



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
March 22, 2018

1. Roll Call

President Robert Patton called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Daniel B. Peterson, Jen G. Roberts, David S. Tosh, Robert J. Patton

Commissioners absent: None

Official Staff present: Executive Director/Secretary Michael D. McCarty, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: Treasurer William D. Moore, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Leisure Services Elsa Fischer.

2. A Moment of Silence was observed

3. Meeting Minutes

- a. **Accepted the Combined February 12, 2018 Finance/Administrative Operations/Marketing Committee meeting minutes**
- b. **Accepted the Combined February 13, 2018 Museums & Historical Preservation/Recreation & Swimming Pools Committee meeting minutes**
- c. **Accepted the February 15, 2018 Park & Facility Services/Environmental Committee meeting minutes**
- d. **Approved the February 22, 2018 Regular Board meeting minutes**
- e. **Accepted the March 8, 2018 Park & Facility Services/Environmental Committee meeting minutes**

Commissioner Roberts moved seconded by Commissioner Casey to accept the Combined February 12, 2018 Finance/Administrative Operations/Marketing Committee meeting minutes; accept the Combined February 13, 2018 Museums & Historical Preservation/Recreation & Swimming Pools Committee meeting minutes; accept the February 15, 2018 Park & Facility Services/Environmental Committee meeting minutes; approve the February 22, 2018 Regular Board meeting minutes, and accept the March 8, 2018 Park & Facility Services/Environmental Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Peterson, Roberts, Tosh, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Presentations/Recognitions

- a. **Presented the 2017 IAPD/IPRA/Glenview Park District Community Service Award to Fred Radzialowski, Senior Board President**

Executive Director Mike McCarty acknowledged that the Board would be recognizing a significant person in the community with a Community Service Award. He explained that each year the Park District presents an Illinois Park and Recreation Association Community Service Award to honor volunteers or organizations that go above and beyond in assisting the Glenview Park District and their community and tonight Fred Radzialowski is being recognized.

President Patton noted Fred Radzialowski was receiving this honor for his dedicated service to the Glenview Senior Center and for serving as its Board President since May 2016. President Patton went on to acknowledge some of Fred's accomplishments. Fred was named the Super Senior in 2013; Board Vice President, Individuals and Issues Chair and the Men's Representative and Chair of the Men's Book Club. President Patton noted it was his distinct honor, on behalf of the Glenview Park District Board, to present Fred Radzialowski with the 2017 Community Service Award. Denise Blinick who is the Senior Center Director, thanked Fred for keeping everyone on task, leading the Senior Center in the right direction and for all his support. Commissioner Dave Tosh who is the Board liaison to the Senior Center, thanked Fred for running his meetings so well and for all his efforts.

Mr. Radzialowski thanked the Board for the honor and noted how he found a way to give back to the community after living in Glenview since 1967. He found that way when he joined the Senior Center. He also thanked the Board, Director McCarty and his staff for all their continual support of the Senior Center and its members.

5. Officers' Reports

a. President

President Patton explained the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given and Board members did not request any additional information.

c. Secretary/Executive Director

i) Referendum Update

Director McCarty noted he was humbled and honored by the results of the March 20, 2018 Referendum. The voters approved the Referendum which asked if the District should construct safety and security improvements at The Grove, improve the Interpretive Center at The Grove, renovate, equip, and expand the Glenview Ice Center, purchase land for park purposes and issue its bonds to the amount of \$17,000,000 for the purpose of paying those costs. McCarty noted the results shows the community trusts the Park District, its Board and staff and the services it provides. He thanked the community for staying so engaged in the process and the citizen groups and volunteers for letting their voices be heard and giving the Board direction on what the community wanted. He also thanked the Commissioners for all their time and efforts over these many months; filtering through all the information that was provided to determine the best options for the community. McCarty then recognized and thanked his team. He recognized Deputy Executive Director Katie Skibbe and Superintendent of Special Facilities

