



GLENVIEW PARK DISTRICT PARK BOARD MEETING

Convened at Park Center
2400 Chestnut Avenue
Glenview, IL 60025

Regular Meeting Minutes August 22, 2019

1. Roll Call

President Jennifer G. Roberts called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Daniel B. Peterson, Joseph A. Sullivan, David S. Tosh, Jennifer G. Roberts

Commissioners absent: None

Official Staff present: Attorney Jim Rock, Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

2. A Moment of Silence was observed

3. Meeting Minutes

- a. Accepted the July 16, 2019 Finance Committee meeting minutes
- b. Accepted the July 16, 2019 Administrative Operations/Marketing Committee meeting minutes
- c. Accepted the July 18, 2019 Park & Facility Services/Environmental Committee meeting minutes
- d. Accepted the July 25, 2019 Special Revenue Facilities Committee meeting minutes
- e. Approved the July 25, 2019 BAO Public Hearing meeting minutes
- f. Approved the July 25, 2019 Regular Board meeting minutes
- g. Accepted the August 6, 2019 Museums & Historical Preservation Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Peterson to accept the July 16, 2019 Finance Committee meeting minutes; accept the July 16, 2019 Administrative Operations/Marketing Committee meeting minutes; accept the July 18, 2019 Park & Facility Services/Environmental Committee meeting minutes; accept the July 25, 2019 Special Revenue Facilities Committee meeting minutes; approve the July 25, 2019 BAO Public Hearing meeting minutes; approve the July 25, 2019 Regular Board meeting minutes, and accept the August 6, 2019 Museums & Historical Preservation Committee

meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Sullivan, Tosh. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

President Roberts went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore, a verbal report was not given and the Board had no questions related to the monthly finances.

c. Attorney

No Report

d. Secretary/Executive Director

i) Abt Electronics request for a Cook County Class 6(b) Economic Development Incentive

Executive Director Michael McCarty explained that the Village will consider a Cook County 6(b) economic development incentive to facilitate construction of a warehouse expansion comprised of 365,000 square feet, a recycling center comprised of 27,000 square feet, a fuel station, electronic message sign, service road, and associated site improvements upon the subject properties at 1000-1200 Milwaukee Avenue including upon land formerly comprising the former Zenith/Aon office building adjacent to Community Park West. Historically, the Park District would defer to the School Districts and Village on requests for 6(b) property tax incentives. McCarty prepared a draft letter stating that the Park District will defer to the School Districts and Village on the issue of the Abt Electronics request for a 6(b) economic development incentive. He noted that staff was seeking consensus on the letter from the Board and no formal action is needed.

Commissioner Bill Casey asked for a report that shows what the Park District would realize in taxes once the 6(b) is over. The terms for the 6(b) are for 12 years. Commissioner Dave Dillon was concerned that future Boards may not be aware of the terms and years of this 6(b) and asked to have those terms listed on the Board annual calendar each year. Commissioner Casey asked that all 6(b) incentives be listed on the annual Board calendar. The Board concurred with the approach/letter Director McCarty had presented.

ii) Aquatics Starguard Elite Status

Executive Director Michael McCarty emphasized that the Park District prides itself on the safety of our patrons, customers and staff. He noted that staff work consistently to continue to strive for the safest and most enjoyable experience in everything we do. He was pleased to announce that the Glenview Park District was awarded Starguard Elite status after receiving two 5-star audit ratings at all three of our aquatic facilities: Flick and Roosevelt Pools and Splash Landings. He acknowledged that this award is a true testament to a season of hard work put in by Maggie Cunningham, Matt Shuttleworth, Courtney Thomas, Amy Watson, and all the staff under the leadership of Superintendent Todd Price and the Leisure Services Division.

5. Matters from the Public

1) Josie Hamilton, 2939 Covert, Glenview

Ms. Hamilton noted that she has lived in Glenview for 40 years and has always appreciated the parks and numerous Park District programs. She has never had a complaint until now. She is President of the Friday Ladies Golf League. She has been hearing many complaints from the lady golfers about the requirement to buy a 15-round punch pass and a season pass in order to join more than one league. She has talked to Ron (Cassidy) and Laura (Loebaka), about the complaints, but so far nothing has changed. She explained that it is onerous to have to buy a 15-round punch pass (\$360.00) and also a season pass, which would total \$1,164.00 in order to join more than one league. The leagues and Golf Club are losing money on this. She personally would like to play in the Monday and Friday leagues, but is not willing to purchase the season pass. She noted that non-league players are offered 10 and 25 punch passes; but league members are not offered the same. She is asking that the Park District stop forcing league members to buy any punch pass. She suggested that everyone be required to have a credit card on file to be held accountable for cancellations less than 24 hours in advance, that way a punch pass is not needed.

