

DRAFT

SPECIAL REVENUE FACILITIES COMMITTEE

Glenview Park District-Park Center Room 101

2400 Chestnut, Glenview, IL 60026

Regular Meeting Minutes

Thursday, June 28, 2018 @ 5:30 p.m.

1. Roll Call

Commissioner Jen Roberts called the meeting to order at 5:31pm and the roll was called.

Commissioners present: Dave Tosh, Jen Roberts, Dave Dillon, Dan Peterson, Bob Patton (via phone), Bill Casey (via phone until 5:55pm), Angie Katsamakias

Official Staff present: Executive Director Mike McCarty, Superintendent of Special Facilities Lori Lovell, Superintendent of Park & Facility Services Jim Warnstedt, Manager of Program Services Brian Montgomery, Health & Fitness Manager Kathleen McInnis, Director of Brand Strategies and Community Engagement Jena Johnson, PR Specialist Michele Fiore, Recording Secretary Tanya Trapani

Guests: Tom Poulos, Andy Dogan and Anna Szybowski of Williams Architects, Dave Olson and John Emser of WB Olson, Jerry Aulisio of AT Group

Late Arrivals, Early Departure: Kathleen McInnis left at 5:35pm, John Emser arrived at 5:35pm, Michele Fiore arrived at 5:39pm, Commissioner Bill Casey arrived at 5:55pm, Angie Katsamakias arrived at 6:35pm, John Emser, Dave Olson, Jerry Aulisio, Andy Dogan, Tom Poulos, Anna Szybowski left at 6:42pm

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Park Center Health & Fitness, Fitness Equipment

Staff requested consideration for approval of the purchase of Fitness Equipment utilizing the 2018/2019 capital replacement program.

Superintendent of Special Facilities Lori Lovell shared that the Park Center Health and Fitness (PCHF) allocated capital replacement dollars for the purchase of fitness equipment in the 2018/2019 budget. Once approved, the equipment will be purchased through the National Joint Power Alliance, a joint purchasing program used by the Park District.

Following the PCHF replacement schedule for fitness equipment, staff recommend purchasing the following pieces from LifeFitness: 4 - Discover SE3 treadmills, 3 - Integrity DX treadmills, 4 - IC6 Spin bikes, 2 - signature benches, and 2 - Signature Smith Strength Machines.

Staff recommend purchasing the following equipment from Direct Fitness Solutions: 4 – EFX 833 Ellipticals, 2- Stairmaster Gauntlets, 4 – 835 Upright Cycles, 2 – Recumbent Cycles, 1 – Sci Fit Ergometer upper body, 2 – Concept 2 Rowers and 4 – Discovery adjustable benches.

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As per the 2018/2019 Capital Replacement Plan presented at the January 2018 Finance Committee Meeting, the fiscal impact will be \$123,113.70; \$67,258.70 paid to LifeFitness of Schiller Park, Illinois and \$55,855 paid to Direct Fitness Solutions of Mundelein, Illinois. This price reflects the trade-in value and is within the budgeted amount of \$200,700.

The committee endorsed the staff recommendation to purchase Fitness Equipment through the National Joint Power Alliance in the total amount of \$123,113.70 from LifeFitness of Schiller Park, Illinois (\$67,258.70) and Direct Fitness Solutions of Mundelein, Illinois (\$55,855) and move to the full board for approval at the June 28 Board Meeting, under the consent agenda.

b. Glenview Ice Center Renovation, Update

Staff provided an update on the Glenview Ice Center renovation project.

At the September 22, 2016 Board Meeting, the Board of Park commissioners approved the agreement with Williams Architects for Phase 1, the Needs Analysis and Feasibility Study along with Phase 2, Pre-Referendum Conceptual Design. Phase 1 included the needs assessment, site analysis, facility study, and cost and constructability analysis for the Glenview Ice Center design/engineering and consulting services.

In April of 2019, the Glenview Park District engaged with Williams Architects for Phase 3, Basic Architectural & Engineering Services for the renovation of the Glenview Ice Center and covers the Schematic Design Phase, Design Development Phase, Construction Documents & Permitting Phase, Bidding & Negotiation, Construction Observation & Administration Phase, Post Construction Services and Project Close Out – 2 Year warranty. Superintendent Lovell noted that the project team's next step is to present the schematic design plans to the Village of Glenview Commissions in July of 2018.

Williams Architects' Tom Poulos, Andy Dogan and Anna Szybowski presented a Power Point presentation as an update that focused on the progress of the design schematic plan of the Glenview Ice Center renovation project. The committee reviewed the site plan, space allocation, room adjacencies, food and beverage operation, major program elements and discussed the security of the building. Williams Architects' Tom Poulos noted that in addition to current energy codes and high efficiency mechanicals, staff and consultants are researching additional green initiatives to incorporate into the facility such as a green roof and extra windows to increase sunlight and decrease the use of electricity. Commissioner Bill Casey suggested the use of the discharge water from the desiccant units to water a possible green roof.

Staff received input and consensus from the committee on the schematic design plans put forth by Williams Architects and the project team. AT Group's Jerry Aulisio reviewed the tentative timeline for construction. WB Olson's Dave Olson noted that construction staging will be evaluated based on the final architectural plans in order for the facility to stay operational as long as possible during construction. Staff and the design team will continue to refine the design to create the most efficiencies.

3. Other Business

Superintendent Lovell shared an update on the uneven court surface and minor hard spots that were discovered on the indoor court surface at the Glenview Tennis Club. Staff is working with WJE Engineering to determine the source of the issue. A limited condition assessment of the structure was conducted and results show that the facility is structurally sound. Staff will provide an update to the committee when a resolution is developed.

4. Matters from the Public

None

5. Adjourn

Chairman Bill Casey moved seconded by Commissioner Jen Roberts to adjourn the Open Session at 6:47 pm. On Voice Vote: All present voted aye, motion carried.

ATTEST:

David M. Dillon
Board President

Michael D. McCarty
Board Secretary

Approved this 26th day of July 2018.