

PARK & FACILITY SERVICES/ENVIRONMENTAL COMMITTEE

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Tuesday, June 20, 2019 @ 8:30 a.m.

1. Roll Call

Committee Chair Bill Casey called the meeting to order at 8:32 am and the roll was called.

Commissioners present: Committee Chair: Bill Casey; Committee Member: Angie Katsamak; Jen Roberts, Dave Dillon

Official Staff present: Executive Director Mike McCarty, Superintendent of Park & Facility Services Jim Warnstedt, Park Planner Ken Wexler, Manager of Park and Facility Services Kris Mikkelsen, Supervisor of Fields and Fleet Brent Carpenter, Superintendent of Special Revenue Lori Lovell, District Attorney Jim Rock, Recording Secretary Amy Wille

Late Arrivals, Early Departure: Dave Dillon left at 9:25 am, Lori Lovell left at 9:31 am

Commissioners/Official Staff absent: Committee Member: Dan Peterson

2. AGENDA TOPICS

a. Recommendation to Purchase 2019 John Deere 1575 TerrainCut Mower and 72” Deck

Staff requested consideration from the Board to replace the 1997 John Deere 1145 Mower with the 2019 John Deere 1575 TerrainCut Mower and 72” Deck in accordance with the Capital Replacement schedule.

Commissioner Bill Casey asked about the usage of this equipment. Supervisor of Fields and Fleet Brent Carpenter responded that the mower is used year-round primarily on pathways. Commissioners agreed that the current 1997 mower was used its full lifespan.

The committee recommended the acceptance of the purchase of the 2019 John Deere 1575 TerrainCut Mower and 72” Deck from J.W. Turf Inc. in the amount of \$32,406.96 to be moved to the consent agenda for full Board approval.

b. Professional Engineering Services for the Community Park West Drainage Project

Superintendent of Park & Facility Services Jim Warnstedt presented the project of installing a new drainage system to the soccer and softball fields at Community Park West. He explained the drainage problems that recur on the six sports fields and how it affects the organizations using the fields. He further explained the process of installing drainage improvements at Flick Park and how staff would like to replicate that process with the same multi-flow drainage system at Community Park West. He noted that the system will not provide as much drainage as the fields at Gallery Park due to efforts of lowering the cost and maintenance time.

Staff requested using Gewalt Hamilton Associates, Inc. for their design services and presented the agreement to the Board. It was noted that this is part of the overall drainage project budgeted at \$455,000.

Superintendent Warnstedt went on to explain the timeline of the three-week long project. The committee and staff discussed the history of drainage improvements at various field locations as well as how the different draining methods work. Commissioner Dave Dillon asked about anticipated improvements. Staff responded that the goal would be less cancellations from organizations using the fields due to better drainage, which would require less maintenance from the Park Services team. The committee and staff went over the budget for this project. Executive Director Mike McCarty added that the design process will help assess the project's scope of work.

The committee recommended the acceptance of the Professional Engineering Services Agreement for the Community Park West Drainage Project with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the amount of \$45,000 to be moved to the consent agenda for full Board approval.

c. Heatherfield Homeowners Association/Richardson Park Lease Agreement

Superintendent Warnstedt reported that Heatherfield Homeowners Association (HOA) requested the use of six parking spaces at Thomas Richardson Park to store snow plowing equipment and storage container.

Warnstedt explained that the Park District has had an informal arrangement with Heatherfield HOA in which they were allowed the utilization of the parking spaces to store their snow plowing contractor's equipment. In exchange, their contractor plowed and salted the Richardson Park parking lot and surrounding sidewalks and pathways. While planning the asphalt overlay project that was completed this spring, staff reached out to tell the Heatherfield HOA that the parking/snow removal arrangement would end. It was discussed that while the arrangement had been beneficial, the investment in the parking lot was substantial and that it was time for them to find a new location to store their equipment. The Heatherfield HOA has approached staff to discuss the possibility of a formalized lease that would include a financial benefit as well as snow removal benefits to the District.

Commissioner Dave Dillon expressed concern over setting a precedent with Heatherfield HOA. Manager of Park and Facility Services Kris Mikkelsen prepared a list of subdivisions and HOAs in the surrounding area due to a similar concern presented by Commissioner Dan Peterson prior to the meeting. Manager Mikkelsen stated that only one other HOA has a similar structure to Heatherfield. The committee and staff discussed the District's relationships with surrounding HOAs, the usage of Richardson Park, and potential advantages and disadvantages to the agreement. Attorney Jim Rock added that no legal precedent would be set if the Board were to approve an agreement.

The committee recommended moving forward with drafting the Heatherfield Homeowners Association/Richardson Park Lease Agreement to be presented at the July 18, 2019 Park and Facility Services Committee Meeting.

3. Other

Commissioner Bill Casey inquired about the Abt agreement discussed at the Village of Glenview Board Meeting that concerns the Park District property at Community Park West. Staff and commissioners discussed the landscaping plan for this project. Superintendent Warnstedt reported that Glenview Park District presented a draft agreement regarding this project to the Village of Glenview after review by District Attorney Jim Rock. When the Village and Park District finalize a draft agreement, it will be presented at a future Park and Facility Services Committee Meeting.

Regarding the Glenview Community Ice Center renovation, Superintendent of Special Revenue Facilities Lori Lovell requested approval from the committee for the Park District to enter an indemnification agreement with the Village of Glenview. The agreement allows the Park District to initiate the construction of grading, site utilities, and foundation-only work on the Glenview Community Ice Center site. The committee approved moving forward with the agreement.

Park Planner Ken Wexler provided an update on the District's environmental goals. He presented photos of newly installed natural areas at Indian Ridge and Crowley Park, the latter being a part of an Eagle Scout project. In addition to producing more natural areas, Wexler stated that the Environmental Team is working on ways to reduce waste at major Park District events. He presented a flyer introducing the theme "Goal: Zero Waste". He noted that the team was inspired by the National Park System's motto of "carry in and carry out" in which any waste that visitors bring to the parks will also be brought out of the parks. Commissioner Jen Roberts expressed her enthusiasm of these initiatives. Commissioner Bill Casey asked how the District tracks waste. Wexler responded that the District's waste collecting contractor records waste tonnage produced by the District and reports to staff on an annual basis. Commissioner Casey also mentioned this initiative would be beneficial to Foundation events. Staff agreed to look into targeting those events as well.

4. Matters from the Public

None

5. Adjourn

Commissioner Bill Casey moved seconded by Commissioner Jen Roberts to adjourn the Open Session at 9:38 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Jennifer G. Roberts
Board President

Michael D. McCarty
Board Secretary

Approved this 25th day of July 2019.