



GLENVIEW PARK DISTRICT PARK BOARD MEETING

Convened at Park Center
2400 Chestnut Avenue
Glenview, IL 60025

Regular Meeting Minutes May 25, 2017

1. Roll Call

President Dan Peterson called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie Katsamakias, Robert J. Patton, David S. Tosh, Daniel B. Peterson.

Commissioners absent: Charles J. Kuhn

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None.

2. A Moment of Silence was observed

President Peterson referenced the recent tragedy in England and asked that we all might reflect on how we can bring peace to our world.

3. Minutes

- a. **Accepted the April 10, 2017 Recreation & Swimming Pools Committee meeting minutes**
- b. **Accepted the April 10, 2017 Museums & Historical Preservation Committee meeting minutes**
- c. **Accepted the April 13, 2017 Park & Facility Services/Environmental Committee meeting minutes**
- d. **Approved the April 27, 2017 Regular Board meeting minutes**
- e. **Approved the May 1, 2017 Special Park Board meeting minutes**
- f. **Accepted the May 11, 2017 Park & Facility Services/Environmental Committee meeting minutes**

Commissioner Casey moved seconded by Commissioner Katsamakias to accept the April 10, 2017 Recreation & Swimming Pools Committee meeting minutes; accept the April 10, 2017 Museums & Historical Preservation Committee meeting minutes; accept the April 13, 2017 Park & Facility Services/Environmental Committee meeting minutes; approve the April 27, 2017 Regular Board meeting minutes; approve the May 1, 2017 Special Park Board meeting minutes and accept the May 11, 2017 Park &

Facility Services/Environmental meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Patton, Tosh, Peterson. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Recognition of the Cook County Official Certificate of Results for the April 4, 2017 Consolidated Election

President Peterson noted the official Certification from the Cook County Clerk, having completed a canvass of all votes cast for two Glenview Park District Commissioner six-year terms in the April 4, 2017 election has certified the vote totals. The results confirm the election of Jen Roberts and President Peterson's re-election as Glenview Park District Commissioners. President Peterson congratulated and welcomed Jen Roberts to the Board. He noted Jen Roberts succeeds Charlie Kuhn on the board, who he thanked for his six years of service.

5. Administered Oath of Office – Daniel B. Peterson and Jen Roberts

Board Secretary/Executive Director McCarty, who is also the local election official for the Park District, administered the oath of office to Dan Peterson and Jen Roberts. The Board members welcomed Jen and congratulated both Commissioners on their election. Dan Peterson begins his second term as Park Board Commissioner.

6. Presentation

a. Approved a Proclamation Acknowledging Long-Time Staff Member Polo Suarez on his Retirement from the Glenview Park District

President Peterson read the Proclamation which acknowledged Polo's 40 years of service. It recognized Polo's leadership among staff and how he has helped train countless of staff members over the years. Polo has worked in the parks, at the pools and in many of the district facilities; you could always count on Polo for a job done right. And throughout Polo's career, he demonstrated time and again to be an exceptional ambassador for the Glenview Park District. Polo thanked the Board and commented that his 40 years at the Glenview Park District have been amazing. He has loved everything about his job. Director McCarty noted the tens of thousands of patrons who over the years have enjoyed the district's facilities because of Polo's caretaking and hard work. Superintendent Jim Warnstedt commented how remarkable it is for someone to stay in a career for 40 years as Polo has done. He affirmed that Polo's dedication, hard work ethic and expert knowledge in his field will truly be missed.

Commissioner Casey moved seconded by Commissioner Tosh to accept this Proclamation to acknowledge Long-Time Staff Member Polo Suarez on his Retirement from the Glenview Park District after 40 years of dedicated service to the Park District and Community. On Voice Vote; all present voted Aye. Motion Carried.

7. Officers' Reports

a. President

President Peterson went over the procedures for the public to address the Board.

b. Treasurer

There were no financial reports due to the end of the fiscal year finances still be compiled.

c. **Secretary/ Executive Director**

i) Annual Planning Calendar

Director Mike McCarty referred to the Annual Planning calendar for FY2017/2018 which outlines the Park District's various tasks, filings, and legal requirements that need to be completed during each fiscal year.