2) Sarah Cohen, 2126 Winchester Lane, Glenview

Ms. Cohen is a long-time resident who belonged to the Tuesday and Friday golf leagues for 35 years. But now, she cannot golf as much as she used to since she cares for her husband. So, she had to drop out of the league because she is required to buy a 5-day pass. She is so upset by this that she no longer patronizes the Golf Course/Club in any way. She knows others who also have dropped out of the league and will not spend their money at the Golf Club, so she asked the Board “who’s losing”?

3) Jan Leahy, 1735 H. Wildberry Dr., Glenview

Ms. Leahy has been a resident for over 20 years. She would like to play more golf and meet her fellow community members. She loves the Monday and Friday leagues because she meets new people all the time. She feels the bottom line is the resident golfers are being penalized to play in more than one league. She has had to pay \$400 more to play in two leagues, which is more than other options and will probably not do it next year. She said her and others were told they are lucky because they can play more, but she explained that some of them cannot play that much for a variety of reasons. This is not helping to grow the leagues and revenue is being lost. Some members have offered to pay full price as they go. She acknowledged that she was limited last year due to a hand surgery, so she paid as she golfed for two weeks but then had to negotiate a price for a season pass. She has been told that there are technical and personnel limitations that prevent offering too many options. She suggested attaining the appropriate staffing levels and software to be able to manage the various options. She asked why repeated customers are being punished instead of rewarded and wondered why anyone would remain a customer or think about joining a new club if they feel they are being taken advantage of or their business is not wanted. She also noted she has played at other clubs and usually the customer is given many options to choose from; but here we are required to take an option. Ms. Leahy prepared an options “financial” summary and shared it with the Board. She explained she would have to play 40 rounds to make it worthwhile for her to have the required pass. And the punch card is onerous since most people would not be able to play the 44 days available in the season between the two leagues due to the rain-out days and

for personal reasons; the maximum average of play for an individual is 15 rounds in one league and 16 rounds in the other. She suggested a standard fee be setup for the leagues and players could choose other options if they wanted them. Ms. Leahy noted the Park District has a great golf course and two great ladies' leagues and asked the Board to consider these options which would encourage more members and more golfers to use the course.

4) Joan Johns, 1255 Pine St., Glenview

Ms. Johns has been a resident for 48 years and has been playing at the Golf Course for 10 years. She noted that she was here to tonight to support her golf colleagues. She also wanted to ask why benches were removed from the forward tees. She would like them replaced. Also, she was recently told that water is only brought out to the golfers if it is over 90 degrees. She would like water brought out to the golfers way before it reaches 90 degrees.

5) Judy Dorr, 1907 Westleigh, Glenview

Ms. Dorr noted the women here tonight and those who have had to drop out of the leagues are all Glenview residents who pay their taxes and are very angry and also sad that they have had to drop out in the last few years because of the requirements. The Tuesday league members have dropped from 80 down to 40 because they cannot use the 15 round pass and it has caused a lot of hardship for the members. As a board member, Ms. Dorr noted she and others are always trying to get more women to join the leagues, i.e., senior citizens, new mothers, teachers, snow birds, etc. However, most of them are not able to fit in 15 rounds of golf. And if they want to join 2 leagues, they are required to buy a season pass which brings their costs to over \$1,000. She asked the Board to be more flexible and possibly require a 10-round pass as was an option in the past.

6) Diane Pappas, 640 Winnetka Mews, Winnetka

Ms. Pappas did not address the Board since she felt her comments had already been covered by the others who had spoken.

7) Lesley Hale, 620 Carriage Hill Dr., Glenview

Ms. Hale noted she was last year's president of the Friday golf league. She supports the golfers and asked the Board to come up with a better pass system so everyone can enjoy our wonderful golf course.

President Jen Roberts thanked everyone for coming to the meeting and for their feedback. She noted the Board and staff will continue to discuss the issues that were brought up tonight. She acknowledged that hearing the feedback as a group was very helpful.

6. Approved Accounts Payable

Commissioner Peterson moved seconded by Commissioner Sullivan to approve payroll and accounts payable for the month of July, 2019 in the amount of \$3,862,394.67. Roll Call Vote: Ayes: Dillon, Katsamakias, Peterson, Sullivan, Tosh, Casey. Nays: None. Motion Carried.

