

**GLENVIEW PARK DISTRICT  
2019 SPORTS FIELD RENTAL AGREEMENT**

Save form to desktop then complete.  
Email the PDF to [jill.brunns@glenviewparks.org](mailto:jill.brunns@glenviewparks.org).

Field rental applications will be accepted the first business day of January.  
Field rentals will be assigned starting March 1 on a first come, first served basis.

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Individual whose name appears above, must be present with copy of permit on his person at all times during the rental.**

Organization Type:     Resident\*     Non-Resident

\*Resident group is one where the participants of the group must consist of at least 75% Glenview Park District residents.  
Glenview Park District will not round up to get to 75%.

Purpose of Rental:     Baseball     Softball     Soccer     Football     Lacrosse     Sand Volleyball (Johns/Flick Park)  
                           Games     Practices

*Please list each game separately even if there are multiple games on the same date.*

Rental Field:	Dates of Rental:	Arrival Time:	Departure Time:	Lights:
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
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_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N
_____	_____	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N

Requested Number of Games: \_\_\_\_\_

*\*Permits for games require a 2 hour minimum and includes field preparation charges. Fields permitted for practices will not be groomed or lined. Permits for sand volleyball courts require a 1 hour minimum and includes net set up. Lights scheduled for rent will begin 15 minutes prior to sunset and will end 15 minutes after rental ends.*

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**Field Rental Options:**

<b>Full fields (if pre-existing) for Field Sports (Soccer, Lacrosse &amp; Football):</b>	<b>Baseball/Softball Fields:</b>
Community Park West, Field 9	Community Park West, Softball Fields 1-5
Johns Park	Flick Park – Pony Field
Willow Park/Willowbrook	Community Park West Baseball Fields*
Richardson Park	Johns Park – Bronco Field
Swenson Park (fall only)	

\*Rented for Games only

**Field Rental Fees:**

	<b>Baseball/Softball</b>		<b>Field Sport</b>		<b>Lights</b>
	<b>Game Fee</b>	<b>Practice Fee</b>	<b>Game Fee</b>	<b>Practice Fee</b>	<b>Per Field</b>
<b>Residents</b>	\$60/hr.	\$40/hr.	\$40/hr.	\$30/hr.	\$45/hr.
<b>Non Residents</b>	\$75/hr.	\$50/hr.	\$50/hr.	\$38/hr.	\$57/hr.

<b>Sand Volleyball Courts - Flick Park Only</b>					
	<b>1 Court</b>	<b>2 Courts</b>	<b>3 Courts</b>	<b>4 Courts</b>	<b>Lights</b>
<b>Residents</b>	\$30/hr	\$50/hr	\$70/hr	\$85/hr	\$25/hr
<b>Non-Residents</b>	\$38/hr	\$63/hr	\$88/hr	\$106/hr	\$31/hr

"In consideration of the granting of this permit, it is expressly agreed as follows:

No alcoholic beverages shall be served or consumed on park property. This special permit is issued subject to all applicable ordinances, rules and regulations of the Glenview Park District and all laws, regulations or all other requirements of any other governmental authority having jurisdiction over the premises. The signing permittee, his or her organization, officers and members thereof and all guests, invitees and persons claiming through the permittee assume full and sole responsibility for their conduct and waive and release any and all claims against the Park District, its commissioners, officers, employees, and agents. The aforementioned persons and entities also agree to hold the District, its officers, employees, and agents harmless from and against all claims, for death, injury and other loss to persons or property arising out of their use or occupancy of the facility in question. Permittee shall be responsible to leave the premises in a clean condition after use and assume the cost of all damages to Park District property that occurs while the permit is in effect. No activity in or use of property under this special permit is sponsored or supervised by the Glenview Park District. Permittee shall be responsible for examining the condition of the premises prior to use and accepts the premises "as is". The permit is expressly made subject to terms aforesaid and signer acknowledges that he/she has read all of the same and in consideration of issuance of the permit agrees individually and on behalf of any organization named and its officers and members, guests and invitees, to abide by same. Nothing herein contained shall be construed as a waiver of any immunity afforded Glenview Park District by law. This permit is not assignable."

**BY SIGNING BELOW, I ACKNOWLEDGE I HAVE READ THIS FORM. I UNDERSTAND AND ACCEPT THE CONDITIONS STATED.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application

**Office Use Only**

Field Rental Fee \$ \_\_\_\_\_ Light Rental Fee \$ \_\_\_\_\_ Total Fee \$ \_\_\_\_\_

Rental Fee Paid: \$ \_\_\_\_\_ Approved \_\_\_\_\_

Glenview Park District

Method of Payment:  Cash  Visa  Master Card  Discover  Check # \_\_\_\_\_

Credit Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Auth#: \_\_\_\_\_

**GLENVIEW PARK DISTRICT  
SPORTS FIELD PERMIT RULES**

The following rules and regulations apply to outdoor sports facilities that are being used for private use. Designated facilities are available for rental when they are not needed for Park District programs. Glenview Park District reserves the right to cancel permits if deemed in the district's best interest to protect fields from poor playing conditions, conduct repairs, or any other unforeseen extenuating circumstance.

Application forms will be available the first business day of January and will only be available electronically through the Glenview Park District website or through email.

Field rentals will be assigned starting March 1 on a first come, first served basis.

If serious problems arise during your rental, call Park Center at 847-724-5670 during its normal business hours of Monday-Friday 9 a.m.-7:30 p.m. or Saturdays and Sundays 9 a.m.-3 p.m. After hours, call the Glenview Police non-emergency number at 847-729-5000. For emergencies call 911.

**Use of facility may begin at the time of your reservation (includes set up, activity, clean up)**

- No alcoholic beverages allowed on Park District property at any time.
- No loudspeakers, public address systems, or amplifiers may be used.
- Use of cooking appliances or grills is prohibited.
- Groups or individuals holding permits are required to leave the grounds in neat condition. All litter surrounding the permitted area must be placed in proper trash receptacles.
- One-hour light charge begins as soon as the lights turn on. Each additional full hour fee is charged immediately after the previous hour ends.
- The use of fields or courts more than four times in one season will require a Certificate of Insurance. The Certificate of Insurance must list the Glenview Park District as additionally insured for \$1,000,000.
- Glenview Park District staff reserves the right to cancel a rental with a full refund if weather conditions may damage the field.
- Groups involving youth under 18 years of age must provide responsible adult supervision at all times during the rental.
- Cancellations made in advance of the rental date will be refunded the rental fee less 10%. The Park District will work with the rental group to reschedule the rental, if cancelled due to inclement weather.
- Applications for field use may be denied or terminated if the nature of the rental is in direct competition with Glenview Park District programming or deemed unsuitable with regards to intended use of the facility.

**CAUSE FOR VOIDING PERMIT:** Any disorderly conduct or violation of any ordinances or regulations of the Park District shall be just cause for immediately voiding the permit and may cause for future denial of a permit and/or arrest by an officer.

**Glenview Park District is not responsible for items lost, stolen or broken before, during or after the rental period. Please be aware it is always possible that another group may be using the facility immediately before or after your scheduled use.**

**GLENVIEW PARK DISTRICT  
PARK CENTER  
2400 CHESTNUT AVENUE  
GLENVIEW, IL 60026  
847-724-5670**