



**GLENVIEW PARK DISTRICT
BOARD MEETING**

@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
December 13, 2018

1. Roll Call

President David Dillon called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, Angie G. Katsamakakis, Robert J. Patton, Daniel B. Peterson, Jennifer G. Roberts, David S. Tosh, David M. Dillon

Commissioners absent: None

Official Staff present: Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: Treasurer William D. Moore

2. A Moment of Silence was observed

3. Meeting Minutes

(a.-h.)

Accepted the November 8, 2018 Park & Facility Services/Environmental Committee meeting minutes; accepted the November 9, 2018 Recreation & Swimming Pools Committee meeting minutes; accepted the November 9, 2018 Museums & Historical Preservation Committee meeting minutes; accepted the November 13, 2018 Finance Committee meeting minutes; accepted the November 13, 2018 Administrative Operations/Marketing Committee meeting minutes; approved the November 15, 2018 Regular Board meeting minutes; approved the November 29, 2018 Special Board meeting minutes, and accepted the November 29, 2018 Special Revenue Facilities Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Peterson to accept meeting minutes (a-h) on the Agenda. Roll Call Vote: Ayes: Casey, Katsamakakis, Patton, Peterson, Roberts, Tosh, Dillon. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

President Dillon went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given. Board members did not request any additional information on the

reports.

c. **Attorney**

i) No Report

d. **Secretary/Executive Director**

i) Distinguished Agency

Director McCarty reported the Glenview Park District has been recognized as an Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA). These two statewide associations administer the Illinois Distinguished Accreditation program with the goal of improving the delivery of park and recreation services to Illinois residents. Illinois has a reputation for the best park districts, forest preserves, conservation, recreation and special recreation agencies in the nation; one being the Glenview Park District. The Illinois Distinguished Accreditation program provides an opportunity for agencies to undergo a voluntary, comprehensive evaluation process to demonstrate that they have met state guidelines to provide exceptional park and recreation services to their community. The end result is to improve the quality of life for Illinois residents. The Glenview Park District has met these guidelines and continues to improve the quality of life for its patrons and the Glenview community. Director McCarty congratulated the Board and Staff for attaining this distinction. A review is completed every five years to keep this Accreditation.

ii) Happy Holidays–Year in Review

Director McCarty noted that this is the last Board meeting for the calendar year and a good time to reflect on the work and accomplishments of the past year. He acknowledged that we all have much to be proud of: completion of the District’s Comprehensive Master Plan, first one since 1983; revising of the Strategic Plan; successful passage of a referendum; multiple five star aquatic audits; achieving Distinguished Agency Accreditation, and so much more. Director McCarty thanked the Commissioners for their dedication and time to help guide and lead the District and also thanked the staff and volunteers for their commitment to excellence. Finally, he thanked the community for all their support, trust and for their involvement in making Glenview exceptional. He wished everyone a Merry Christmas and Happy Holidays.

5. **Matters from the Public**

None

6. **Approved Accounts Payable**

Commissioner Peterson moved seconded by Commissioner Patton to approve payroll and accounts payable for the month of November, 2018 in the amount of \$1,847,950.84. Roll Call Vote: Ayes: Katsamakakis, Patton, Peterson, Roberts, Tosh, Casey, Dillon. Nays: None. Motion Carried.

7. **Approved Consent Agenda items**

President Dillon asked if anyone would like any items removed from the Consent Agenda

for further discussion. There were no requests. President Dillon asked for a motion to approve the Consent Agenda.

Commissioner Casey moved seconded by Commissioner Katsamakakis to approve the Consent Agenda items. Roll Call Vote: Ayes: Patton, Peterson, Roberts, Tosh, Casey, Katsamakakis, Dillon. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Approved Ordinance 2018-25: Liquidation of Personal Property**

This is a house keeping item to sell unneeded Park District equipment.

b. **Accepted a Special Revenue Facilities Committee recommendation to approve entering into a five-year lease for the use of twenty-one Yamaha “Drive 2” electronic fuel injected golf cars from Yamaha of Sugar Grove, Illinois**

The cost would be six monthly payments of \$1,938.16 or \$11,628.96 per year for a term of 5 years, a five-year total of \$58,144.80.

