive plan and a strategic plan in order to distinguish which tasks and strategies are included in each plan. She stated that a comprehensive plan contains the tangible assets and services, whereas a strategic plan contains the nontangible assets and leadership infrastructure. In addition, she explained the roles of the Park Board and staff in the creation of a strategic plan. A timeline was provided to guide the next steps with the existing strategic plan and the development of a new plan.

Following the presentation, Commissioner Dan Peterson inquired about the various ethnic and age groups within the broad boundaries provided in the documentation provided by the planning team. Commissioner Peterson made suggestions to create more appropriate categories that will help the team develop accurate representation of the true makeup of the District. The planning team agreed to follow up with providing more data on the topic. The committee further discussed the needs and strategies that were presented, along with evaluating the timeline to execute the projects.

Commissioners were asked to submit any additional comments to staff by the end of the following week in order to move forward with the process of the master plan and strategic plan process.

Project Updates

a. Cole Park Fieldhouse Renovation & Outdoor Restroom Addition

Superintendent of Park and Facility Services Jim Warnstedt presented the architectural drawings and the proposed timeline of the renovation project and outdoor restroom addition at the Cole Park Fieldhouse. He explained that the proposed addition would be to the east of the building in order to avoid blocking the playground area from the parking. The committee discussed construction and programming opportunities as potential options to be included in the renovation. The Committee also wanted to explore the idea of adding vestibules onto the north and south entrances.

3. Other

Commissioners expressed concern over Williams Architects' involvement with the feasibility study of the Glenview Ice Center due to past projects with the District. In response to this, Executive Director Mike McCarty suggested a meeting to be set up between the commissioners and the firm in order to discuss the matters of concern. The commissioners agreed to move forward with this suggestion after receiving more information on the history with the Williams Architects firm.

4. Matters from the Public

None

5. Adjourn

DRAFT

Commissioner Jen Roberts moved seconded by Commissioner Angie Katsamakis to adjourn the Open Session at 10:09 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 22nd day of June 2017