

RECREATION & SWIMMING POOLS COMMITTEE

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, December 13, 2018 @ 8:30 a.m.

1. Roll Call

Chairperson Angie Katsamakakis called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Dave Tosh, Bill Casey, Jen Roberts, Angie Katsamakakis, Dan Peterson, Dave Dillon (via phone)

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Todd Price, Director of Recreation Amy Watson, Assistant Director of Recreation Joe Pollina, Supervisor of Youth Athletics Jill Bruns, Marketing Project Coordinator Arianne Venuso-Paskvan, Superintendent of Park and Facility Services Jim Warnstedt, Park Center Supervisor of Building and Grounds Angel Olan, Park and Facility Services Manager Kris Mikkelsen, Supervisor of Facilities Dan Andres, Early Childhood Supervisor Denise Christopoulos, Administrative Assistant Laney Hauptert, Recording Secretary Amy Wille

Guests: Ed Chrzastowski of Consolidated Consulting Engineers

Late Arrivals, Early Departures: Jim Warnstedt, Angel Olan, Kris Mikkelsen, Dan Andres, and Ed Chrzastowski left at 8:42 am, Commissioner Bill Casey left at 9:16 am, Denise Christopoulos and Arianne Venuso-Paskvan left at 9:34 am

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Results/Staff Recommendation for Park Center HVAC Replacement Bid

Superintendent of Park and Facility Services Jim Warnstedt informed the Committee of staff's work with Consolidating Consulting Engineers to develop plans and specifications for the replacement of five roof top units (RTUs) as part of the Park Center Rooftop Replacement Plan. The five RTUs included in the base bid are the units serving the Preschool Wing (1st Floor), Activity Wing (2nd Floor), Mini Gym, a portion of the Lakeview Room and the Senior Wing.

The District opened bids for the Park Center HVAC Replacement Project on November 29, 2018 and received eight bids. The lowest bid came in at \$459,000 from Amber Mechanical with the acceptance of the Alternate M-1 deduct of \$27,000 for a total cost of \$432,000, which is \$72,500 over the budget estimate.

Commissioner Angie Katsamakakis asked why the cost came in over the budget estimate. Superintendent Warnstedt explained that the increase was due to several factors, including, but not limited to, the increased size of the Mini Gym RTU and need for a larger crane.

Commissioner Dave Tosh asked about the difference between the original installations of the HVAC units and the proposed installations that went out to bid. Ed Chrzastowski of Consolidated Consulting Engineers provided the commissioners with information on the new code requirements taken into account during the bid process.

The commissioners discussed the current HVAC system and the process of replacement. Ed Chrzastowski provided input throughout the discussion, including the reuse of the original base structure for the replacement RTUs. Superintendent Warnstedt added that a roof inspector will perform inspections throughout the process as well.

The Committee recommended the acceptance of the bid from Amber Mechanical, Inc. from Alsip, IL in the amount of \$432,000 as a Staff Recommendation for the December 13, 2018 Board Meeting.

b. Park Center Preschool Business Plan

Todd Price gave a review of the history of Park Center Preschool as a longstanding program in the District that has recently seen a decline in enrollment due to multiple factors. After staff researched several options to address the issue, a business plan was developed to create a new offering of a year-round, all-day preschool for 3-5 year olds. Superintendent Price emphasized the potential to create life-long Park District users through the impact of Park District exposure to entire families that have enrolled students.

Supervisor of Youth Athletics Jill Bruns gave a presentation on the benefits of a year-round, all-day preschool. Bruns provided the committee with information on the proposed offerings and rates for Park Center Preschool as well as the market analysis of the competition in the surrounding area. Commissioner Bill Casey requested that Glenview Park District employees receive a better benefit rate than the proposed 5%. Staff agreed to look into options as the plan develops.

Supervisor Bruns noted that staff completed the DCFS application and submitted to the state on December 4, 2017 in addition to updating security measures, which are all critical to the implementation of all-day preschool through the DCFS guidelines. Staff would like to launch the all-day option in September 2019. Commissioner Dave Tosh asked for a timeline upon DCFS approval.

President Dave Dillon asked if the District is National Association for the Education of Young Children (NAEYC) accredited. Early Childhood Supervisor Denise Christopoulos responded that Glenview Park District is not currently NAEYC accredited, but has been a long-term member. She noted that approval with the DCFS program would be the most comprehensive program to fit the District's needs and would be more well known to the public.

The commissioners discussed at length the value of providing a full-time option for the Park District and for the community. Commissioner Dan Peterson expressed concern over the need for another full-time preschool option in the community based on the level of competition. He also voiced reservations to governmental competition to local businesses. Commissioners Dave Tosh, Jen Roberts, and Angie Katsamakias agreed to move forward with the business plan for Park Center Preschool.

c. Youth Sports Policy 7.31

Superintendent of Leisure Services Todd Price presented the updated Policy 7.31 Youth Sports. He noted four basic changes including the inclusion of transgender participants and the role of the Division Heads.

Commissioner Dan Peterson requested a minor edit that removed redundancy. Staff agreed to incorporate the suggestion.

The Committee recommended the acceptance of the updated Youth Sports Policy 7.31 as a Staff Recommendation for the December 13, 2018 Board Meeting.

3. Other

None

4. Matters from the Public

None

5. Adjourn

Commissioner Dave Tosh moved seconded by Commissioner Angie Katsamakidis to adjourn the Open Session at 9:38 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

David M. Dillon
Board President

Michael D. McCarty
Board Secretary

Approved this 17th day of January 2019.