



GLENVIEW PARK DISTRICT  
BOARD MEETING  
@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
November 16, 2017

**1. Roll Call**

President Robert Patton called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakidis, Daniel B. Peterson, Jennifer G. Roberts, David S. Tosh, Robert J. Patton

Commissioners absent: None

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

**2. A Moment of Silence was observed**

**3. Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto**

President Patton opened the public hearing at 7:00 p.m. to receive public comments on the proposal to sell a two year general obligation limited tax park bond in an amount not to exceed \$2,500,000. The intent is to use the bond proceeds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of related expenses.

President Patton explained that the required notice of intent to issue bonds was published in the November 9, 2017 Glenview Announcements and that the bond sale ordinance will be considered for approval at the December 21, 2017 Park Board meeting.

President Patton asked for comments from the Commissioners; there were none. He then asked if there was any oral testimony, public comments or any received written testimony; there were none. The President then asked for a motion to adjourn the public hearing.

Commissioner Peterson moved seconded by Commissioner Casey to adjourn the public hearing at 7:02 p.m. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Roberts, Tosh, Patton. Nays: None. Motion Carried.

#### 4. Meeting Minutes

##### a. (a.b.c.d.e.f.)

Accepted the October 12, 2017 Administrative Operations/Marketing Committee meeting minutes; accepted the October 18, 2017 Finance Committee meeting minutes; accepted the October 18, 2017 Special Revenue Facilities Committee meeting minutes; accepted the October 26, 2017 Recreation & Swimming Pools Committee meeting minutes; approved the October 26, 2017 Regular Board meeting minutes, and accepted the November 6, 2017 Finance Committee meeting minutes.

Commissioner Casey moved seconded by Commissioner Peterson to accept the October 12, 2017 Administrative Operations/Marketing Committee meeting minutes; accept the October 18, 2017 Finance Committee meeting minutes; accept the October 18, 2017 Special Revenue Facilities Committee meeting minutes; accept the October 26, 2017 Recreation & Swimming Pools Committee meeting minutes; approve the October 26, 2017 Regular Board meeting minutes, and accept the November 6, 2017 Finance Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Roberts, Tosh, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

#### 5. Presentations/Recognitions

##### a. **Judy Beck and Michael Sinde: Partnership Program between The Grove and Glenbrook South High School**

Judy Beck noted that one of the selling points of the Grove during the “Save the Grove” campaign in 1974 was that it would be a natural and cultural resource for children. The park district began working on a curriculum with the local school districts immediately which has continued to bring hundreds of school groups to the Grove each year. Judy expressed that she is amazed at today’s technology and the students who know how to use it. She read in the paper about Michael Sinde, a GBS engineering teacher, and how his class was 3D printing a hand for a girl in Florida. She contacted Michael to see if his students wanted to do a project at the Grove. The GBS engineering students ended up using a 3D printer to create models of the buildings at The Grove.

Mykyta (Nick) Solonko was one of the project leads along with Jack Riley. Nick told how he and Jack started visiting The Grove in June; taking multiple photos of each building. They would go back to school to sketch the buildings on a computer software program. Once Jack graduated, Nick got a group of students to help him to finish the project. They have three more buildings to complete. Michael Sinde explained how 3D printing works. The object is first drawn on a computer and the object is then printed out with a fine line of plastic, layer upon layer from the bottom up. This is a slow process but the objects are created to scale.

Mitch Ransdell, a Grove staff member, painted and added finishing touches to each model, to make them as realistic as possible. The models were on display at The Grove Folk Fest on October 1, 2017, and will be used for a future exhibit in the Interpretive

Center. This project was also featured in the Glenview Lantern on September 28.

**b. Recognition of President Robert Patton's Ten Year Board Service Award**

Executive Director Mike McCarty presented the Illinois Association of Park District's milestone service award to honor and recognize Robert (Bob) Patton for his ten years of service on the Board of Park Commissioners. Director McCarty noted that Commissioner Patton was successfully re-elected to his second six year term in 2015, and has shown great leadership and service to the District most recently serving as the Board President, a role he also served in 2012/2013. During his ten years as a Commissioner, Bob has been part of some great successes and milestones, most notably the development of the Prairie Club and the new Platform Tennis Facility, the expansion to the Park Center Fitness Center, improvements to the Ice Center, complete renovation at the Glenview Park Golf Course and Café and joint partner agreements with the Village of Glenview that improved Cunliff Park and the surrounding neighborhoods around Glenview Park Golf Course. Director McCarty thanked Bob for his commitment and service and acknowledged looking forward to his continued service.

President Patton remarked how he grew up in Glenview with his first job being at the Park District. Bob noted how he would spend a lot of time in the parks when his kids were very young. He wanted to get involved in Glenview and give back so he decided the Park Board would be a good way to do that. But he admitted he has received way more than he has given by becoming part of the district family and working with so many great staff over the years. He thanked everyone and expressed what a privilege it has been for him.