Lori Lovell who were the leads on the Referendum process. He noted that with Katie only being in her role at the Park District for nine months, she did an extraordinary job providing all the financials associated with the proposed projects and bonding and Lori's methodical approach to coordinating all of the information that was presented to the community was exceptional. Other staff members who were instrumental in the process were: Superintendent of Leisure Services Elsa Fischer and Superintendent of Park & Facility Services Jim Warnstedt; Lorin Ottlinger, Director of the Grove, who did a great job pulling together the Grove project as did Brian Montgomery and Jim Weides with the Ice Center project; Director of Brand Strategies and Community Engagement Jena Johnson and Michele Fiore of our marketing team who continually kept the community and press informed on the process, and Executive Assistant, Joanne Capaccio, who coordinated the survey compilation and assisted the Director in the overall process. Director McCarty announced that this Referendum had the third highest yes votes in the District's history with only the 1974 Grove Referendum and the 1955 Golf Course purchase and renovation of Roosevelt Pool receiving more yes votes.

6. Matters from the Public

Jane Weaver: 4115 Kennicott Lane, Glenview

Ms. Weaver addressed the Board on its recent consideration to rename West Fork Park after former Executive Director Thomas J. Richardson. Ms. Weaver does not feel the Park should be renamed after Mr. Richardson, but would rather see the Park renamed after life-long Glenview resident Norma Morrison. She explained that Ms. Morrison was the first women trustee on the North Shore and served as a Glenview Village Trustee. Ms. Morrison was also instrumental in acquiring Wagner Farm for the Park District. Ms. Weaver feels Ms. Morrison embodies someone who is deserving of such an honor.

Ms. Weaver also referenced the property located at 4111 Kennicott Lane, which is located next to her father's home. She believes Tom Richardson was involved in securing development permits for the developer of 4111 Kennicott Lane who she feels was unethical. The development caused many issues over the years that affected her father's property and she and others eventually lobbied to have the resident at 4111 Kennicott Lane taken down. Because of Mr. Richardson's involvement in that property and the issues that developed, she does not feel he should be honored with the renaming of the park.

7. Approved Accounts Payable

Commissioner Peterson moved seconded by Commissioner Tosh to approve payroll and accounts payable for the month of February, 2018 in the amount of \$1,797,375.34. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Peterson, Roberts, Tosh, Patton. Nays: None. Motion Carried.

8. Approved Consent Agenda items

President Patton asked if any Commissioner would like any items removed from the Consent Agenda for further discussion. There were no requests. President Patton then asked for a motion to approve Consent Agenda items 8.a through 8.g.

Commissioner Casey moved seconded by Commissioner Peterson to approve the Consent

Agenda. Roll Call Vote: Ayes: Katsamakias, Peterson, Roberts, Tosh, Casey, Dillon, Patton. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted the Park & Facility Services/Environmental Committee recommendation to renew the Custodial Services Contract from Advanced Cleaning, of South Barrington, IL for an additional 2 years of service**
The contract includes the cleaning of the Administration offices, Gallery Park Pavilion restrooms, Glenview Ice Center, Park Center, Park and Facility Services West, Wagner Farm, Swain Nelson Building, Flick Pool, Roosevelt Pool, Fieldhouses and the exterior washrooms.
- b. **Accepted the Park & Facility Services/Environmental Committee recommendation to accept the bid from Americana Landscape Group, Inc., of Elgin, IL in the amount of \$82,429.40**
The scope of work is for the installation of trees and shrubs at several parks. These locations include Johns, Judy Beck, West Fork, Indian Trail, Gallery, and Swenson Parks. Other plantings are to replace the invasive Buckthorn trees that were removed at Flick Park, as well as new plantings for the Cole Fieldhouse project.
- c. **Accepted the Park & Facility Services/Environmental Committee recommendation to accept the bid from Patriot Pavement, Inc. of Mundelein, IL in the amount of \$26,847**
The scope of work is a variety of tasks which include crack filling, sealcoating, striping, and asphalt repairs at the following locations: Cole, Community Park West, Crowley, Flick, and Roosevelt Parks.
- d. **Accepted the Park & Facility Services/Environmental Committee recommendation to accept the bid from First Impression, Inc. of Franklin Park, IL, in the amount of \$68,370**
The scope of work is a combination of crack repair and color coating at the following court locations: Central Tot Lot basketball, Cunliff tennis & basketball, Gallery tennis, Indian Ridge tennis & basketball, Jennings basketball, West Fork tennis, and Willow tennis & basketball.
- e. **Accepted the Administrative Operations/Marketing Committee of the Whole recommendation to approve the updated Park Board General Practice Manual**
This manual serves as a guideline for the orientation of new board members as well as established practices within the Park District.
- f. **Accepted the Administrative Operations/Marketing Committee of the Whole recommendation to approve the revised Policy 9.70 Ethical Conduct**
This policy has been updated to supplement Ethics Ordinance No. 2018-03 and provide guidance for employees.
- g. **Accepted the Administrative Operations/Marketing Committee of the Whole recommendation to approve Ethics Ordinance No. 2018-03**
This ordinance is a requirement of the State Officials and Employees Ethics Act.

