



GLENVIEW PARK DISTRICT PARK BOARD MEETING

Convened at Park Center
2400 Chestnut Avenue
Glenview, IL 60025

Regular Meeting Minutes June 27, 2019

1. Roll Call

President Jennifer G. Roberts called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakidis, Daniel B. Peterson, Joseph A. Sullivan, David S. Tosh, Jennifer G. Roberts

Commissioners absent: None

Official Staff present: Attorney Jim Rock, Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

2. A Moment of Silence was observed

President Roberts acknowledged the passing of long-time serving Park Board Commissioner Judy Beck (1979-2011) who passed away on June 25, 2019. President Roberts spoke to Judy's many accomplishments and her dedication to the Glenview community. She noted that Judy served on the Grove Heritage Association, a Foundation of the Glenview Park District, since 1975. She was an early supporter and advocate of the "Frog & Fern" Ladies, which were a group of concerned citizens who spearheaded saving "The Grove" from development and preserving it as an historic and ecological site. Judy also served on the Village of Glenview's Natural Resource Commission since 2004, the Comprehensive Plan Committee, and the Environmental Review Committee since 2014 and she was a long-time member of the Glenview League of Women Voters. The Park District recognized Judy's extraordinary commitment to public service and the environment by naming a Park in her honor, Judy Beck Park, when she retired from the Park Board in 2011. Judy Beck Park is located at 735 Carriage Hill, Glenview. President Roberts also spoke fondly of Judy's friendship and was grateful to have her as her mentor. She sadly expressed how she will miss her smile, sense of humor and her dedication to the community. President Roberts then asked for a moment of silence.

Commissioner Bill Casey expressed how so fortunate he was to have spent the amount of time he did with Judy while serving with her on the Park Board. He noted that she was a testament to all of us to what we could try to achieve. He acknowledged how she helped so many people through her time with the Illinois Environmental Protection Agency and the

extra time and efforts she contributed to the community to make Glenview and the Great Lakes region better places. He hopes he can do even just a little of what Judy had done and also hopes there is a young Judy Beck out there that will follow Judy's example of volunteerism and will continue to help make Glenview a better place. Bill acknowledged how much we will all miss her.

3. Meeting Minutes

- a. Approved the May 23, 2019 Regular Board and Reconvened Board meeting minutes
- b. Accepted the June 6, 2019 Special Revenue Facilities Committee meeting minutes
- c. Accepted the June 11, 2019 Museums & Historical Preservation Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Peterson to approve the May 23, 2019 Regular Board and Reconvened Board meeting minutes; accept the June 6, 2019 Special Revenue Facilities Committee meeting minutes and accept the June 11, 2019 Museums & Historical Preservation Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

President Roberts went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given and the Board had no questions related to the monthly finances.

c. Secretary/ Executive Director

i) July 4 Celebration Planning Update

Superintendent of Leisure Services Todd Price acknowledged the amount of work and preparation that goes into the Fourth of July event. He thanked the Fourth of July Commission for their fundraising efforts and coordination along with staff members Amy Watson, Joe Pollina and Kathleen McInnis. Todd noted the Commission has raised \$57,000 so far and new this year is a 50/50 fundraiser raffle. Todd announced the Grand Marshall for the parade is Glenview resident and U.S. Army veteran Jim Castellano who is 94 years old. Mr. Castellano at the age of 18 was part of the Normandy Invasion during World War II. And after the war, he served as a Chicago police officer. Todd noted we are all very proud to have him as the Grand Marshall. Todd acknowledged the parade will kick off with the children's bike parade at 11:15 a.m. and the Twilight show will feature the Glenview Concert Band beginning at 7:00 p.m. with the Fireworks show starting around 9:15 p.m. that will last 26 minutes.