**6. Officers' Reports**

**a. President**

President Patton went over the procedures for the public to address the Board.

**b. Treasurer**

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from Treasurer Moore.

**c. Secretary/Executive Director**

**i) Overview of Legal Symposium**

Director McCarty noted that on Thursday, November 9, he along with Katie Skibbe and Lori Lovell attended the IAPD Annual Legal Symposium in Oak Brook, IL. McCarty explained that these symposiums always provide great information and prompt staff to look at our current practices and/or implement new more proactive approaches to legal matters. Topics ranged from Managing Your Workplace and Minimizing Cyber Liability to Change of use or private use of bond-financed park facilities. Attorney Jim Rock also presented that day on significant court decisions affecting park districts. The news that the State of Illinois did not pass their tax freeze was also reported on.

**7. Matters from the Public**

None.

8. **Approved Accounts Payable**

Commissioner Roberts moved seconded by Commissioner Peterson to approve payroll and accounts payable for the month of October, 2017 in the amount of \$2,137,527.56. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Roberts, Tosh, Casey, Patton. Nays: None. Motion Carried.

9. **Approved Consent Agenda items**

President Patton asked if anyone would like any items removed from the Consent Agenda for further discussion. There were no requests. President Patton asked for a motion to approve Consent Agenda items a. through e.

Commissioner Dillon moved seconded by Commissioner Peterson to approve the Consent Agenda items. Roll Call Vote: Ayes: Katsamakakis, Peterson, Roberts, Tosh, Casey, Dillon, Patton. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Accepted a Recreation and Swimming Pools Committee recommendation to approve the 2018 Sports Field Rentals & Outdoor Services Annual Recommendations.**

The changes relate to date changes, changing the way rental fees are charged (per hour instead of two hour time blocks), adding a light fee for the sand volleyball courts and fee increases for the cost of turf, field chalk and additional field preps.

b. **Accepted a Recreation and Swimming Pools Committee recommendation to approve the 2018-19 Fieldhouse, Shelter and Gallery Park Annual Recommendations.**

The changes include a 4% increase in fees, changes to the maximum capacity in most fieldhouses (per the Fire Marshal) and new information regarding boating on Lake Glenview.

c. **Accepted a Recreation and Swimming Pools Committee recommendation to approve the Summer Camp Transportation Bid.**

A total of three companies bid on the District's transportation needs. The low bid was from First Student out of Naperville, IL in the amount of \$37,155.52. The hourly cost went from \$50/hour in 2017 to \$51.50 in 2018.

d. **Accepted a Recreation and Swimming Pools Committee recommendation to approve the 2018 Apparel Bids.**

Nine companies submitted bids and a total of 142 individual items were included in the bid specifications. Based on the bids, the District split the bid up into three vendors including Sharp Sports in the amount of \$32,165.76. The other two winning bids; Sunburst Sportswear and Arena Sports were below the \$25,000 threshold for board approval.

e. **Accepted a Finance Committee recommendation to approve Capital Replacement Fund Policy No. 3.25.**

Due to several changes to the Capital Replacement and Capital Development Funds, the

policy was updated.

**10. Committees Reports and Recommendations**

**a. Finance**

i) Approved Tax Levy Ordinance 2017-24

Finance Committee Chair Dan Peterson noted the Committee discussed a potential referendum bond, but mainly worked on a recommendation for the tax levy. He reported a tax levy of \$16,964,113 is being recommended by the Finance Committee. Chair Peterson explained that this tax levy provides an increase of \$369,735 of funding as compared to last year that will be allocated among the corporate, recreation, museum, retirement, special recreation and liability funds. The 2012C Pool Bonds will continue to be abated by \$703,610. This represents a 2.28% increase to existing taxpayers. This levy also includes potential tax revenue of \$378,818 which would be sufficient to capture \$62,500,000 of new growth. Chair Peterson noted this is a very modest increase after having almost no increase over the last five years.

Commissioner Peterson moved to accept a Finance Committee recommendation to approve Tax Levy Ordinance 2017-24 of \$16,964,113. Roll Call Vote: Ayes: Peterson, Roberts, Tosh, Casey, Dillon, Katsamakakis, Patton. Nays: None. Motion Carried.

ii) Approved the Corporate Fund Reduction in 2017 Real Estate Tax Levy Ordinance 2017-25

Chair Peterson also explained the PTELL reduction ordinance directs the county clerk to reduce the corporate levy if needed to comply with the Property Tax Extension Limitation Law in the event that the projected new growth assumptions used in the levy do not materialize. Since the levy for the Corporate Fund includes any projected new growth, this is the fund that would be best suited to be reduced.