8. **Committees Reports and Recommendations**

a. **Finance**

- i) Failed to take from the table a motion to approve Tax Levy Ordinance 2018-21 of \$18,750,468.

At the request of President Dillon, Attorney Jim Rock gave an update on the Board process that has taken place so far to approve a tax levy. He explained that at the November 15, 2018 Board meeting, a motion was made by Commissioner Casey and seconded by Commissioner Katsamakakis to approve Ordinance 2018-21: a tax levy of \$18,750,468. Before any discussion or action on that motion was taken, a new motion was made by Commissioner Casey and seconded by Commissioner Roberts to lay that motion on the table until a full Board would be present at a November 29, 2018 Special Board meeting. At the November 29, 2018 Special Board meeting, there was a motion made, seconded and approved to continue to lay on the table the motion to vote on the tax levy Ordinance. Since there wasn't any discussion on the levy at the November 15, 2018 Board meeting, it was thought to be more appropriate to hold this discussion at a regularly scheduled Board meeting; the next one being in December.

Attorney Rock noted that tonight there is a motion to take from the table Tax Levy Ordinance 2018-21 of \$18,750,468. If approved, that motion becomes live for discussion and a vote. However, since that Ordinance was presented in November, staff has received actual numbers on the Bond levy which changes the tax levy amount and reduces it to \$18,732,024. So if the motion is taken from the table, staff is recommending to amend that motion and to approve Ordinance 2018-21 in the amount of \$18,732,024. If the amendment passes, a vote to approve the Ordinance as amended takes place. If it fails, a vote on the original motion to approve the Tax Levy Ordinance would take place unless another amended motion is made.

Commissioner Bill Casey apologized for all the confusion from his motion to lay the original motion on the table at the November 15 Board meeting. He thought

based on previous discussions that were held at Board Committees, the Board was not unified on an amount for the tax levy, so he thought this procedural move to lay the motion on the table would help the process along.

Finance Committee Chair Roberts asked for a motion to take from the table the motion to approve Tax Levy Ordinance 2018-21 of \$18,750,468.

Commissioner Casey moved seconded by Commissioner Katsamakakis to take from the table the motion to approve Tax Levy Ordinance 2018-21 of \$18,750,468.

Before the vote on this motion was taken, Commissioner Dan Peterson expressed his concern on taking this motion from the table because of the extraordinary way it was laid on the table. He noted that most Commissioners did not know about or were given the script that Commissioner Casey read from at the November 15 Board meeting that had the requirements and wording for making a motion to lay on the table a live motion. This type of motion halts any kind of debate. Commissioner Peterson asked for a copy of that script, which he received five days later and understands it was provided to Commissioner Casey by staff. He noted that according to the script, the Chair is to ask the reason for the tabling of a motion and to determine if it is legitimate. Commissioner Peterson contended that if other Commissioners knew about that requirement, they could have argued that not having a full Board present is not a legitimate reason for laying a motion on the table. He pointed out that many motions are voted on at Board meetings without a full Board being present. He feels the real reason this was done was to prevent debate which allowed Commissioners to keep from the record where they stood on raising the tax levy by 10.2%, the biggest increase in 14 years. If this was debated, those for and against this tax increase might have received feedback from the public on how they felt about this increase, especially since the Referendum increase was only 4.2% of this amount. Since Commissioner Peterson feels this tabled motion was faulty to begin with, he does not think it should be taken off the table but rather would like to see the Board present a new motion to approve the tax levy.

Commissioner Casey does not feel the motion was faulty or kept any debate from taking place. He said it was made in good spirits.