He noted that the scheduled September 28, 2017 board meeting conflicts with the National Recreation and Park Association annual conference that some board members and staff will be attending. He asked if the Board would consider moving that board meeting up a week to September 21, 2017. The Board concurred.

ii) Roosevelt Pool Opening

Director McCarty also noted that this weekend is Memorial Day weekend and Roosevelt Pool will be open. Staff has been training and getting ready for the opening. Pool pass sales are up from last year and the hope is for good weather. McCarty acknowledged that everyone is looking forward to a wonderful, safe summer.

Director McCarty welcomed Katie Skibbe, the district's new Deputy Executive Director to her first board meeting. Katie's first day at the district was May 8.

8. **Matters from the Public**

None

9. **@Approved Accounts Payable**

Commissioner Dillon moved seconded by Commissioner Casey to approve payroll and accounts payable for the month of April, 2017 in the amount of \$2,056,808.84. Roll Call Vote: Ayes: Katsamakakis, Patton, Roberts, Tosh, Casey, Dillon. Nays: None. Motion Carried.

10. **Approved Consent Agenda items**

President Peterson asked if anyone would like to remove an item from the Consent Agenda for further discussion; there were no requests.

Commissioner Patton moved seconded by Commissioner Casey to approve the Consent Agenda items. Roll Call Vote: Ayes: Patton, Roberts, Tosh, Casey, Dillon, Katsamakakis. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Accepted a Park & Facility Services/Environmental Committee recommendation to approve the bid from Barton Electric, Trenton, IL in the amount of \$375,705 for the 2017 Flick Park sports lighting improvements**

This light replacement project will add new energy efficient LED lighting for the baseball and football fields, sled hill and sand volleyball courts.

b. **Accepted a Staff recommendation to approve a proposal for professional engineering services from Gewalt Hamilton Associates, Inc., Vernon Hills, IL in an amount not to exceed \$24,800 for Phase 2 of the Flick Park Sports Lighting project**

11. Committees Reports and Recommendations

a. Finance

i) Budget and Appropriations(BAO) Timeline

Deputy Executive Director Katie Skibbe noted the Committee reviewed the BAO timeline. The proposed Budget and Appropriations Ordinance will be available for public inspection beginning June 27, 2017. The public hearing on the BAO will take place before the start of the July 27, 2017 Board meeting after which the Board will be asked to approve the ordinance.

ii) Approved Ordinance No. 2017-14: Budget and Appropriation Transfer

Deputy Director Skibbe also noted that the Transfer Ordinance is presented annually to the Park Board and is a house keeping item. Each year, the District prepares a Budget and Appropriation Ordinance which sets the legal maximum amount that can be spent provided funds are available. There may be instances in which spending in a particular line item exceeds the amount appropriated for that item. In that case, the Board has the authority to transfer unexpended funds from another line item to cover the shortage. The Transfer Ordinance is the vehicle for re-allocating appropriated funds from one line item to another.

Commissioner Peterson moved seconded by Commissioner Casey to approve the Budget and Appropriations Transfer Ordinance No. 2017-14. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Dillon, Katsamakias, Patton, Peterson. Nays: None. Motion Carried.

iii) Sweetened Beverage Tax

Katie reported on the proposed Cook County sweetened beverage tax. The tax is \$0.01 per ounce and will affect Roosevelt Pool, Flick Pool, Prairie Club, Wagner Farm, and the Café. Per the ordinance, the tax must be passed on to the consumer; prices will increase accordingly. The purpose of this tax is to encourage water consumption. This tax will be effective July 1.

iv) Amusement Tax

Katie also noted a Cook County Amusement tax that relates to satellite TVs subscribers. Staff is working with legal counsel to see if the district will need to adhere to this tax.

v) Committee Update

No Report

b. Park & Facility Services/Environmental

i) Update: Johns Park Fieldhouse Renovation

Commissioner Dave Tosh commended the Park & Facilities Services staff for the phenomenal job they did renovating the Johns Fieldhouse. He encouraged the other commissioners to visit to see for themselves. Commissioner Katsamakias agreed and noted the craftsmanship on the cabinetry and paneling is amazing.

