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**SPECIAL REVENUE FACILITIES COMMITTEE**

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Monday, May 15, 2017 @ 8:30 a.m.

**1. Roll Call**

Chairman Dave Dillon called the meeting to order at 8:31 am and the roll was called.

**Commissioners present:** Dave Tosh, Dan Peterson, Dave Dillon, Bill Casey

**Official Staff present:** Executive Director Mike McCarty, Superintendent of Special Facilities Lori Lovell, Ice Center Manager Jim Weides, Manager of Program Services Brian Montgomery, Recording Secretary Tanya Trapani

**Public Visitors:** None

**Late Arrivals, Early Departure:** Dave Dillon left at 9:32 am

**Commissioners/Official Staff absent:** None

**2. AGENDA TOPICS**

**a. Glenview Ice Center Annual Operating Recommendations**

Staff requested consideration of the Glenview Ice Center (GIC) Annual Operating Recommendations for the September 2017-August 2018 season.

Nominal fee increases were recommended for the 2017-2018 season; 3-4% increases were recommended in the Youth Hockey League and 1-3% for rental of the main sheet of ice.

Staff used the data collected throughout the feasibility study in the development of the 2017-2018 GIC Annual Operating Recommendations rental rates. Superintendent of Special Facilities Lori Lovell shared backup documents that provided support for the recommended pricing structure. Staff recommended eliminating the family public skate package due to the package no longer being utilized as staff guides families to purchase passes. Staff also added in clarifying language to clearly explain the Glenview Ice Center processes. The committee discussed a fee structure pertaining to ice rental charges and how they are prioritized among recognized and non-recognized organizations. Commissioner Dan Peterson created and shared a document he had drafted explaining the guiding principles that he thought should drive the way the Park District uses and prices at the ice center. Commissioner Peterson suggested we discuss this at future meeting. Commissioner Peterson suggested increasing the facility rental charge in order to meet the market clearing price and to make sure that the ice program is generating a net profit every year. Commissioner Bill Casey expressed concern about increasing facility rental fees prior to any large project.

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Fees would generate approximately \$33,297 in additional revenue (approximately \$16,062 from Youth Hockey and \$17,235 from ice rental fees). The committee requested that staff develop a fee chart that forecasts the fee increases for facility rentals over the next five years. Staff will bring the fee chart to the May 16 Finance Committee Meeting for review.

The committee endorsed the staff recommendation that the proposed Glenview Ice Center's Annual Operating Recommendations be moved to the full board for approval with the exception of the facility rental charges, which will be further discussed at the May 16 Finance Committee Meeting.

**3. Other Business**

None

**4. Matters from the Public**

None

**5. Adjourn**

Chairman Dave Tosh moved seconded by Commissioner Dan Peterson to adjourn the Open Session at 9:38 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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Robert J. Patton  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 22<sup>nd</sup> day of June 2017