Commissioner Bob Patton echoed Commissioner Peterson's concerns on what had transpired. He noted the Board has never tabled a motion since he has been a Commissioner and felt it was done to discourage debate. As he previously stated at the November 15, 2018 Board meeting when this tabled motion was made, he felt it was bad governance to move the tax levy discussion to a Special Board meeting where the press and public would not be present. And then to have the Board vote on the tax levy 30 days later without having any press coverage or public feedback to consider, especially with the tie breaking vote being a Commissioner who is up for reelection, was not right. The fact that no other Commissioner expressed concern about this at the time, he felt was very telling. Commissioner Patton was very disturbed that the Commissioner who tabled this motion had just noted at the October Board meeting how important it was for the Board to be nonpartisan, fully transparent and civil and then this same Commissioner was behind what

Commissioner Patton feels was the most partisan and uncivil act since he has been on the Board. Commissioner Patton was equally disturbed by the actions of the Executive Director who shared this motion script with those Commissioners who were in favor of the staff recommended tax levy but did not share it with the two Commissioner that were opposed to the staff recommendation. He feels this is grounds for discipline and termination.

President Dave Dillon apologized to everyone again, as he had done individually before, for making a mistake by not vetting the process appropriately. He acknowledged that he should have taken the extra step to inform both Commissioner Patton and Peterson on the intended tabling of the tax levy motion. He does not want this occurrence to divide or separate the Board and would like to get things back on task. He noted his mistake caused a lot of time, angst and a lot of time for staff. He understands what was done and vowed it would not happen again and he takes full responsibility.

Commissioner Patton applauded the President's words but does not feel it is President Dillon's fault and believes that he was not informed until the last minute of what was going to transpire. He also feels staff colluded with certain Commissioners to make this happen. However, Commissioner Patton noted that both he had Commissioner Peterson would like to move forward.

Commissioner Bill Casey wanted to be clear that the Executive Director had nothing to do with colluding with anyone just because he printed off a script for him that is easily accessible from Parliamentarian Nancy Sylvester's resources. He noted that everyone has access to Robert's Rules and sometimes it is just easier to ask staff to print something for him. Also, he explained his thoughts for tabling the motion to the Special Board meeting on November 29 and not to wait to discuss it at the December Board meeting. He thought it would be best because all the Commissioners were to be present at the Special November Board meeting to discuss it and also to make sure the levy was passed and filed before the state filing deadline of the last Tuesday in December. He emphasized that there was no intention to keep the discussion from the public or the press from covering it and feels the intent was mischaracterized.

Commissioner Jen Roberts believes mischaracterizing or making assumptions of peoples' intentions and objectives is not in any way productive for this Board. She also noted that she always asks for scripts of her Finance Committee motions before each Board meeting because being Chair of the Finance Committee she usually needs to read multiple motions and the scripts help her.

Commissioner Dan Peterson wanted to clarify that all Commissioners receive motion scripts in their Board packet; however, this one script was given to a Commissioner before the Board meeting that other Commissioners did not get and does not feel staff should be delivering scripts only to Commissioners in favor of staff recommendations. He also feels this table motioned should be voted down and a new motion presented.

Commissioner Casey moved seconded by Commissioner Katsamakakis to take from the table the motion to approve Tax Levy Ordinance 2018-21 of \$18,750,468. Roll Call Vote: Ayes: None. Nays: Peterson, Roberts, Tosh, Casey, Katsamakakis, Patton, Dillon. Motion Failed.

ii) Approved Tax Levy Ordinance 2018-21 of \$18,732,024.

Commissioner Casey moved seconded by Commissioner Roberts to approve Tax Levy Ordinance No. 2018-21 in the amount of \$18,732,024. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Katsamakakis. Nays: Patton, Peterson, Dillon. Motion Carried.

