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MUSEUMS & HISTORICAL PRESERVATION COMMITTEE

Glenview Park District-Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Tuesday, June 5, 2018 @ 8:30 a.m.

1. Roll Call

Chairman Dave Tosh called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Dan Peterson, Jen Roberts, Dave Tosh, Angie Katsamakias, Bill Casey (via phone)

Official Staff present: Superintendent of Park & Facility Services Jim Warnstedt, Director of The Grove Lorin Ottlinger, Recording Secretary Tanya Trapani

Guests: None

Late Arrivals, Early Departure: None

Commissioners/Official Staff absent: Executive Director Mike McCarty

2. AGENDA TOPICS

a. Professional Engineering Services for Entrance Improvements at The Grove

Staff requested consideration to approve an agreement with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois for professional engineering services including: surveying, design engineering, permit coordination, bid coordination, and construction administration.

As part of the pre-referendum design and development of Entrance Improvements at The Grove, staff engaged the engineering firm of Gewalt Hamilton Associates, Inc. to assist in planning for safety enhancements and improvements at The Grove. Superintendent of Park & Facility Services Jim Warnstedt explained that the main elements of the project include improved safety for vehicles and pedestrians, an entrance gate to secure the site when closed, curbing and parking lot improvements. Commissioner Dan Peterson requested clarification on the size of the apron in comparison to the price listed in the contract to prevent any potential increases in cost if the apron size changes. Commissioner Peterson also requested clarification on the number of turn lanes that will be added. Superintendent Warnstedt will follow up with Gewalt Hamilton Associates, Inc. to confirm the design fees included in the contract. The committee discussed pavement options for the parking lot to help increase drainage. Director of The Grove Lorin Ottlinger passed around a sample of landlock polymer as an environmentally friendly paving option.

The committee accepted the staff recommendation to approve the proposed Professional Engineering Services Agreement for Entrance Improvements at The Grove with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the amount of \$95,950 and move to the full board for approval at the June 28 board meeting, under the consent agenda.

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3. Other Business

The committee discussed the pests and diseases that are affecting various Spruce and Pine trees throughout the parks. Superintendent Warnstedt explained a few different options for treatment. Staff will research and determine the best treatment available for the affected trees.

4. Matters from the Public

None

5. Adjourn

Chairman Dave Tosh moved seconded by Commissioner Angie Katsamakidis to adjourn the Open Session at 8:57 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

David M. Dillon
Board President

Michael D. McCarty
Board Secretary

Approved this 28th day of June 2018.