

**PARK & FACILITY SERVICES/ENVIRONMENTAL COMMITTEE**

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, July 18, 2019 @ 8:30 a.m.

**1. Roll Call**

Committee Member Dan Peterson called the meeting to order at 8:34 am and the roll was called.

**Commissioners present:** Committee Members: Angie Katsamakidis, Dan Peterson; Dave Dillon, Dave Tosh

**Official Staff present:** Executive Director Mike McCarty, Superintendent of Park & Facility Services Jim Warnstedt, Park Planner Ken Wexler, Manager of Park and Facility Services Kris Mikkelsen, Recording Secretary Amy Wille

**Late Arrivals, Early Departure:** None

**Commissioners/Official Staff absent:** Committee Chair: Bill Casey

**2. AGENDA TOPICS**

**a. Results/Staff Recommendation for Parking Lot Pavement Maintenance 2019**

Superintendent of Park & Facility Services Jim Warnstedt presented the scope of work for parking lot pavement maintenance throughout Glenview Park District for 2019. He noted that the scope of work included, but is not limited to, crack filling, sealcoating, striping, and asphalt repairs at the following locations: Administration Building, Flick Park, Glenview Tennis Club, Swenson Park, and Sleepy Hollow Park.

On June 27, 2019, three bids were received for parking lot pavement maintenance for 2019. The lowest bidder was Patriot Maintenance, Inc. of Mundelein, IL.

The committee recommended the acceptance of the bid from Patriot Maintenance, Inc. of Mundelein, IL in the amount of \$42,807 to be moved to the consent agenda for full Board approval.

**b. Heatherfield Homeowners Association/Richardson Park Lease Agreement**

Superintendent Warnstedt reported to the Committee that a lease agreement between Heatherfield Homeowners Association (HOA) and Thomas Richardson Park was drafted by District Attorney Jim Rock and presented to the HOA. Warnstedt stated that after Kris Mikkelsen had a brief conversation with HOA representatives about the draft agreement, that their President expressed concern over the payment structure. The payments were presented as one initial payment of \$25,000 from the HOA to the Park District and additional \$5,000 payments per year for five years.

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The commissioners and staff discussed the historical use of the lot and the regulations involved in the draft agreement. The committee debated payment options based on the cost of the asphalt overlay project completed in Spring 2019.

Staff agreed to continue working with the HOA and will bring the draft agreement forward at the next Park and Facility Services Committee Meeting.

**3. Other**

**4. Matters from the Public**

None

**5. Adjourn**

Committee Member Dan Peterson moved seconded by Committee Member Angie Katsamakidis to adjourn the Open Session at 8:52 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

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Jennifer G. Roberts  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 22nd day of August 2019.