

MUSEUMS & HISTORICAL PRESERVATION COMMITTEE

Glenview Park District
1930 Prairie Street, Glenview, IL 60025
Regular Meeting Minutes
Thursday, October 10, 2019, 8:30 AM

1. Roll Call

Chairperson Dave Tosh called the meeting to order at 8:30 AM

Because this meeting did not have both committee Commissioners present and the President does not count toward a quorum, there was not a quorum.

Commissioners Present: Committee Chair: Dave Tosh; Commissioner: President Jen Roberts

Official Staff Present: Executive Director Michael McCarty, Superintendent of Leisure Services Todd Price, Director of Wagner Farm Jon Kuester, Director of The Grove Lorin Ottlinger, Recording Secretary Laney Hauptert

Guests: Steve Konters of Hitchcock Design Group

Absent: Committee Member Dave Dillon

2. Agenda Topics

a. Consider bid for Wagner Farm Phase I Project

Director of Wagner Farm Jon Kuester presented the Committee with information on the Wagner Farm Phase I Project. He informed the Committee that the District went out to bid for a general contractor for the project, and that Great Lakes Landscaping of Elk Grove, Illinois was the low bidder.

Commissioner Jen Roberts asked why alternate 3 had such a wide swing in pricing, to which Steve Konters of Hitchcock Design Group suggested that it may have something to do with who each bidder was using for manufacturing and staining. Additionally, some bidders might have looked to subcontract this work out and there by the cost would be greater.

Director of Wagner Farm Jon Kuester told the Committee that due to the District's receiving of funds from the Open Space Lands Acquisition and Development (OSLAD) grant, Wagner Farm would be required to participate in the Business Enterprise Program (BEP), which encourages minority and women owned businesses. He informed the Committee that Great Lakes Landscaping is women owned, so the District would be 100% compliant.

Commissioner Dave Tosh asked if the District has done work with Great Lakes Landscaping in the past, to which Director of Wagner Farm Jon Kuester explained that while the District has not, Hitchcock Design Group has.

Because there was not a quorum at the meeting, the bid from Great Lakes Landscaping for the Wagner Farm Phase I Project will be presented as a staff recommendation at the October 24, 2019 board meeting under the Museum and Historical Preservation Committee section.

b. Annual Attendance and Registration Report

Superintendent Todd Price presented the Annual Attendance and Registration Report for the 2018-2019 fiscal year to the Committee. He included that 1.5 million people attended District facilities in that period, making it another successful year.

Commissioner Dave Tosh asked about the growth in programming at Glenview Park Golf Club, to which Executive Director Mike McCarty explained that the section was referring to the lessons held by Head Golf Pro Mike Stone.

The Committee discussed the decrease in attendance at the Glenview Ice Center. Superintendent Todd Price explained that some of the decrease was due to karate numbers going down, as well as the amount of spectators.

Commissioner Jen Roberts asked if there was a marketing component that could help with registration numbers for museum programs. Director of The Grove Lorin Ottlinger informed the Committee that The Grove recently started using social media and plans on doing more shared marketing with Wagner Farm.

c. The Grove Update

Director of The Grove Lorin Ottlinger informed the Committee that The Grove is in the homestretch for both major construction projects of entrance improvements and Interpretive Center construction. She elaborated by saying that the detention basin had been dug and tree planting has been finished.

Commissioner Dave Tosh asked if the improvements to the west parking lot would need to be resealed. Director of The Grove Lorin Ottlinger answered that the lot would need to be resealed, and that staff is budgeting to do it every few years.

Director of The Grove Lorin Ottlinger presented the Committee with updates on the Interpretive Center construction.

Commissioner Jen Roberts asked if the new equipment needed to help move Turtle Island into the Interpretive Center would affect the budget. Director of The Grove Lorin Ottlinger explained that it would, but there are already contingency funds in place.

The Committee discussed the status of land acquisition at The Grove.

d. Naval Air Station Glenview Museum and Ingenuity Center Update

Superintendent Todd Price updated the Committee of the state of the Naval Air Station Glenview Museum and Ingenuity Center (NASGMIC). He reported that all of the Development Agreement corrections and updates directed by the Committee from the May 2, 2019 MHP meeting had been completed.

Commissioner Dave Tosh asked how much money had been raised for the project, to which Superintendent Todd Price informed him that to the best of his knowledge, none had been raised so far due to the need for a fully completed Development Agreement, but the Hangar One Foundation had retired the Feasibility Study debt.

Executive Director Mike McCarty added that staff is hoping to have a decision on whether or not to move forward with the proposed agreement by the end of the calendar year.

Commissioner Dave Tosh asked how much money would need to be secured before the project could begin. Superintendent Todd Price explained per the Resolution, all of the money would need to be raised prior to starting construction. Executive Director Mike McCarty added that the amount that the building will cost goes up dependent on when the Hangar One Foundation raises funds by.

e. Other

None

3. Matters from the Public

None

4. Adjourn

Dave Tosh moved seconded by Commissioner Jen Roberts to adjourn the Open Session at 9:21 AM. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Jennifer G. Roberts
Board President

Michael D. McCarty
Board Secretary

Approved this 24th day of October 2019.