



**Glenview Park District  
Regular Park Board Meeting  
February 22, 2018**

**HIGHLIGHTS**

The Board of Park Commissioners...

- Accepted the January 11, 2018 Park and Facility Services/Environmental Committee meeting minutes.
- Accepted the January 11, 2018 Administrative Operations/Marketing Committee meeting minutes.
- Accepted the January 16, 2018 Finance Committee meeting minutes.
- Approved the January 25, 2018 Regular Board meeting minutes.
- Presented the 2017 Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to Jeff Thoelecke for his service to The Glenview Park Foundation and his dedication to the Glenview community.
- Approved Resolution No. 2018-01: A Resolution honoring David Woolf for his contributions to the Glenview Park District while serving as an employee from 1987 through his retirement in 2018. The Board congratulated Dave Woolf, Director of Racquet Sports, on his upcoming retirement and thanked him for his 31 years of committed and dedicated service to the District and to the patrons and staff of the Glenview Tennis Club. (Resolution attached).
- Approved Payroll and Accounts Payable for the month of January, 2018 in the amount of \$2,374,615.61.
- Accepted the Park and Facility Services/Environmental Committee recommendation to approve renewing the contract with Lucas Landscaping and Design Co., Deerfield, IL for an additional year of tree removal and pruning services. In February of 2017, the Glenview Park District went out to bid for tree removal and pruning services. Lucas Landscaping was the lowest responsible bidder for a 1-year service contract, which is up for renewal at the conclusion of this fiscal year on April 30, 2018.
- Accepted the Park and Facility Services/Environmental Committee recommendation to approve renewing the contract with Waste Management, Batavia, IL in the amount of \$115,587.23 for 3 additional years of waste disposal and recycling services. In February of 2015, the Glenview Park District went out to bid for waste disposal and recycling services for all of the District's facilities. Waste Management was the lowest responsible bidder for a 3-year service contract, which is up for renewal at the conclusion of this fiscal year on April 30, 2018.
- Accepted the Park and Facility Services/Environmental Committee recommendation to

approve the bid from Elanar Construction, Chicago, IL in the amount of \$62,395.00 for the Hoffman School playground installation. On Thursday, February 8, 2018, six bids were received for the Hoffman School playground installation. The existing playground is over 20 years old, and is in need of replacement. The scope of work for the installation includes installing the play piece, swing set, perimeter curbing, drainage, and wood fiber surfacing.

- Accepted the Combined Finance and Administrative Operations/Marketing Committee recommendation to approve the proposed agreement with Lauterbach & Amen, LLP of Naperville, Illinois for auditing services in 2018, 2019 and 2020.
- Accepted the Combined Finance and Administrative Operations/Marketing Committee recommendation to approve updated Policy 3.60: Purchasing. Updates were made to this policy to better align with the Illinois Association of Park District's (IAPD) Distinguished Agency standards, to reflect current practices and provide wording that is consistent with state statutes and Glenview Park District Policy 3.10: Financial Practices.
- Accepted the Combined Finance and Administrative Operations/Marketing Committee recommendation to approve updated Policy 3.10: Financial Practices. Revisions to this policy are intended to reference the financial policies addressed in the stand alone policies but reduce duplication in the detail. A few sections were added to comply with IAPD's Distinguished Agency standards including a Payment of Bills section and Economy of Resources section.
- Accepted the Combined Finance and Administrative Operations/Marketing Committee recommendation to approve Ordinance 2018-02: An Ordinance Repealing Ordinances 2005-08 and 2017-22. The repealed ordinances have been replaced by Policy 3.10 Financial Practices.
- Accepted the Combined Finance and Administrative Operations/Marketing Committee recommendation to approve Policy 7.80: Use of Volunteers. This is a new policy established to comply with IAPD's Distinguished Agency standards and to acknowledge the value of volunteers that support the Glenview Park District while setting general parameters for using volunteers within the District based on current practices.
- Accepted the Combined Museums and Historical Preservation/Recreation and Swimming Pools Committee recommendation to approve the Intergovernmental Agreement between the Glenview Park District and the Village of Glenview for a storm water management project at Wagner Farm. The Village is out to bid and this project should be completed by May 31, 2018.
- Accepted the Combined Museums and Historical Preservation/Recreation and Swimming Pools Committee recommendation to appoint Lisa Hanneman to the July 4th Fundraising Committee.
- Accepted the Park and Facility Services/Environmental Committee recommendation to consider vacating the name of West Fork Park to be renamed Thomas J. Richardson Park. Tom Richardson, the District's second Executive Director from 1990 to 2006, served the Glenview Park District in several capacities for over 24 years. He served during a time of significant growth, challenge and opportunity for the community and under Tom's