Commissioner Peterson moved to accept a Finance Committee recommendation to approve PTELL Ordinance 2017-25 reducing the Corporate Fund in the 2017 Real Estate Tax Levy for 2018 tax receipts if necessary under the Property Tax Extension Limitation Law. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Dillon, Katsamakakis, Peterson, Patton. Nays: None. Motion Carried.

iii) Committee Update  
No Report

**b. Park & Facility Services/Environmental**

i) Update: Comprehensive Master Plan

Committee Chair Jen Roberts reported that at the Park & Facility Services/Environmental Committee meeting on Thursday, November 2nd, Steve Konters from Hitchcock Design Group reviewed the Comprehensive Master Plan and Final 10-Year Action Plan with the Committee. The Committee had the opportunity to suggest desired changes and some good edits were made. But it was decided to further review the Plan at the December Committee meeting and to continue to work on the Vision and Mission statements. Barbara Heller from Heller & Heller was present and reviewed the Strategic Plan Strategy Map with the

Committee. Barbara will bring forward the updated map, as well as a list of strategic initiatives that align with the strategic objectives at the next Committee meeting.

- ii) Committee Update  
No Report

c. **Recreation & Swimming Pools**

- i) Outdoor Pools 2017 Wrap-up

Committee Chair Dave Tosh acknowledged the 4 and 5 star audit ratings staff received over the summer and how safe the season was. He also noted the concession profits at both Flick Pool and Roosevelt Pool. He was happy to see how positive the end of season surveys were and he thanked the lifeguards and staff.

- ii) Summer Camp 2017 Wrap-up

Superintendent of Leisure Services Elsa Fischer noted the Annual Recommendations and Transportation and Apparel bids were all approved on the Consent Agenda tonight. Staff reviewed the 2017 Camp season with the Committee and was happy to report that the parent surveys were very positive. Staff is already making a number of positive changes for next year.

- iii) Committee Update  
No Report

**11. Matters from Commissioners**

Commissioner Dan Peterson recently viewed the Robert Kennicott “Objects of Wonder” exhibit at the Smithsonian Museum in Washington DC. He noted what a fascinating exhibit it is and also what a great privilege it is to have the Grove recognized at the Museum. He urged others to visit the exhibit.

Commissioner Bill Casey is a member of the IAPD Legislative Committee and noted some of the topics that were covered at their recent meeting. One topic was a movement to approve consolidation of a government agency with only 5% of the number of votes cast in the last election. The current minimum vote count is 20% of votes from the last election. IAPD is trying to exclude Park Districts from consolidation on the basis of such a low amount of votes needed. Also, a higher minimum wage did not pass. And a new sexual harassment policy is being written. No Capital Bills will be presented due to the upcoming election. Also there will not be any new OSLAD Grants available but the state continues to borrow from the OSLAD Fund. And finally there may be future legislation regarding measuring lead in the water.

Commissioner Dave Dillon complimented staff on all of their work preparing for the Task Force meetings and for providing great information to the Task Force. The surveys also came back with good information which will help the Task Force with making their recommendation on the bond proposal.

**12. Correspondence**

None.

**13. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Sub-section c21: Minutes; Sub-section c1: Employment/Appointment Matters and Sub-section c5: Land Acquisition/Lease**

Commissioner Casey moved seconded by Commissioner Peterson to adjourn to Executive Session pursuant to 5 ILCS 120/2 et seq. at 7:40 p.m. to discuss Sub-section c21: Minutes; Sub-section c1: Employment/Appointment Matters, and. Sub-section c5: Land Acquisition/Lease. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Katsamakakis, Peterson, Roberts, Patton. Nays: None. Motion Carried.

After a short pause, the Executive Session convened at 7:45 p.m.

Commissioner Katsamakakis moved seconded by Commissioner Tosh to adjourn the Executive Session and move back into Open Session at 8:03 p.m. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Roberts, Tosh, Patton. Nays: None. Motion Carried.

**14. Action on items that were discussed in Executive Session**

**a. Approved the Executive Session meeting minutes from the October 26, 2017 Executive Session Board Meeting**

The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Casey moved seconded by Commissioner Dillon to approve the Executive Session meeting minutes from the October 26, 2017 Executive Session Board Meeting. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Roberts, Tosh, Casey, Patton. Nays: None. Motion Carried.

**b. Approved the Executive Director’s Employment Agreement as presented.**

Commissioner Peterson moved seconded by Commissioner Casey to approve the Executive Director’s Employment Agreement as presented. Roll Call Vote: Ayes: Katsamakakis, Peterson, Roberts, Tosh, Casey, Dillon, Patton. Nays: None. Motion Carried.

**15. Adjourned**

Commissioner Katsamakakis moved seconded by Commissioner Peterson to adjourn the Open Session at 8:05 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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Robert J. Patton  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 21st day of December, 2017