9. Committees Reports and Recommendations

a. Administrative Operations/Marketing Committee of the Whole

i) Recognition Team IMPACT Nominations

Superintendent Lori Lovell noted that at the last Committee meeting the new IMPACT program, its award process and selection procedure for the IMPACT Champion were discussed. The IMPACT award, which was developed by the District's Recognition Team, recognizes park district staff that successfully implement an innovative idea to develop a new or improved process, system, program, product or service. Superintendent Lovell noted 12 ideas were submitted by 48 staff members from various facilities/programs throughout the district. She reminded the Commissioners, who will be reviewing the submittals, that their ratings sheets on the five finalists were due today. A recognition luncheon will be scheduled next month to announce the IMPACT Champion and all Commissioners are invited. These innovative ideas will eventually be highlighted in various Recreational Industry magazines and shared with other park districts. Commissioner Peterson was impressed with the concept of the awards program as well as the innovated ideas that were submitted by staff.

ii) Committee Update

None

b. Park & Facility Services/Environmental

i) Update: Strategic Plan

Committee Chair Jen Roberts shared that at the March 8 Park & Facility Services/Environmental Committee meeting staff presented the changes made to the Key Performance Indicators (KPI) document, which is part of the Strategic Plan. The discussion centered on finalizing the KPIs. Staff will refine the entire document prior to the April 19 Committee meeting. Commissioner Peterson noted the KPI discussion was comprehensive and really covered everything well.

ii) Committee Update

None

10. Matters from Commissioners

Commissioner Dave Tosh feels it is important as the District moves forward with the major projects outlined in the Referendum, to continue to show those residents who voted no on the Referendum how those projects will benefit both the Park District and the citizens of Glenview.

Commissioner Jen Roberts thanked the Citizen Task Force for all the hours and efforts they devoted to bringing forward a recommendation on the Referendum proposal to the Park Board. She was also very impressed with not only the five IMPACT finalists, but the other seven submittals as well. She was also happy to see staff ingenuity on display as well as how these ideas will make an impact going forward.

Commissioner Bill Casey recognized the "YES" for Glenview Park District citizen group, led by former Park Commissioner Ted Przybylo, Scott Southwood and Stephe Arkus for all their work on the Referendum Campaign. Bill also noted that the Park District will continue to work efficiently and to be fiscally responsible as the District

moves forward on the major projects approved by the Referendum.

11. Correspondence

None

12. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics, Employment/Appointment Matters (c1)

Commissioner Dillon moved seconded by Commissioner Casey to adjourn to Executive Session pursuant to 5 ILCS 120/2 et seq. at 7:30 p.m. to discuss Employment/Appointment Matters (c1). Roll Call Vote: Ayes: Peterson, Roberts, Tosh, Casey, Dillon, Katsamakias, Patton. Nays: None. Motion Carried.

Commissioner Peterson moved seconded by Commissioner Katsamakias to adjourn the Executive Session and move back into Open Session at 7:40 p.m. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Dillon, Katsamakias, Peterson, Patton. Nays: None. Motion Carried.

13. Action on items that were discussed in Executive Session, if any

None

14. Adjourned

Commissioner Dillon moved seconded by Commissioner Roberts to adjourn the Open Session at 7:40 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 26th day of April, 2018