

SPECIAL REVENUE FACILITIES COMMITTEE

Glenview Park District
1930 Prairie Street, Glenview, IL 60025
Regular Meeting Minutes
Thursday, October 10, 2019, 9:30 AM

1. Roll Call

Commissioner Bill Casey called the meeting to order at 9:30 AM

Commissioners Present: Committee Chair: Dave Dillon; Committee Members: Dave Tosh, Bill Casey; Commissioner: Jen Roberts, Joe Sullivan

Official Staff Present: Executive Director Mike McCarty, Deputy Executive Director Katie Skibbe, Superintendent of Special Facilities Lori Lovell, Director of Golf Ron Cassidy, Park Center Health and Fitness Center Manager Kathleen McInnis, Manager of Glenview Community Ice Center Jim Weides, Manager of Program Services for Glenview Community Ice Center Brian Montgomery, Director of Brand Strategies and Community Engagement Jena Johnson, Recording Secretary Laney Hauptert

Guests: Jerry Aulisio of the AT Group, Frank Parisi of Williams Architects, Steve Triphahn of WT Group, Mark Ventrelli of WT Group

Late Arrival/Early Departure: Ron Cassidy left at 9:34 AM; Kathleen McInnis left at 9:43 AM; Steve Triphahn of WT Group, Mark Ventrelli of WT Group, and Frank Parisi of Williams Architects left at 10:10 AM

2. Agenda Topics

a. Glenview Community Ice Center, Change Order #003

Superintendent Lori Lovell presented the Committee with Change Order #003 for Glenview Community Ice Center. She explained that this change order would incorporate the build-out for the Pro Shop, a revision for the finish on the fire-retardant finish in the great hall, the addition of a temperature sensor for the existing rink, and concrete pier adjustments.

Executive Director Mike McCarty informed the Committee that staff was bringing this change order forward as it correlates with the other change orders being brought forth.

Commissioner Dave Dillon asked for clarification on the trowel finish. Jerry Aulisio of the AT Group explained that the finish was for aesthetic purposes.

The Committee agreed to put Change Order #003 for Glenview Community Ice Center on the Consent Agenda for the October Board Meeting.

b. Glenview Community Ice Center, Change Order #004

Superintendent Lori Lovell presented the Committee with Change Order #004 for Glenview Community Ice Center. She explained that the change order covers the staff request for cooling coils to be added to the dehumidification equipment for all three ice sheets.

The Committee discussed why the coils were not originally included, as staff was under the impression that the coils were included in the bid cost.

The Committee agreed to put Change Order #004 for Glenview Community Ice Center on the Consent Agenda for the October Board Meeting.

c. Glenview Community Ice Center, Change Order #005

Superintendent Lori Lovell presented the Committee with Change Order #005 for Glenview Community Ice Center. She informed the Committee that this change order would approve the use of intumescent fireproofing, as opposed to spray-on, with the main difference being the density of the material. She added that staff expressed concern with the spray-on fireproofing, as there was possibility that it would flake onto the ice if hit with a hockey puck.

Executive Director Mike McCarty included that there was also an aesthetic value to the intumescent material.

Commissioner Jen Roberts asked if there was a difference in labor or material costs for the spray-on versus the intumescent fireproofing. Jerry Aulisio of the AT Group informed her that price would be dependent on if the color staff were to choose would be available in the material. He added that there would be a potential savings with the intumescent material since it would not have to be painted.

The Committee discussed the contingency funds available if they should decide to move forward with the intumescent fireproofing on Change Order #005. The Committee wanted to be certain that since the intumescent fireproofing would cost more, there would still be contingency funds available in the event of an emergency on the construction of the building. Jerry Aulisio of the AT Group explained that there was still funds in the construction manager side of the contingency. He added that the construction manager funds that have been put aside for contingency have only been used for additional site supervision thus far. He also mentioned that since the ice center was previously scheduled to partially reopen in the fall, there is savings added to the owner's contingency from adjusting the project construction schedule and temporary season. Executive Director Mike McCarty included that there would also be funds coming from the ComEd incentive at the conclusion of the project that were not included in the budget.

The Committee agreed to put Change Order #005 for Glenview Community Ice Center under the SRF Committee report for discussion at the October Board Meeting.

d. Glenview Community Ice Center, Pro Shop Agreement

Superintendent Lori Lovell presented the Committee with the Pro Shop Agreement with Offensive Zone for Glenview Community Ice Center.

Highlights of the proposed agreement include a one-time capital contribution of \$10,000, to be used at the sole discretion of the District and paid in two installments. The monthly license fee would be approximately \$1,384.50 (923 SF x \$1.50). The final license fee amount will be based on the finished square feet of the space. Licensee shall pay a flat fee of \$150 per month for the following utilities: electricity, water, gas and disposal. Utility fees will be paid on a quarterly basis and the District will charge a quarterly administration fee of \$25.

Commissioner Bill Casey asked about the specifics of allowing other vendors to sell merchandise during tournaments and competitions held at Glenview Community Ice Center. Superintendent Lori Lovell explained that additional non-competitive vendors