Commissioner Bill Casey announced that the Fourth of July Commission is still looking for donations and encouraged everyone to consider contributing.

ii) Updates on Summer Events: Dairy Breakfast, Firecracker Classic, 3v3 Summer Soccer Fest, Pioneer Day, Concerts in the Park and Farmer's Market

Executive Director Michael McCarty noted some of the events that have kicked off the summer season at the Park District: The Wagner Farm Dairy Breakfast and Stock Show, the Firecracker Classic (a Glenview Park Foundation fundraiser), 3V3 Soccerfest (another Glenview Park Foundation fundraiser), and Pioneer Days at The Grove. All events had great attendance, perfect weather and Director McCarty acknowledged and thanked all the very dedicated staff and volunteers who put together these events. He also noted the pools are now open and busy and the Farmer's Market is also open for the season.

5. Matters from the Public

None

6. Approved Accounts Payable

Commissioner Peterson moved seconded by Commissioner Sullivan to approve payroll and accounts payable for the month of May, 2019 in the amount of \$2,514,436.12. Roll Call Vote: Ayes: Dillon, Katsamakias, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried.

7. Approved Consent Agenda items 7.a., 7.b., 7.c., 7.d., 7.e., 7.f.

President Roberts asked if anyone would like to remove an item from the Consent Agenda for further discussion. Commissioner Dan Peterson asked for Consent Agenda items: 7.g. and 7.h. be removed for discussion.

Commissioner Dillon moved seconded by Commissioner Katsamakias to approve the Consent Agenda items 7.a.-7.f. Roll Call Vote: Ayes: Katsamakias, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Accepted a Special Revenue Facilities Committee recommendation to approve Sports Interiors of Bannockburn, Illinois in the amount of \$132, 231 for the purchase and installation of LED lighting for the Glenview Tennis Club courts.

The Glenview Tennis Club LED Lighting bid took place on Monday, May 13 at 2:00 p.m. Three companies submitted bids: Great Lakes Property Logistics, Sports Interiors, and All Tech Energy. Sports Interiors was the lowest responsible bidder meeting all bid requirements.

b. Accepted a Museums and Historical Preservation Committee recommendation to approve the bid from Lenny Hoffman Excavation, Inc., Wilmette, IL in the amount of \$848,368 for the Entrance Improvements at The Grove.

c. Accepted a Museums and Historical Preservation Committee recommendation to approve deductive change order #1 in the amount of \$150,025.00 for the Entrance Improvements at The Grove

This change order reduces the cost and scope of the project to the amount of \$848,368. The items removed from the project are tree planting and the boardwalk installation. District staff will self-perform both of these items.

- d. **Accepted a Museums and Historical Preservation Committee recommendation to approve the Professional Engineering Services Extension for the Entrance Improvements at the Grove with Gewalt Hamilton Associates, Inc., Vernon Hills, IL in the amount of \$33,000.**

- e. **Accepted a Museums and Historical Preservation Committee recommendation to approve The Grove and Wagner Farm Master Plans**
Through the Glenview Park District's Comprehensive Master Plan process, the need to update the nearly 20-year old master plans at both museum facilities was highlighted. Using stakeholder and staff feedback, the Grove and Wagner Farm teams developed new planning documents that updated mission and vision statements along with long term goals.

- f. **Accepted a Museums and Historical Preservation Committee recommendation to approve the Intergovernmental Agreement (IGA) for the 2019-20 school year between NSSED and Wagner Farm pending final approval of the Executive Director and legal counsel**
The IGA between Wagner Farm and the Northern Suburban Special Education has been in existence for nine years. The agreement exchanges a usage fee for access to the Farm's greenhouse and .25 acres of land for programming efforts for the students of NSSED. The students are all from local school districts.

7. **Approved Consent Agenda items 7.g. and 7.h.**

The following Consent Agenda items were pulled off the Consent Agenda and discussed and approved separately under agenda item 8.c.v)(Committees Reports and Recommendations/Park & Facility Services/Environmental Committee/Committee Update)

- g. **Accepted a Park & Facility Services/Environmental Committee recommendation to purchase 2019 John Deere 1575 TerrainCut Mower and 72" Deck**
The Park & Facility Services/Environmental Committee recommended approving the purchase of (1) 2019 John Deere 1575 TerrainCut Mower and 72" Deck from J.W. Turf Inc. in the amount of \$32,406.96. This purchase is funded by the Capital Replacement Budget, and is replacing the 1997 John Deere 1145 Mower which has a trade value of \$3,000. J.W. Turf, Inc. holds the low bid pricing through the Sourcewell Cooperative Purchasing Agency.

