



**Glenview Park District
Regular Park Board Meeting
August 23, 2018**

HIGHLIGHTS

The Board of Park Commissioners...

- Accepted the July 10, 2018 Finance Committee meeting minutes.
- Accepted the July 26, 2018 Youth Sports Task Force meeting minutes.
- Accepted the July 26, 2018 Special Revenue Facilities Committee meeting minutes.
- Approved the July 26, 2018 Budget & Appropriations Public Hearing meeting minutes.
- Approved the July 26, 2018 Regular Board Meeting minutes.
- Approved Payroll and Accounts Payable for the month of July, 2018 in the amount of \$2,700,243.31.
- Approved Ordinance No. 2018-13: Liquidation of Personal Property. This is a housekeeping item to sell unneeded Park District equipment.
- Accepted a Museums & Historical Preservation Committee recommendation to approve the proposed contract with Wight & Company of Darien, IL for architectural, engineering, and exhibit design services for The Grove Interpretive Center Improvements project (Schematic Design through Construction Phase) in the amount of \$257,000.
- Accepted a Museums & Historical Preservation Committee recommendation to approve the proposed agreement with The AT Group of Park Ridge, IL for program management/owner's representative services for The Grove Interpretive Center Improvements project (Schematic Design through Construction Phase) in the amount of \$30,000.
- Accepted a Museums & Historical Preservation Committee recommendation to accept the bid for the Grove Roofing Projects 2018 from Select Construction Group, LLC of Elgin, IL in the amount of \$88,000.
- Accepted a Staff recommendation to approve Policy 7.11: Use of Public Input. This policy was revised to conform to criteria for the Distinguished Agency accreditation which requires a policy on the use of public input for recreation activities. The original policy addressed the use of special committees or advisory boards to gain public input in general. Most feedback on recreation activities is obtained by other means such as program evaluations, surveys, focus groups etc. The policy was expanded to reflect

that the Board authorizes and encourages the use of these additional methods to solicit feedback from residents and program participants.

- Accepted a Staff recommendation to approve Policy 9.62: Distribution and Access to Resource Materials. This policy is a new policy written to meet criteria for Distinguished Agency accreditation. The policy clarifies the roles and responsibilities for making employees aware of how to access resource materials, including the personnel guidelines, and to provide notice of updates.
 - Accepted a Staff recommendation to approve Policy 3.34: Revenue Policy and rescind Policy 3.33: Financing Revenue Facilities. Policy 3.34 is a new policy intended to comply with criteria for the Distinguished Agency accreditation requiring a comprehensive revenue policy. The District has an existing policy 3.33: Financing Revenue Facilities which was approved in 1982 but is no longer practiced. The new policy documents current practices using the concept of the Categories of Park Services and sets parameters, not only for Special Revenue Facilities but also for other Park District facilities.
 - Accepted a Staff recommendation to approve the Safety Manual. The Safety Manual addresses overall employee safety for the Glenview Park District. Employee and public safety are of utmost importance to the District. All District employees are expected to adopt the concept that the safe way to perform a task is the most efficient and only acceptable way to perform it.
 - Accepted a Staff recommendation to approve Policy 8.25: Communicable Diseases and rescind current Policy 8.23: Persons with Chronic Communicable Diseases and current Policy 8.24: Bloodborne Pathogens-Exposure Control Plan. The District has consolidated these two policies and updated them with current language and processes as outlined by the District's Attorney Ancel Glink and the Park District Risk Management Agency.
 - Accepted a Staff recommendation to approve the firm of Piper Jaffray as the Glenview Park District Financial Advisors through April 30, 2020 pending contract review by District Attorney Jim Rock. Piper Jaffray offers the District broad experience as they have one of the largest public finance practices in the industry with a focus on state and local governments.
- * The next regular Park Board meeting will be held at 7:00 p.m., Thursday, September 20, 2018. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.