

**RECREATION & SWIMMING POOLS COMMITTEE**

Glenview Park District  
1930 Prairie Street, Glenview, IL 60025  
Regular Meeting Minutes  
Tuesday, July 2, 2019, 8:30 AM

**1. Roll Call**

Chairperson Angie Katsamakidis called the meeting to order at 8:30 AM

**Commissioners Present:** Committee Member: Joe Sullivan; Commissioners: Dan Peterson, Jen Roberts, and Dave Tosh

**Official Staff Present:** Executive Director Mike McCarty, Superintendent of Leisure Services Todd Price, Director of Recreation Amy Watson, Assistant Director of Recreation Joe Pollina, Manager of Programs Jill Bruns, Park District Intern Lindsay Smith, Recording Secretary Laney Hauptert

**2. Agenda Topics**

a. **Memorandum of Understanding with Glenview Titans Fastpitch Softball Association**

Assistant Director of Recreation Joe Pollina presented the Memorandum of Understanding (MOU) with the Glenview Titans Fastpitch Softball Association. He explained that with the assistance of legal counsel, the District has created a template for MOUs so that there would be consistency across the various organizations with minor differences to each based on their program.

He highlighted that each organization has to have its own volunteer governing board, get approval from the Park District before entering any sponsorship agreement, have the required permits by January 15, cover the cost of maintenance, submit to criminal background checks, and at least 51% of the members need to be residents from Glenview. He added that the MOU includes a “fair share fee” in which there is a \$12 fee per player during the traditional season (April-October) and a \$15 fee per player outside of the traditional season.

Board President Jennifer Roberts asked if the fair share fee was similar to other Park Districts. Assistant Director of Recreation Joe Pollina explained that not every Park District charges a fair share fee, but that we are in the middle range of those that do. He added that the fees collected from the fair share goes back into the fields in order to help maintain them.

Committee Member Joe Sullivan asked if members paid both the traditional and non-traditional season fee if they participated in both seasons, to which Assistant Director of Recreation Joe Pollina confirmed that if a child participated in both seasons, they would pay both fees.

Commissioner Dan Peterson suggested several edits to the sentence structure in order to be clearer about what the MOU outlines. He suggested including deadlines for submission of schedules, defining the successive three-year period, and defining the difference between members and participants.

The Committee discussed the fair share fee across organizations since some use the Park District fields more than others.

Committee Chair Angie Katsamakakis brought up a concern from a resident requesting that members of the Glenview Titans Fastpitch Softball Association not partially block driveways and fire hydrants when parking on Linneman Street, in addition to trying to only park on one side of the street. Assistant Director of Recreation Joe Pollina told the Committee that an email has been sent out to them requesting they park in the parking lot first. Commissioner Dan Peterson informed the Committee that the parking issue should be dealt with through the Village of Glenview. Executive Director Mike McCarty added that if the neighborhood wanted to request a change in the street parking arrangement, they would need to request it through the Village.

**b. Memorandum of Understanding with Glenview Jr. Titan Football**

Assistant Director of Recreation Joe Pollina presented the Memorandum of Understanding (MOU) with Glenview Jr. Titan Football. He explained that the Jr. Titan MOU is similar to the other MOUs that the Committee has seen with minor differences. He highlighted that if the Jr. Titans wanted to begin to offer a type of football other than tackle, they would need permission from the Park District.

The Committee discussed adding wording to the MOU that states the Glenview Jr. Titan Football program would only have to pay the fair share fee if they use the Park District fields since they primarily use the Glenbrook South High School fields.

Assistant Director of Recreation Joe Pollina said that he would make the requested changes to both Titan Fastpitch Softball Association and Jr. Titan Football MOUs then share the updated documents with the two organizations.

**c. Staff Update on Preschool Efforts**

Superintendent of Leisure Services Todd Price explained that staff has been working to offer a year-round, full-day preschool program with half-day options. He included that the Department of Children and Family Services (DCFS) has very specific rules that the District has to follow in order to offer full-day preschool.

Manager of Programs Jill Bruns informed the Committee that staff has to reorganize the preschool program in order to meet the DCFS certification standards. She explained that there is a rigorous licensing process. She added that thus far, the District's application has been approved by DCFS, been cleared by the Department of Sanitation and the State Fire Marshall, received a business license, completed lead and radon testing, revamped the first aid kits, completed an extensive background check, and had security features installed.

She explained that currently, the District is working on hiring staff for the preschool, negotiating the contract for the caterer, purchasing additional furniture, and stocking the room for 20 children. The current challenges she outlined include hiring staff, getting background checks processed, and startup costs.

Commissioner Dan Peterson asked what the newly hired teachers will do while the District is waiting to hear about approval of the license from DCFS. Superintendent Todd Price

explained that newly hired teachers will be hourly at this point and taking on projects to help out so they are ready to go when the application and license is approved.

Manager of Programs Jill Bruns told the Committee that the half-day preschool will continue to be called the Apple Program in order to keep it separate from the DCFS certified full day preschool. She added that best-case scenario, the preschool would be open in November 2019, but it could also be later.

Executive Director Mike McCarty added that there is a demonstrated need for this program since the Summer Explorers Camp, along with the before and aftercare camp is full.

**3. Matters from the Public**

None

**4. Adjourn**

Angie Katsamakis moved seconded by Commissioner Joe Sullivan to adjourn the Open Session at 9:37 AM. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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Jennifer G. Roberts  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 25<sup>th</sup> day of July 2019.