Commissioner Casey moved to accept a Park & Facility Services/Environmental Committee recommendation to approve the purchase of (1) 2019 John Deere 1575 TerrainCut Mower and 72" Deck from J.W. Turf Inc. in the amount of \$32,406.96. Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakakis, Roberts. Nays: None. Motion Carried.

- h. **Accepted a Park & Facility Services/Environmental Committee recommendation to approve Community Park West Drainage Project Engineering Services**
The Park & Facility Services/Environmental Committee recommended approving the proposed Professional Engineering Services Agreement for the Community Park West Drainage Project with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the

amount of \$45,000. This project will address drainage issues on soccer fields 1-6 as well as the adjacent softball outfield at Community Park West.

Commissioner Casey moved to accept a Park & Facility Services/Environmental Committee recommendation to approve the proposed Professional Engineering Services Agreement for the Community Park West Drainage Project with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the amount of \$45,000. Roll Call Vote: Ayes: Sullivan, Tosh, Casey, Dillon, Katsamakakis, Peterson, Roberts. Nays: None. Motion Carried.

8. Committees Reports and Recommendations

a. Finance

i) Budget and Appropriations Timeline

Committee Chair Dan Peterson noted the Committee discussed the Budget and Appropriations Ordinance and set a timeline.

ii) Preliminary Budget and Appropriations Ordinance

Chair Peterson also explained that the Preliminary BAO as required, is available for public inspection at the Administration office. We are required to make the preliminary BAO available for inspection for at least 30 days prior to the public hearing and official action by the Board. The public hearing will take place immediately preceding the July Board meeting, after which the Board will consider the BAO for approval at the regular July Board meeting. The BAO is the legal maximum that can be spent in any line item. No action is needed at this time.

iii) Accepted a Finance Committee Recommendation to approve Payment to the Northern Suburban Special Recreation Association (NSSRA) for the Closing and Design Contribution Related to the Acquisition of a New NSSRA Facility

Chair Peterson reported that the Committee spent time discussing the NSSRA Capital Plan and their request for contributions to begin the Closing and Design phase on a new facility.

Chair Peterson explained that at the April 25, 2019 Board Meeting, Resolution No. 2019-12 was passed approving the acquisition of property for the new NSSRA facility. The acquisition of this facility will be partially funded by draws against NSSRA's fund balance as well as charitable contributions from the NSSRA Foundation, and the thirteen-member agency contributions totaling \$1,023,000. The Glenview Park District's member agency contribution is \$206,644. This will fully fund the acquisition of the facility and pay for the initial design phase of the soon to be acquired facility. Existing fund balances in the Special Recreation Fund will be utilized to satisfy the District's portion of this obligation and the remaining Special Recreation Fund balance will be 12.46% of the 2019-2020 operating expenditures after this contribution. The Park District previously agreed to this amount as part of the 2013 NSSRA Facility Acquisition Plan. This planned payment was accelerated due to the opportunity of this facility purchase.

Commissioner Peterson moved to accept a Finance Committee recommendation to approve the payment of \$206,644 to the Northern Suburban Special Recreation

Association for the closing and design contribution related to the acquisition of a new NSSRA facility. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Katsamakakis, Peterson, Sullivan, Roberts. Nays: None. Motion Carried.

iv) Update: Alternate Revenue Source Bonds and Bond Market

Chair Peterson also noted that the District's financial advisor, Eric Anderson from Piper Jaffray, presented an update on the current bond market to the Committee which led to the Committee discussing the proposed Alternate Revenue Source Bonds. In the next few months, the Finance Committee will consider the structure and timing of the Alternate Revenue Source Bonds. Commissioner Bill Casey was impressed with the presentation given by Piper Jaffray and said it was very coherent and easy to understand.