7. Approved Consent Agenda items

President Roberts asked if anyone would like to remove an item from the Consent Agenda for further discussion. Commissioner Bill Casey asked for Consent Agenda items: 7.b. and

7.c. be removed for discussion. Before discussion of Consent Agenda Items 7.b. and 7.c., President Roberts asked for a motion to consider approving the following Consent Agenda items (7.a., 7.d., 7.e., 7.f., 7.g., 7.h):

To approve Ordinance No. 2019–19: Liquidation of Personal Property, this is a house keeping item to sell unneeded Park District equipment; accept the Administrative Operations/Marketing Committee recommendation to approve Policy 3.80 Disclosures, the District has several responsibilities regarding disclosures related to issuing and holding debt and to create accurate disclosures with respect to its Official Statements; accept a Museums and Historical Preservation Committee recommendation to approve the 2020 Grove Annual Recommendations, the Grove staff have requested an increase in group visitation fees by 3%; accept a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Air Station Prairie Annual Recommendations, outside of updating dates within the document, Air Station Prairie staff have no requested changes for the 2020-2021 year; accept a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Wagner Farm Annual Recommendations, these include raising group visitation fees by roughly 4% and no longer offering the Heritage Center conference room for rental purposes due to lack of interest and current utilization as staff offices, and accept a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Schram Memorial Chapel Annual Recommendations, changes for 2020-2021 at Schram Memorial Chapel include a rental rate increase of 3%, offering a complimentary 1-hour rehearsal for weekday ceremonies, and an adjustment to the cancellation policy.

Commissioner Tosh moved seconded by Commissioner Peterson to approve Consent Agenda items: 7.a., 7.d., 7.e., 7.f., 7.g., 7.h. Roll Call Vote: Ayes: Katsamakakis, Peterson, Sullivan, Tosh, Casey, Dillon. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Approved Ordinance No. 2019–19: Liquidation of Personal Property**
This is a house keeping item to sell unneeded Park District equipment.
- d. **Accepted an Administrative Operations/Marketing Committee recommendation to approve Policy 3.80: Disclosures.**
It is in the best interest of the District to adopt policies and procedures to enable the District to create accurate disclosures with respect to its Official Statements, Annual Financial Information, and EMMA Notices.
- e. **Accepted a Museums and Historical Preservation Committee recommendation to approve the 2020 Grove Annual Recommendations.**
The 2020 Annual Recommendations increase group visitation fees by 3%.
- f. **Accepted a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Air Station Prairie Annual Recommendations.**
No changes were made except to update dates within the document.
- g. **Accepted a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Wagner Farm Annual Recommendations.**
The 2020-2021 Wagner Farm Annual Recommendations include raising group visitation

fees by 4% and no longer offering the Heritage Center conference room for rental purposes due to lack of interest and current utilization as staff offices.

h. Accepted a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Schram Memorial Chapel Annual Recommendations.

Changes include a rental rate increase of 3%, offering a complimentary 1-hour rehearsal for weekday ceremonies, and an adjustment to the cancellation policy.

7. Approved Consent Agenda items 7.b. and 7.c.

Consent Agenda items 7.b. and 7.c. were taken off the Consent Agenda, discussed and approved in one motion.

Deputy Executive Director Katie Skibbe explained that the Glenview Park District joined the PDRMA Health Program in 2011 after several years of large increases in our health insurance renewals with Blue Cross Blue Shield (BCBS). Joining PDRMA's membership pool helped the district keep yearly renewal rates more stable. The membership in PDRMA is based on a three-year term and was renewed in 2014 and 2017. With the membership being up for renewal, staff looked at several other options. They looked at going to the insurance market on our own, relooked at the PDRMA option, and also looked at larger membership pools, one of them being the Intergovernmental Personnel Benefit Cooperative (IPBC). After careful consideration of all options, staff recommends withdrawing from the PDRMA Health Program (Consent Agenda item: 7.b.) and joining the IPBC (Consent Agenda item: 7.c.). IPBC is a much larger pool of 17,000 lives versus PDRMA's 3,000 lives.

Deputy Director Skibbe noted over a 5-year period, the district is projected to see \$1.5 million in savings; not in the first year, but over the 5-year term based on projected rate increases from PDRMA. The insurance through IPBC will be Blue Cross Blue Shield, whereas the insurance with PDRMA was Aetna Signature. She also believes staff will be happier having BCBS and not having to go through a third-party administrator for a PPO (preferred provider organization).

Executive Director McCarty explained that PDRMA pools all of its member funds together, so we don't know how much our share is contributing to our claims versus subsidizing other agencies. Also, we cannot take any reserves with us when we leave PDRMA. However, IBPC is very transparent and allows us to build up our fund balances and to manage those reserves. If we do leave the pool after our one-year commitment, we can take our fund balance with us, which is a huge benefit for our tax payers.

Deputy Director Skibbe also noted the transition should be smooth for employees since BCBS is a larger network of doctors and the plan designs are the same as PDRMA. Also, open enrollment will now be done online where PDRMA was all paper based.

