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MUSEUMS & HISTORICAL PRESERVATION COMMITTEE

Glenview Park District
1930 Prairie Street, Glenview, IL 60025
Regular Meeting Minutes
Tuesday, September 4, 2018 @ 8:30 a.m.

1. Roll Call

Chairman Dave Tosh called the meeting to order at 8:31 am and the roll was called.

Commissioners present: Angie Katsamakias, Dave Dillon, Dave Tosh, Dan Peterson, Jen Roberts

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Todd Price, Superintendent of Park & Facility Services Jim Warnstedt, Director of The Grove Lorin Ottlinger, Assistant Director of Recreation Joe Pollina, Interim Director of Wagner Farm Sarah Schoeneberg, Supervisor of Customer Service and Rentals Aaron Glickson, Recording Secretary Tanya Trapani

Guests: Bill Marquardt of Glenview Hangar One Foundation, Kirsten Bergin of Bring It Home Glenview, Steve Konters of Hitchcock Design Group

Late Arrivals, Early Departure: Kirsten and Bill left at 9:36 am, Steve Konters left at 10:17 am, Dan Peterson left at 10:24 am, Sarah Schoeneberg, Joe Pollina and Aaron Glickson left at 10:41 am

Commissioners/Official Staff absent: Commissioner Bill Casey

2. AGENDA TOPICS

a. Discussion on the Feasibility Study for Glenview Naval Air Station Museum (GNASM)

The committee discussed the feasibility study for the Glenview Naval Air Station Museum.

For the past two years, staff has been working alongside supporters of the concept for the Glenview Naval Air Station Museum. The next step in the process was to investigate the feasibility of such a facility in Glenview. The firm of Holabird and Root was engaged to study the concept and develop preliminary drawings and a budget for the project. On August 7, 2018 the Museums and Historical Preservation Committee reviewed a presentation for a 15,000+ square foot naval museum. Bill Marquardt of Hangar One Foundation and Kirsten Bergin of Bring It Home Glenview presented the financial projections for an operational budget and potential endowment options. At the August meeting, a number of questions were raised by Commissioners that Hangar One Foundation and Bring It Home Glenview did not have an opportunity to address.

Commissioner Dan Peterson expressed concern about the focus of the museum being education and the limited amount of grants that would be available in small suburban

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communities like Glenview. Bill Marquardt of Hangar One Foundation noted that education is one of the key focus points of the museum in order to create sustainability. Kirsten Bergin of Bring It Home Glenview added that education is a piece of the focus to make the history of the museum become interactive. Kirsten also noted that S.T.E.M. education is a way of opening up funders that support across different corporate interests.

The committee discussed the design and name of the facility. Kirsten and Bill shared that the term Ingenuity describes the building more as a learning center compared to a flight academy. The committee discussed the aircraft restoration budget. Bill shared that the intent is to accept loans of aircraft from other museums, without paying for the aircraft. The requirements for having a piece of aircraft on loan is having a secure location, public access and a full-time employee. The committee further discussed the display options of the aircraft within the museum and expressed concern that the aircraft would not be fully visible being suspended from the ceiling. Bill noted that the plan is that some of the aircraft will have the ability to be raised and lowered based on programming and rental demands. The plans provided to the committee are in the concept design mode.

The committee discussed the two options of the endowment schedules. Executive Director Mike McCarty requested clarification on who would be managing the endowment and noted that it could be more difficult for the Park District to yield the type of returns that are projected because of the use of public funds. Executive Director McCarty added that it is beneficial to have an outside group, such as Grove Heritage Association and Friends of Wagner Farm, supporting the project to possibly garner a larger amount of donations and to invest in returns that the Park District cannot. Kirsten shared that the facility and investment would ultimately be managed by the Park District with the potential use of a professional fund manager to provide proper oversight.

Commissioner Peterson Dan requested comparable benchmarks from local historic or regional areas that have raised these types of funds. Bill and Kirsten will research further and bring additional information back to the committee at a future meeting. Superintendent of Leisure Services Todd Price thanked the committee for their time and patience in reviewing the feasibility study.

The Committee recommended that staff work with Attorney Jim Rock to draft an agreement between the Glenview Park District and Hanger One Foundation that could be used to determine if the Glenview Park District may move forward with the fundraising stage of this project. This draft agreement will be discussed at a future Museums & Historical Preservation Committee meeting.

b. Wagner Farm Site Master Plan

Steve Konters of the Hitchcock Design Group presented the updated Wagner Farm Site Master Plan and provided background to the features and budget.

In December of 2017, staff, with funding support from the Friends of Wagner Farm, hired Hitchcock Design Group to develop a comprehensive, long range site plan.