v) Update: District Investments

Chair Peterson commented that Erin Ryan, the Park District's Finance Director, presented an update to the Committee on the District's investments including the amount of cash(fund balances) and investments the District currently holds as well as how those funds are being invested to provide the District with the best return while still maintaining the safety of principal and adequate liquidity.

vi) Committee Update

No Report

b. Museums & Historical Preservation

i) Approved Turtle Island Exhibit Proposal

Committee Chair Dave Tosh noted most of the Committee's items were approved on the Consent Agenda tonight. He also noted the District is saving \$150,000 on the Entrance Improvements at The Grove by having staff do some of the work. Chair Tosh also thanked Grove Director Lorin Ottlinger and Wagner Farm Director Jon Kuester for all their efforts in updating the 20-year old Master Plans at both museum facilities.

Superintendent of Leisure Services Todd Price introduced the Glenview Park District summer intern, Lindsey Smith, who will be going into her junior year at Cornell College. Lindsey has been interning for 5 weeks now and has worked at many of the district's summer events and programs. The Board welcomed Lindsey to the Park District.

President Roberts noted the unique nature of the proposed Turtle Island exhibit at The Grove and explained why staff is recommending Cemrock of Tucson, Arizona to complete the work. She explained that as part of The Grove Interpretive Center renovation project, new exhibits are being created for the space. The focal point and main exhibit planned for The Interpretive Center is the Turtle Island exhibit. The design is very creative and completely unique, and the work it takes to construct it is equally specialized. Since this particular exhibit requires a great deal of specialized work, District Attorney Derke Price stated that the Board can make a finding that this work requires particular skills such that the procurement, by its nature, is not adapted to competitive bidding. There are only five other companies in the country of this size

and skill set that can do this type of work. The District and the exhibit Designer Paul Bluestone have selected to work with Cemrock for several reasons. Cemrock has been in business for 50 years, and has completed 3 major exhibits for Paul Bluestone during his tenure as Vice President at the Shedd Aquarium. They employ a range of specialists from sculptors to model makers to concrete specialists to woodworkers to deliver on the design for this exhibit. Section 1205/8 of the Park Code states that the bidding provision does not apply to contracts for services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Attorney Price has also reviewed the proposal. Attorney Price requested a change to the original proposal, which Cemrock agreed to. This change was incorporated into the current proposal. To allow for the 14-week production lead-time and to keep this project on track, staff is bringing this proposal to this Board meeting for review and action.

Superintendent of Park & Facility Services Jim Warnstedt explained that the Turtle Island exhibit is the main feature of the Interpretive Center that is being renovated as part of the Referendum. Jim showed a book with drawings of this and all the other new exhibits for the Center to the Commissioners. He thanked Lorin Ottlinger and Ashley DeAngeles from the Grove for all their work on this project. Commissioner Peterson is excited about this project and is happy that the community will be able to come to The Grove and see the renovated Interpretive Center and all of the amazing exhibits which were all made possible through the approved Referendum. Executive Director McCarty noted the Turtle Island exhibit is definitely a “wow factor” of the renovated Interpretive Center as are the megatherium, giant sloth and big bear.

Commissioner Tosh moved seconded by Commissioner Peterson to accept a Staff recommendation to find that procurement of the Grove Interpretive Center Turtle Island Exhibit Feature requires special skills and therefore is not adapted to competitive bidding and to recommend for approval The Grove Interpretive Center Turtle Island Exhibit Feature Proposal from Cemrock of Tucson, Arizona in the amount of \$148,740. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

