

RECREATION & SWIMMING POOLS COMMITTEE

Glenview Park District – Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, November 16, 2017 @ 8:30 a.m.

1. Roll Call

Commissioner Dan Peterson called the meeting to order at 8:42 am and the roll was called.

Commissioners present: Dave Dillon, Dan Peterson, Angie Katsamakias (a quorum of committee members was not present, so all recommendations are staff recommendations)

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Recreation Amy Watson, Environmental Education Coordinator Judy Picicco, Recording Secretary Tanya Trapani

Public Visitors: None

Late Arrivals, Early Departures: Angie Katsamakias and Judy Picicco arrived at 8:55am

Commissioners/Official Staff absent: Bill Casey, Dave Tosh

2. AGENDA TOPICS

a. Annual Recommendation for Outdoor Pools 2018

Staff requested consideration of the Annual Recommendations for Outdoor Pools 2018.

Director of Recreation Amy Watson shared that the recommended changes related to date changes, extending the concessions hours, opening up the pool earlier during the late season hours and minor increases in fees across the board. Depending on the weather and the attendance, the fee increases should positively impact the revenue collected.

With the absence of a quorum, staff recommended the acceptance of the modifications to the Annual Recommendations for the Outdoor Pools 2018 to move to the full board for approval at the December 21, 2017 board meeting, under the consent agenda.

b. Annual Recommendations for Park Center – General Operations 2018-2019

Staff requested consideration of the Annual Recommendations for Park Center – General Operations 2018-2019.

Director Watson shared that the recommended changes related to changes in hours at the track (we will no longer close the track for programs), revising dates, closing the pool earlier on Saturday and Sunday as those rental times are not selling, revising the fitness closure dates in August, adding in a clause under building priorities that gives staff flexibility if there is an opportunity to generate revenue and extending the

Wiggles & Giggles hours on Saturday by 30 minutes. Minor changes in verbiage were recommended and will be implemented.

Staff recommended the acceptance of the modifications to the Annual Recommendations for Park Center – General Operations 2018-2019 to move to the full board for approval at the December 21, 2017 board meeting, under the consent agenda.

c. Annual Recommendations for Park Center – Rental Operations 2018-2019

Staff requested consideration of the Annual Recommendations for Park Center – Rental Operations 2018-2019.

Director Watson shared that the recommended changes relate to reducing the Splash hours on Saturday & Sunday as those hours are not rented, a change in verbiage and procedure for Lakeview Room rentals in order to match how the District manages rentals at the Redfield Estate, an increase in rental fees (between 4% and 5%), and the addition of rentals fees for the use of Badminton and Pickleball nets. The committee discussed rearrangement of classrooms to better utilize space within the facility. Director Watson shared that the District will be ending the relationship with Catered by Design as the exclusive caterer for Park Center but they will have the opportunity to be on a list of preferred caterers. This change should allow us to increase the rentals in the Lakeview Room. The committee discussed the catering agreement with Catered by Design and possible catering options for the District.

Staff recommended the acceptance of the modifications to the Annual Recommendations for Park Center – Rental Operations 2018-2019 to move to the full board for approval at the December 21, 2017 board meeting, under the consent agenda.

d. Annual Recommendations for Park Center – Splash Landings 2018-2019

Staff requested consideration of the Annual Recommendations for Park Center – Splash Landings 2018-2019.

Director Watson shared that the recommended changes related to reducing the hours on Saturday & Sunday nights as the pool has not been rented during these times. A fee increase is proposed for punch cards and group rates. Commissioner Angie Katsamakidis suggested programming the hot water therapy pool due to the high demand.

Staff recommended the acceptance of the modifications to the Annual Recommendations for Park Center – Splash Landings 2018-2019 to move to the full board for approval at the December 21, 2017 board meeting, under the consent agenda.

e. Annual Recommendations for Schram Memorial Chapel 2018-2019

Staff requested consideration of the Annual Recommendations for Schram Memorial Chapel 2018-2019.

Director Watson shared that the recommended changes related to some minor modifications to the rental procedures to match those at Redfield and Park Center, elimination of the 4.5 hour package which included a 1.5 hour rehearsal and a minor increase in fees. The committee discussed rental times and fees for wedding rehearsals. Superintendent of Leisure Services Elsa Fischer noted that staff will be flexible in booking rentals and noted that weekday wedding rehearsals are available when the Chapel is booked for multiple events throughout the weekend.

Staff recommended the acceptance of the modifications to the Annual Recommendations for Schram Memorial Chapel 2018-2019 to move to the full board for approval at the December 21, 2017 board meeting, under the consent agenda.

f. Boating 2017 Update

Environmental Education Coordinator Judy Picicco gave an update on the 2017 boating season. Following the approval of the Supplemental Use Agreement Regarding Boating between the Glenview Park District and the Village of Glenview, the boating season opened on Saturday, May 27, 2017. A bird use and habitat study was completed on July 18, 2017 to determine if non-motorized boating would have an effect on bird populations. The results of the survey did not show a direct correlation between bird populations and watercraft use.

A total of 49 passes were purchased throughout the season. At the conclusion of the boating season, surveys were mailed to pass holders to obtain feedback. Of the 49 who purchased a permit, 13 submitted a survey. Most of the responses were favorable, expressing an interest in purchasing a permit in 2018. The committee discussed programming and rental opportunities for future boating seasons. Executive Director Mike McCarty noted that programming is a possibility in the future but it would require a renewal of the agreement with the Village of Glenview.

g. July 4th Update

Superintendent Fischer gave an update on the 2017 July 4th festivities. Staff created a new parade route due to road construction. The Twilight Show activities were similar to past years at Gallery Park. Based on the survey results, those that attended the event are very satisfied. The fundraising committee did a great job collecting funds to offset the cost of the event. Superintendent Fischer shared that one committee member has left and staff proposed the addition of a new member, Glen resident Florence Present. Planning for 2018 will begin in January. Staff will continue to look for ways to cut costs without impacting the quality of the event.

There is a shortfall of \$24,131.71 from the 2017 event which will be covered by a transfer from fund 31. The fundraising committee has increased their goal from \$80,000 to \$100,000 for next year. Commissioner Dan Peterson suggested including both Park District staff costs and the additional Village cost as a line item on the financial breakdown to inform the public of the additional expenses incurred for the full event.

Staff recommended the acceptance of the recommendation from the July 4th fundraising committee regarding the addition of Florence Present to move to the full

board for approval at the December 21, 2017 board meeting, under the consent agenda.

3. Other

Superintendent Fischer shared that Life Storage on Milwaukee Avenue is donating 1.6 acres of land to The Grove. The property will be donated in 2018 and the Park Board will adopt an ordinance accepting the donation.

4. Matters from the Public

None

5. Adjourn

Commissioner Dave Dillon moved seconded by Commissioner Angie Katsamakidis to adjourn the Open Session at 9:52 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 21st day of December 2017