Commissioner Peterson noted the difference between Tax Levy Option A, a 10.22% increase and Option B, a 7.22% increase is \$500,910. He explained that this month the District retired some bonds from 2009 that were used to pay for improvements at Community Park West and the Golf Course irrigation system. \$500,910 was earmarked from the Farm & Fields Referendum funds to pay the debt service on those 2009 bonds. But since those bonds have been paid back, and no debt service is due, he contended that we could use the \$500,910 now to abate other bonds i.e., the 2012C bonds for outdoor pools which would bring the tax levy down. Currently, that money is not earmarked for anything else so it should be used to lower the tax levy. Commissioner Peterson also noted the recent Referendum projected a \$40.00 increase per a \$500,000 home owner; however, this Option A tax levy now raises the increase to \$80.06 per a \$500,000 home and he is concerned about losing credibility with our residents. He also noted \$17 million dollars in bonds were just sold last week to be used for the construction of the new Community Ice Center and other Referendum projects. However, we are not in the construction phase yet so this \$17 million will sit in the bank for six months where the District will receive \$170,000 in interest that could be used to abate other Park District bond and interest payments. So at the least we should use the \$500,910 to abate the 2012C bonds which would lower the tax levy and allow us to approve the Option B levy.

Commissioner Peterson moved seconded by Commissioner Patton to amend the motion on the floor as follows: to approve the Tax Levy Ordinance 2018-21 in the amount of \$18,231,114. Roll Call Vote: Ayes: Patton, Peterson, Dillon. Nays: Tosh, Casey, Katsamakakis, Roberts. Motion Failed.

Commissioner Bob Patton was disappointed that this motion failed. He noted too many times now a days we see politicians/Illinois government choosing not to make tough decisions and passing on the burden to already over-taxed citizens. He felt staff did not present enough options to cut costs or grow revenue to offset the reasons for holding on to the \$500,910 for “what ifs” down the road. He feels this is the lazy way of doing things.

Commissioner Jen Roberts feels many things have been mischaracterized tonight and she is tired of these types of assumptions. She noted the Board had abated bonds and kept the levy flat for 6 years. If previous boards had levied the tax by taking the CPI instead of abating bonds, we would now have higher fund levels and could have asked for a lower Referendum amount. She feels the bill is due and the bill has been

put off for too long because refinancing bonds is not sustainable for the long term. As noted by Commissioner Peterson, the last double digit tax levies were in 2004 and 1998 both due to Referendums so Commissioner Roberts feels the proposed levy amount is not unusual and she resents the assumption that this is a lazy decision. She acknowledged this is a difficult decision since we are all tax payers. But the Referendum passed successfully, we are not hiding anything and staff has made a case for Option A. She also stated that staff does not make recommendations for “mad money”. Staff had looked at options for splitting the \$17 million bond sale but the draw down schedule showed it was not in the Districts best interest.

Commissioner Peterson clarified that the Board did take the maximum CPI every year and still kept the levy flat. He also feels there is no bill due since the 2009 bonds have been repaid and the \$500,910 is just going in the District’s pocket. He also pointed out that in all the Referendum communications that went out there was no mention of alter revenue bonds but only alternate revenue.

Commissioner Patton pointed out that when the previous Boards held the levy flat it was based on staff recommendations; so prior Boards should not be blamed.

Commissioner Dave Tosh noted the Board needs to plan for the unforeseen circumstances that could affect our District for years to come. He noted the District just receive a AAA bond rating and if our fund balances go too low that could risk our bond rating and could also cost higher interest rates when we buy Bonds. Other factors to consider are the possible rise in minimum wage, upcoming capital projects and a projected \$500,000 decline in fund balances. Commissioner Tosh asked if these reasons are not valid for considering Option A.

Commissioner Peterson explained that even if our bond rating was lowered and that cost us to pay a higher interest rate that would only cost us \$17,000 per year and does not merit us levying \$500,910 to prevent \$17,000 in interest fees.

Commissioner Bill Casey explained that state law allows the District to tax up to the CPI and in past years when the economy was not great we would spend down our fund balances in order to keep the tax levy flat. But now these lower fund balances could affect our bond rating. In regards to the Pool referendum, in past years, we didn’t fully levy the pool bonds in order to give the tax payers a flat rate. However, if we would have done that, our fund balances would be higher now which could have allowed us to lower the recent Referendum amount. We have never spent money needlessly. Staff here is very stalwart and diligent about how the tax payer’s money is spent. But when there are projects that need to be done or something comes up expectantly that needs to be addressed, our fund balances help us to do them. Commissioner Casey feels these fund balances are important to keep intact and the Option A tax levy is warranted. The Park District is not Springfield. We are very conscious on how we spend our taxpayers’ money. Minimum wage is most likely going to go up and we need to pay those higher costs in order to keep providing the quality of programs that our patrons enjoy.