- ii) Committee Update
No Report

c. Park & Facility Services/Environmental

- i) Update Heatherfield HOA/Richardson Park Lease Agreement
Committee Chair Bill Casey explained that the Heatherfield Homeowner’s Association has inquired about using a portion of the parking lot at Richardson Park for their snow removal equipment. The Committee recommended that staff bring forward a draft agreement at a future meeting for the Committee to review and consider.
- ii) Update: Abt Agreement
Superintendent Jim Warnstedt noted staff is working with counsel on a draft agreement with Abt regarding the use of the access road through Community Park West(CPW) that will be brought back to Committee in July. Director McCarty added

that this agreement will give Abt truck access thru CPW from their new distribution facility to Central Road. There is an easement on the Abt newly acquired property that gives the current owner that access. Director McCarty noted there is still a lot of work to do on the agreement to ensure the park is not disrupted and that potential enhancements could be made to CPW through a possible donation from Abt.

iii) Update: Pine Street and Raleigh Road Properties

Superintendent Jim Warnstedt reported that staff has scheduled public outreach meetings that will be held on Tuesday, July 23 at 6:00 p.m. for Pine Street residents and at 7:00 p.m. for Raleigh Road residents. Both meetings will be held at the Sleepy Hollow Fieldhouse. Letters have been sent out to all of the homes near these properties. The purpose of these meetings will be to discuss the potential use of the Pine Street and Raleigh Road flood buy out properties with the area homeowners. This is an opportunity to explore the potential use of these sites, and gather input from the residents should the District acquire this land in the future.

Commissioner Dave Dillon hopes the use of these parcels as well as the investment expectations from the Park District will be determined. Director McCarty noted that this is just fact finding at this point.

Commissioner Dan Peterson wants to make sure the area residents are aware of these outreach meetings especially since there are not that many of them so the District can determine what they would like to see done with the parcels if the Park District acquires them. Commissioner Dillon agreed that it is important to get a good turn-out at these meetings.

iv) Update: Environmental Initiatives

Superintendent Warnstedt reported that Ken Wexler presented to the Committee the Environmental Team's initiatives to reduce waste and increase recycling efforts within the District. Additional signage and marketing will be used to help with these efforts. Commissioner Casey noted signs will be at the July 4th event encouraging residents to take home what they bring in to reduce waste. Superintendent Warnstedt also noted staff will be adding 'no mow' areas in the District which will assist in managing flood prone areas within our parks. President Roberts was happy to hear the District was moving in this direction.

v) Committee Update

Committee Chair Bill Casey noted the Committee discussed and recommended approval to purchase a 2019 John Deere 1575 TerrainCut Mower and 72" Deck.

Superintendent Jim Warnstedt explained that this purchase is funded by the Capital Replacement Budget and is replacing the district's current 1997 John Deere 1145 Mower. He acknowledged that the 1997 mower is past its useful life. J.W. Turf, Inc. holds the low bid pricing through the Sourcewell Cooperative Purchasing Agency. Jim also noted that the purchase price came in under budget.

Commissioner Casey moved to accept a Park & Facility Services/Environmental Committee recommendation to approve the purchase of (1) 2019 John Deere 1575

TerrainCut Mower and 72” Deck from J.W. Turf Inc. in the amount of \$32,406.96. Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakakis, Roberts. Nays: None. Motion Carried.

Superintendent Jim Warnstedt gave a brief overview of the Committee’s recommendation to approve Gewalt Hamilton Associates Engineering Services for the Community Park West (CPW) Drainage Project. He explained that the project will alleviate flooding at the six soccer fields and one softball field at CPW. Jim noted this drainage project is similar to what was previously done at the Flick Park soccer fields and the Great Lawn at Gallery Park.

Commissioner Casey moved to accept a Park & Facility Services/Environmental Committee recommendation to approve the proposed Professional Engineering Services Agreement for the Community Park West Drainage Project with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the amount of \$45,000. Roll Call Vote: Ayes: Sullivan, Tosh, Casey, Dillon, Katsamakakis, Peterson, Roberts. Nays: None. Motion Carried.

d. Special Revenue Facilities

i) Update: Glenview Community Ice Center Site Visits

Committee Chair Dave Dillon reported that the Committee discussed having Community Ice Center optional site visits for the Board during the renovation and construction project. There was a site visit this morning which was attended by some of the Commissioners. Site visits will be scheduled for commissioners at 8:30 a.m. the day of Park Board meetings. Chair Dillon noted that unfortunately at this time the visits are only showing the destruction of the current building.

ii) Update: Glenview Park Golf Club League

Superintendent of Special Facilities Lori Lovel reported that Staff received feedback from the Glenview Park Golf Club Tuesday’s ladies league regarding pricing model for their season and the length of the season. The Committee discussed this issue and recommended no action be taken at this time.