Commissioner Dillon moved seconded by Commissioner Peterson to approve Consent Agenda items 7.b.: Resolution 2019-20, authorizing withdrawal from the Park District Risk Management Agency Health Program and 7.c.: Resolution 2019-21, accepting membership as a member of The Northwest Health Insurance Pool sub-pool which is a member of the Intergovernmental Personnel Benefit Cooperative. Roll Call Vote: Ayes: Katsamakakis, Peterson, Sullivan, Tosh, Casey, Dillon. Nays: None. Motion Carried. (Copy of supporting

information filed herewith and explained below).

b. Accepted the Administrative Operations/Marketing Committee recommendation to approve Resolution 2019-20 authorizing withdrawal from the Park District Risk Management Agency Health Program.

Membership in PDRMA Health is currently up for renewal and the District is required to give notice of withdrawal, by resolution, no later than September 1, 2019.

c. Accepted the Administrative Operations/Marketing Committee recommendation to approve Resolution 2019-21 accepting membership as a member of The Northwest Health Insurance Pool (“NWHIP”) sub-pool which is a member of the Intergovernmental Personnel Benefit Cooperative (IPBC).

IPBC is an entity created under Illinois state law which allows municipal groups to band together for the purposes of insurance. After reviewing several options for health insurance, IPBC was determined to be the best option for the District’s health insurance moving forward.

8. Committees Reports and Recommendations

a. Administrative Operations/Marketing

i) Committee Update

Committee Chair Joe Sullivan noted the Committee discussed the Health Insurance options and Policy 3.80 Disclosures, which were both approved by the Board tonight.

b. Museums & Historical Preservation

i) Committee Update

Committee Chair Dave Tosh noted the Committee discussed the annual recommendations that were on the Consent Agenda and approved by the Board tonight.

c. Special Revenue Facilities

i) Committee Update

Committee Chair Dave Dillon noted the Committee toured the Community Ice Center project site this morning. He remarked that in general, the Ice Center is progressing with steel projected onsite in 3 weeks. President Roberts was at the site tour and acknowledged that the footings are now pored which give you a visual of the outline of the building; the mansard is down and the storm trap is in with lots of activity going on at the site.

9. Matters from Commissioners

Commissioner Dave Tosh congratulated the aquatic staff and lifeguards for achieving the Starguard Elite status and for keeping our patrons safe this summer.

Commissioner Dan Peterson was very impressed with the projects at The Grove when he recently toured the site. From the improved entrance to the renovated Interpretive Center, he thinks the community will be very impressed and like the end results. He is looking forward to seeing those enhancements completed.

Commissioner Bill Casey acknowledged the recently held Triathlon at Park Center. He feels

this is a great annual fun event for the entire community. He also congratulated the aquatic staff for achieving Starguard Elite status in safety.

President Jen Roberts noted her husband participated in the Triathlon this year. It was his second year and he commented that it was a very welcoming and well-run event. He felt because of the exciting environment staff created, it took away some of his fears and he really enjoyed it.

President Roberts also presented a bushel basket of fruits and vegetables from the Wagner Farm/ NSED Community Supported Agriculture program. She is a member of this program, where for a membership fee, she receives a basket filled with produce grown at Wagner Farm each week for 16 weeks. Baskets are filled by student farmers, volunteers and staff. She shared the basket with Commissioners and staff. She noted that the baskets are so full of produce that she cannot eat it all and usually ends up donating some to the Northfield Food Pantry.

10. Correspondence

None

11. Adjourned to Executive Session

Commissioner Dillon moved seconded by Commissioner Katsamakis to adjourn and move to Executive Session Pursuant to 5 ILCS 120/2 et seq. at 7:45 p.m. to discuss Minutes (Sub-section c21); Land Acquisition/Lease (c5 & c6); Employment/Appointment Matters (c1) and Litigation (c11). Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakis, Roberts. Nays: None. Motion Carried.

Commissioner Casey moved seconded by Commissioner Sullivan to return to Open Session at 8:50 p.m. Roll Call Vote: Ayes: Casey, Dillon, Katsamakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

12. @Action on items that were discussed in Executive Session, if any

- a. **Approved the Executive Session meeting minutes from the July 25, 2019 Executive Session Board Meeting.** The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Peterson moved seconded by Commissioner Cassey to approve the Executive Session meeting minutes from the July 25, 2019 Executive Session Board Meeting. Roll Call Vote: Ayes: Dillon, Katsamakis, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried.

13. Adjourned

Commissioner Sullivan moved seconded by Commissioner Peterson to adjourn the Open Session at 8:50 p.m. On Voice Vote, all present voted Aye. Motion Carried.

ATTEST:

Jennifer G. Roberts, President
Approved this 19th day of September, 2019

Michael D. McCarty, Secretary