leadership, the District doubled in size and did so in a fiscally responsible manner that has proved to be sustainable into the future. A formal Resolution to rename West Fork Park to Thomas J. Richardson Park will be presented to the Park Board for final approval at the May 24, 2018 Board meeting.

- Approved the Executive Session meeting minutes from the January 25, 2018 Executive Session Board Meeting

\*The next regular Park Board meeting will be held at 7:00 p.m., Thursday, March 22, 2018. The meeting will be held at Park Center, 2400 Chestnut, Glenview, IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.

**RESOLUTION 2018-01**

Glenview Park District  
County of Cook  
State of Illinois

**A Resolution Honoring David Woolf for his contributions to the Glenview Park District while serving as an employee from 1987 through his retirement in 2018**

**WHEREAS**, Dave Woolf began his career with the Glenview Park District in 1987 as a professional tennis instructor at the Glenview Tennis Club; and was quickly promoted to head tennis professional; and

**WHEREAS**, Dave Woolf having demonstrated strong leadership abilities, extensive knowledge of the tennis industry and programming trends, an entrepreneurial spirit and a keen business sense was promoted to Tennis Club Manager in September of 2004 and to Director of Racquet Sports in May of 2013; and

**WHEREAS**, Dave Woolf oversaw the renovation of the Glenview Tennis Club earning nationwide recognition by the United States Tennis Association as a 2009 Outstanding Tennis Facility for the quality of its broad-based and progressive lessons, leagues and special events programming as well as, court surfacing, reflectivity ceiling, lighting and general appearance of the facility; and

**WHEREAS**, Under Dave Woolf's leadership, the Glenview Tennis Club was presented with the Chicago Tennis Patrons Midtown Award as 2014 Facility of the Year; and

**WHEREAS**, Dave Woolf played a key role in the research, planning, program development, construction and launch of the highly successful platform tennis program at the Glenview Prairie Club; and

**WHEREAS**, under Dave Woolf's direction, the Glenview Tennis Club has consistently met or exceeded financial expectations becoming the financial driver of the Special Revenue Facilities Division; and

**WHEREAS**, Dave Woolf, through his hiring of talented and industry-recognized tennis professionals has raised the bar for public tennis club facilities; and

**WHEREAS**, Dave Woolf has researched and overseen many facility capital projects improving the experience for tennis club patrons in the community; and

**WHEREAS**, Dave Woolf has supervised and coordinated all the outdoor tennis programs and leagues offered to the Glenview Tennis Community; and

**WHEREAS**, Dave Woolf worked closely with the Parks and Facility Services Department to communicate and guide capital repairs and projects to these outdoor courts throughout the community; and

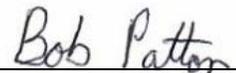
**WHEREAS**, Dave Woolf is revered by many of his colleagues in the public and private tennis club industry as a mentor and innovative leader of the sport.

**NOW, THEREFORE BE IT, AND IT IS HEREBY RESOLVED**, that the Glenview Park Board of Park Commissioners recognizes and thanks **David Woolf** for his 31 years of commitment and dedicated service to the Glenview Park District and to the patrons and staff of the Glenview Tennis Club.

Passed unanimously this 22nd day of February, 2018.

ATTEST:

  
Michael D. McCarty, Secretary

  
Robert J. Patton, President