Superintendent Lovell also noted the Committee discussed the Tennis Court lights bid that was approved on the consent agenda tonight. Commissioner Katsamakakis asked about when we received the last grant for Tennis Court lights. She didn’t think it was that long ago. Superintendent Lovell acknowledged it was in 2008.

iii) Committee Update

No Report

9. Matters from Commissioners

Commissioner Angie Katsamakakis spoke about what a great Glenview person Judy Beck was. She noted how Judy was an advocate for women, the environment and so much more. She had such a vast knowledge of the National Parks and shared her knowledge freely. Angie believes one of Judy’s greatest joy was when her granddaughter would refer to Judy Beck Park as grandma’s park. Angie expressed how much she is going to miss her.

Commissioner Katsamakidis also recently hosted a private event at Coarse Italian at the Golf Club and commented how well everything went. She feels the restaurant is a great opportunity for both golfers and residents.

Commissioner Dave Tosh commended Joe Pollina on a very well run, setup and organized 3v3 Soccerfest. Commissioner Tosh also alluded to Judy Beck's 32 years as a Board Commissioner and member of the Grove Heritage Association. He noted she was truly one of the faces of the Park District. Commissioner Tosh expressed his belief that the community, current Board and staff and former Boards and staff are grateful for all that Judy Beck did and brought to the Park District and that the heart of Judy Beck still beats at the Park District. Commissioner Tosh asked for blessings on Judy's sons Carter and Darren, who he had in his class as a teacher, and Judy's husband Tom.

Commissioner Dave Dillon acknowledged how much Judy Beck had left her impact on the Park District. He treasures the time we all had with her and expressed how much she will be missed.

Commissioner Dan Peterson feels the loss of Judy Beck and acknowledged how much she contributed to the community. He expressed how she had really left her mark on the District in her humble and quiet way and was always there when we needed her. He enjoyed their interactions over the years and will miss her.

Commissioner Joe Sullivan commented on the site visit to the Community Ice Center this morning. He feels Lori Lovell and her team are doing a great job and the project is going well.

Commissioner Bill Casey expressed his condolences to Judy Beck's husband Tom, her sons and her grandchildren. Bill noted how both Judy and her husband were avid canoeist and really enjoyed nature and the environment. They even traveled to Alaska to visit the town of Kennicott, Alaska. Judy had a lot of stories to tell. He wished blessing on Judy and her family.

President Jen Roberts said she knew Judy Beck through the League of Women Voters where she was a mentor to many. She noted how hard it was to tell Judy you didn't have time to do something knowing how much time she gave of herself both professionally and personally.

President Roberts also commented on the Community Supported Agriculture food baskets that are available at Wagner Farm and is grateful to the Farm staff for nurturing this wonderful program that provides organically grown produce.

10. Correspondence

a. Federal Facility Excellence in Site Reuse Award Certificate

Director McCarty passed around the Certificate awarded to the Park District that he recently accepted on behalf of the District at a ceremony commemorating the excellent reuse of the site of the former Glenview Naval Air Station.

11. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics

No Executive Session was held.

12. Action on items that were discussed in Executive Session, if any

None

13. Adjourned

Commissioner Dillon moved seconded by Commissioner Peterson to adjourn the Open Session at 7:55 p.m. On Voice Vote, all present voted Aye. Motion Carried.

ATTEST:

Jennifer G. Roberts, President

Michael D. McCarty, Secretary

Approved this 25th day of July, 2019