Commissioner Dave Tosh feels the public trusts the Board to make the right decisions.

Commissioner Patton also feels the Board needs to maintain the trust of its residents. But to levy \$500,000 dollars in taxes when it is not needed and to not look for ways to offset expenditures or to grow revenue, could damage the trust our residents have in us

Commissioner Peterson feels telling residents the Referendum will cost them a \$40.00 increase and we are now telling them it will cost them an \$80.00 increase will surely hurt their trust in us. He does agree that the District spends its money wisely, but does not feel it is necessary to take the additional \$500,910 from taxpayers since it is not needed at this time.

Note: Commissioner Angie Katsamakidis left the meeting at 8:00 p.m.

iii) Committee Update
No Report

b. Recreation & Swimming Pools

i) Approved the Amber Mechanical Bid for Park Center HVAC Replacement
Superintendent of Leisure Services Todd Price noted the Committee was held today so all recommendations are staff recommendations.

Commissioner Casey moved seconded by Commissioner Peterson to approve the low bid from Amber Mechanical, Alsip, IL of \$459,000 with the alternate M-1 deduction of \$27,000 for a total project cost of \$432,000. Roll Call Vote: Ayes: Patton, Peterson, Roberts, Tosh, Casey, Dillon. Nays: None. Motion Carried.

ii) Approved the Modifications to the Youth Sports Policy 7.31
Superintendent Price noted this MOU was first presented to the Committee in October and was reviewed in today's Committee.

Commissioner Casey moved seconded by Commissioner Roberts to approve the revised Youth Sports Policy 7.31 with incorporating modifications made today in Section A. Roll Call Vote: Ayes: Patton, Peterson, Roberts, Tosh, Casey, Dillon. Nays: None. Motion Carried.

iii) Update: Proposed Park Center Preschool Options
Superintendent Price noted staff reviewed with the Committee a business plan for a full day Preschool offering at Park Center. The Preschool currently offers only a half-day program which would still continue.

iv) Committee Update
No Report

c. Special Revenue Facilities Committee

i) Approved Glenview Park Golf Club Food & Beverage Agreement

Committee Chair Bill Casey was happy with the approval of the new golf carts at The Glenview Prairie Club which are fuel injected. Superintendent Lori Lovell introduced Franco Francese and Nick Philippos owners of 800 Shermer LLC. She noted the Committee reviewed a potential agreement with 800 Shermer LLC for Food & Beverage service for the Glenview Park Golf Club. Superintendent Lovell explained that the current agreement with Kemper Sports Management expires on January 31, 2019. So if this new agreement is approved, negotiations would proceed, Kemper Sports would be notified their agreement would lapse and the new service would begin 2/1/2019. Some highlights of the agreement are that in Year 1, in lieu of rent; a new hood system would be installed at a cost of \$ 65,000 which would become the property of the Glenview Park District. Also in lieu of rent in years 2 & 3, the District would receive 5% of gross revenue in year 2 and 6% in year 3. All of these terms would be contingent upon final review by the Park District's attorney.

Franco Francese addressed the Board and congratulated the District on being recognized as an Illinois Distinguished Accredited Agency. He remarked that his partner Nick Philippos owns The North Branch and Joe Donut here in Glenview. Franco explained he is a resident of Glenview and lives here with his wife and son. He also runs an Italian restaurant in LaGrange Park. He explained his vision for the Golf Club food service is to modernize it by introducing more technology in order to enhance the golfers' experience. Italian cuisine would be the fare and it would be a family restaurant as well as providing food on the run for the golfers.