This effort resulted from staff preparing and reviewing the Playscape design project;

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in an effort to ensure an efficient process and to safe guard District funds for future development at Wagner Farm. The goal was to survey and understand potential site and infrastructure improvements with the idea of better planning and leveraging upcoming capital expenditures. Superintendent Price noted that staff is looking to apply for the OSLAD Grant to assist with funding with an application deadline of October 1, 2018.

Steve Konters discussed the proposed plans for the Wagner Farm Master Site Plan including the Playscape, improved external storage, parking/turn-a-round, signage and relocating the milking parlor. The committee discussed the phasing of the project and the priority of various elements. Commissioner Dave Dillon requested that safety issues take priority within the phasing of the Wagner Farm Site Master Plan. The Committee suggested listing the combined tasks as sections instead of stages so that a timetable is not inferred, which will be incorporated. Commissioner Dave Tosh requested that any additions made should keep with the aesthetic of the farm. Superintendent Price noted that the comprehensive, long range site plan for Wagner Farm was funded by the Friends of Wagner Farm but led by Park District staff. The committee agreed that staff should move forward in the submission of an application for the OSLAD Grant.

The committee endorsed the staff recommendation to accept the Historic Wagner Farm Site Master Plan with the Committee recommended changes and move to the full board for approval at the September 20 board meeting.

c. The Grove Annual Recommendations for 2019

Staff requested consideration of the Grove Annual Recommendations for 2019.

Director of The Grove Lorin Ottlinger shared that the recommended changes at The Grove related to special events and modifications due to issues surrounding site construction for the referendum projects. The Holiday Craft Faire that was co-hosted by The Grove and the Grove Heritage Association will be discontinued after the 2018 season due to declining interest from both vendors and attendees. The committee discussed possible alternatives for the Holiday Craft Faire. Rate changes were noted for Grove Folk Fest, summer camp visitation and some of the rental parameters at the Redfield Estate. To create a more concise document that is easier to interpret, staff reformatted the Redfield Estate rental rates and times. The changes will reflect the 2019 calendar year.

The committee endorsed the staff recommendation to accept the proposed The Grove Annual Recommendations and move to the full board for approval at the September 20 board meeting, under the consent agenda.

d. Air Station Prairie Annual Recommendations for 2019

Staff requested consideration of the Air Station Prairie Annual Recommendations for 2019.

Director Ottlinger shared that the recommended changes for Air Station Prairie are minimal and relate to dates of operation, which will reflect the 2019 calendar year.

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The committee endorsed the staff recommendation to accept the modifications to the Air Station Prairie Annual Recommendations and move to the full board for approval at the September 20 board meeting, under the consent agenda.

e. Wagner Farm Annual Recommendations for 2019-20

Staff requested consideration of the Wagner Farm Annual Recommendations for 2019-20.

Superintendent Price shared that the recommended changes for Wagner Farm include modification of the Harvest Supper event, adding a virtual field trip option, increasing non-resident rental rates and standardizing the rental of tables and chairs and wagon rides. The virtual field trip is a concept that staff has been developing with the input from educators over the past year. The committee discussed the concept of a virtual field trip. Interim Director of Wagner Farm Sarah Schoeneberg noted that virtual visitors will have the option to choose the subject area and can be curriculum related.

The committee endorsed the staff recommendation to accept the modifications to the Wagner Farm Annual Recommendations and move to the full board for approval at the September 20 board meeting, under the consent agenda.

f. Schram Memorial Chapel Annual Recommendations for 2019-20

Staff requested consideration of the Schram Memorial Chapel Annual Recommendations for 2019-20.

Assistant Director of Recreation Joe Pollina shared that the recommended changes for Schram Memorial Chapel include adding a ceremony package discount in the rental fee and addressing charges to be incurred when rentals run over allotted time.

The committee endorsed the staff recommendation to accept the modifications to Schram Memorial Chapel Annual Recommendations and move to the full board for approval, under the consent agenda.

g) Adjourned to Executive Session Pursuant to 5 ILCS 120/2 subsection (c5): Land Acquisition/Lease

Commissioner Tosh moved seconded by Commissioner Katsamakakis to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 10:41 a.m. to discuss subsection (c5): Land Acquisition/Lease. Roll Call Vote: Ayes: Dillon, Roberts. Nays: None. Motion Carried.

Commissioner Tosh moved seconded by Commissioner Katsamakakis to adjourn the Executive Session and move back into Open Session at 10:49 a.m. Roll Call Vote: Ayes: Dillon, Roberts. Nays: None. Motion Carried.

3. Other Business

None

4. Matters from the Public

None

5. Adjourn

Chairman Dave Tosh moved seconded by Commissioner Katsamakidis to adjourn the Open Session at 10:50 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

David M. Dillon
Board President

Michael D. McCarty
Board Secretary

Approved this 25th day of October 2018.