- ii) Committee Update
No Report

c. Special Revenue Facilities

i) Approved 2017/2018 Glenview Ice Center Annual Recommendations

Superintendent of Special Facilities Lori Lovell noted the Committee discussed the Annual Recommendations for Ice. She reported that the Committee decided to recommend raising the fees for Facility Rentals for both Recognized Organizations and Non-Recognized Organizations 5%. There was also a request for some minor wording changes to Summer Hours, i.e., Monday/Wednesday/Friday and Tuesday/Thursday, Noon-2p.m. will be changed to read: Monday-Friday Noon -2p.m.

Lori also explained why there is not a resident discount on daily admissions. Most walk up admissions are paid by youth and it would be hard to establish residency. However, when an adult is present at time of payment, they are encouraged to buy a season pass at either resident or non-resident rates which in both cases is a better value than daily fees.

President Peterson expressed his concern that the rates being charged for ice time are lower than they should be. He feels this low rate causes more people to want ice which in return causes a shortage. He noted the rates are lower than the rates some affiliate sports groups are paying in Mount Prospect. He would like to see an appropriate fee charged that will not produce a shortage of ice. Commissioner Casey noted the Recognized Organizations get a discount because they run programs on Park District fields so the district does not have to incur staff costs to run those programs. And, since most members of Recognized Organizations are Glenview residents, he is fine with giving them a better rate. President Peterson agrees with Bill on giving the Recognized Organizations a better rate than others, but feels the fees are still too low.

Commissioner Dillon moved seconded by Commissioner Tosh to accept a staff recommendation to approve the 2017/2018 Glenview Ice Center Annual Recommendations as presented. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Katsamakakis, Patton, Roberts. Nays: Peterson. Motion Carried.

- ii) Committee Update
No Report

12. Matters from Commissioners

Commissioner Jen Roberts attended the ‘Vet for a Day’ event at Wagner Farm and the annual Ice Show. She was very impressed with the 4H kids at the Wagner event. And, she thought the “Skate Home America’ theme for the ice show was great and that the staff did a wonderful job.

Commissioner Dave Tosh also attended the Ice Show and thought the performers were terrific and the staff had everything so well organized. He welcomed Commissioner Roberts to the Board and thanked Commissioner Peterson for his Presidency.

Commissioner Bill Casey welcomed Commissioner Roberts to the Board. He commented on his recent trip to Springfield with the Executive Director to attend an Illinois Association of Park District (IAPD) event with Legislators. And even though many of the legislators were not in Springfield at the time, IAPD informed the park district representatives on the status of proposed legislation. As has been reported in the news, the proposed tax cap is mostly what is holding up the assembly from passing a state budget. Bill noted a tax cap will affect how the Park District operates. Bill also thanked President Peterson for his year of service as President. He noted how important it is for each Commissioner to get to know that role and how it helps each to work more closely with the Executive Director. He commended the President on doing a good job.

Commissioner Bob Patton welcomed Commissioner Roberts and thanked President Peterson for all the time and preparations he put into being President this year.

Commissioner Katsamakakis also thanked President Peterson for his year of service as President and also welcomed Commissioner Roberts to the Board. She attended the Vintage Market at the Grove and thanked the Grove Heritage Association (GHA) for how well they ran this event and also for all their fundraising and support over the years. She noted how lucky we are to have the GHA. She feels the Vintage Market is a great new event which people really enjoyed and thought it was very well organized.

Commissioner Dave Dillon also welcomed Commissioner Roberts to the Board and thanked President Peterson for his year of service. He also thanked staff for all their help with the recent fish release in Lake Glenview. Even though the weather did not cooperate, the kids who came had a great time. He thought it was a great collaborative effort between the Sunrise Rotary, the Village of Glenview and the Park District.

13. Correspondence

Executive Director McCarty passed around a photo of staff and Commissioners who attended the Legislative event in Springfield that Commissioner Casey had previously mentioned.

14. @Adjourn Sine Die – Close of 2016/2017 Fiscal Year

Commissioner Patton moved seconded by Commissioner Katsamakakis to adjourn sine die and close out Fiscal Year 2016/2017 at 7:38 p.m. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Patton, Roberts, Tosh. Nays: None. Motion Carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 22nd day of June, 2017

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