Commissioner Roberts moved seconded by Commissioner Patton to accept the Special Revenue Facilities Committee recommendation to approve the Food & Beverage agreement with 800 Shermer, LLC, proprietors Franco Francese and Nick Philippos of Glenview, Illinois subject to final review and revision by the Park District's Executive Director and attorney. Roll Call Vote: Ayes: Peterson, Roberts, Tosh, Casey, Patton, Dillon. Nays: None. Motion Carried.

- ii) Committee Update
No Report

d. Youth Sports Task Force

- i) Approved a Memorandum of Understanding between the Glenview Park District and Glenview Youth Soccer Association (GYSA)
Committee Chair Dave Tosh noted the staff recommendation to approve the GYSA MOU. Superintendent Todd Price explained that the Committee had a good discussion on this agreement and feels it is ready to be considered.

Commissioner Roberts moved seconded by Commissioner Peterson to approve the modifications to the Memorandum of Understanding between the Glenview Park District and Glenview Youth Soccer Association as presented. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Patton, Peterson, Dillon. Nays: None. Motion Carried.

- ii) Committee Update
No Report

9. Matters from Commissioners

Commissioner Bill Casey wished everyone a Merry Christmas and Happy New Year and hoped everyone enjoys the holidays with their families and friend. He expressed that he is not someone who holds a grudge. He feels it is good to have debate and also feels the Board will move on and be better for it.

Commissioner Tosh wished everyone Happy Holidays.

Commissioner Patton echoed Commissioner Casey thoughts and extended happy holidays to all the staff not present and all the District's volunteers.

Dan Peterson noted he appreciates the good discussions that took place tonight and wished everyone Happy Holidays. He is looking forward to thanking staff at the upcoming Holiday event.

Commissioner Roberts noted how much she enjoys working with her fellow Commissioners and serving our residents. She is also thankful for the staff we have who made peoples' lives in Glenview better. She wished everyone Happy Holidays.

President Dave Dillon thanked staff and Commissioners and appreciates all the work that has been done. He also wished everyone Happy Holidays.

10. Correspondence

- a. Executive Director Michael McCarty noted an updated design of the New Community Ice Center was placed on the table in front of each Commissioner. He reported the design has passed both the Village Plan and Appearance Commissions. The new modifications allow us access to the Hospital parking area which gives us increased parking and more parking closer to the Ice Center entrance. He also reported that a potential land swap agreement which includes the Fire Station will be brought to the Board in the next few months.

11. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Minutes (Subsection c21); Setting of a price for sale or lease of real property (Sub-section c6), and Discussions on the Purchase of Real Estate Property (Sub-section c5)

Commissioner Roberts moved seconded by Commissioner Casey to adjourn to Executive Session Pursuant to 5 ILCS 120/2 et seq. at 8:20 p.m. to discuss Minutes (Subsection c21); Setting of a price for sale or lease of real property (Sub-section c6), and Discussions on the Purchase of Real Estate Property (Sub-section c5). Roll Call Vote: Ayes: Tosh, Casey, Patton, Peterson, Roberts, Dillon. Nays: None. Motion Carried.

Commissioner Peterson moved seconded by Commissioner Patton to return to Open Session at 8:59 p.m. Roll Call Vote: Ayes: Patton, Peterson, Roberts, Tosh, Casey, Dillon. Nays: None. Motion Carried.

12. Action on items that were discussed in Executive Session

a. Approved the Executive Session meeting minutes from the November 29, 2018 Executive Session Special Board Meeting

The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Casey moved seconded by Commissioner Peterson to approve the Executive Session meeting minutes from the November 29, 2018 Executive Session Special Board Meeting as amended. Roll Call Vote: Ayes: Peterson, Roberts, Tosh, Casey, Dillon. Nays: None. Abstain: Patton. Motion Carried.

13. Adjourned

Commissioner Peterson moved seconded by Commissioner Patton to adjourn the Open Session at 9:00 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

David M. Dillon
Board President

Approved this 17th day of January, 2019

Michael D. McCarty
Board Secretary