



**GLENVIEW PARK DISTRICT
PARK BOARD MEETING**

Convened at Park Center
2400 Chestnut Avenue
Glenview, IL 60025

**Regular Meeting Minutes
September 19, 2019**

1. Roll Call

President Jennifer G. Roberts called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: David M. Dillon, Angie G. Katsamakakis, Daniel B. Peterson, Joseph A. Sullivan, David S. Tosh, Jennifer G. Roberts

Commissioners absent: William M. Casey

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

2. A Moment of Silence was observed

3. Meeting Minutes

- a. Accepted the August 15, 2019 Administrative Operations/Marketing Committee meeting minutes
- b. Accepted the August 20, 2019 Museums & Historical Preservation Committee meeting minutes
- c. Accepted the August 22, 2019 Special Revenue Facilities Committee meeting minutes
- d. Approved the August 22, 2019 Regular Board meeting minutes
- e. Accepted the September 6, 2019 Special Revenue Facilities Committee meeting minutes

Commissioner Dillon moved seconded by Commissioner Peterson to accept the August 15, 2019 Administrative Operations/Marketing Committee meeting minutes; accept the August 20, 2019 Museums & Historical Preservation Committee meeting minutes; accept the August 22, 2019 Special Revenue Facilities Committee meeting minutes; approve the August 22, 2019 Regular Board meeting minutes, and accept the September 6, 2019 Special Revenue Facilities Committee meeting minutes. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

President Roberts went over the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore, a verbal report was not given and the Board had no questions related to the monthly finances.

c. Secretary/Executive Director

i) IAPD/IPRA Community Service Award Nominations

Executive Director Michael McCarty reported that each year the Illinois Association of Park Districts accepts nominations for Community Service Awards to recognize and thank volunteers, Board members, and non-IPRA staff members for their outstanding contributions and unselfish devotion for the advancement of parks, recreation and leisure in the community and the State of Illinois. The Board is requested to pass along to the Director the names of any individuals/groups they would like to nominate who they feel have gone above and beyond in assisting the Glenview Park District. Staff has recommended nominating Craig Solomon, Chair of the Fourth of July Committee; Dennis Downes, Artist and Volunteer supporter of The Grove who created the trail marker tree sculpture that was recently dedicated at The Grove; The Crown Family, owners of Golden Oaks Farm, who partner with and support Wagner Farm; Bill Attea for his volunteer work with the Park Board and who helped the Glenview Park Foundation with their bylaws and Joe Szwiec, the 2018-2020 Senior Center Board President. The Board concurred with the recommended nominees.

5. Matters from the Public

Dolores Leiser, 2106 Shermer Road, Glenview

Ms. Leiser addressed the Board regarding her concerns with the warm water therapy pool at Park Center not being available enough to accommodate all those who need it; the short notices given for pool hour changes and when the pool prematurely closes due to lifeguard issues. Both Ms. Leiser and her husband have full Fitness Center memberships. She suffers from Fibromyalgia and joined the Fitness Center on the advice of her doctor recommending warm water therapy. She spoke on behalf of others with ailments and injuries who rely on the pool for health reasons. She feels she and others are being treated unfairly. She has brought her concerns to others and now feels she needs to bring them to the Board. She acknowledged that the lifeguards and staff are wonderful, but when there is a lifeguard shortage, the warm water pool is the first to be closed with no notice given even though the lap lanes have fewer users. She is concerned because of the time involved for some of the users with health issues to get to Park Center only to be told it has been closed when they get there. Ms. Leiser noted the lap lanes are open 71 hours per week and the warm water pool is only open 41 hours per week. She would like to see better communication so that users don't arrive to use the warm water pool only to be told it has been closed. She also noted the amount of people using the pool is sometimes too many for its size. She learned that NorthShore has a contract to use the pool for their classes and was hoping the time they are allotted could be renegotiated to allow more time for fitness members. She also noted the NorthShore classes are expensive and fill up quickly and as a taxpayer would like to be given more consideration. Ms. Leiser offered her help in any way to resolve these issues.

Commissioner Dave Dillon asked Ms. Leiser how she gets notifications from the Park District. She explained that she gets emails all the time for various reasons/notifications, but not one when the warm water pool is being closed or when the pool hours change.

Commissioner Angie Katsamakakis has been told by patrons that the Park District has the only warm water pool for miles around and she hears all the time how people really enjoy it.

President Jen Roberts thanked Ms. Leiser for bringing her concerns to the Board's attention and noted that they will be discussed with staff.

6. Approved Accounts Payable

Commissioner Peterson moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of August, 2019 in the amount of \$4,716,469.14. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

7. Approved Consent Agenda items

President Roberts asked if anyone would like to remove an item from the Consent Agenda for further discussion. There were no requests.

President Roberts asked for a motion to consider approving the following Consent Agenda items (7.a.-7.d.): ***Underwriter for Alternate Revenue Source Bond***, consideration to accept a Finance Committee recommendation to accept Robert W. Baird & Co., Inc. as the District's underwriter for the \$10 million Alternate Revenue Bonds pending contract review by District Attorney, Jim Rock; ***Glenview Park District/Northbrook Park District: Exchange of Service Agreement***, consideration to accept a Special Revenue Facilities Committee recommendation to approve the Exchange of Services Agreement with the Northbrook Park District (NPD). During the renovation of Sportsman's Country Club, a facility of the Northbrook Park District, NPD residents will receive Glenview Park District resident rates at Glenview Park Golf Club and Glenview Prairie Club; ***Glenview Community Ice Center Renovation Change Orders***, consideration to accept a Special Revenue Facilities Committee recommendation to approve change orders #001 and #002; the net impact of which is \$242,877. Change order #001 incorporates changes for the storm trap structure for storm water detention, revisions to the melting pits and relocation of the street lighting fixture and irrigation system to accommodate the Hospital Drive curb cut. Change order #002 incorporates the cost to excavate and remove unsuitable (non-bearing) soils to reach soil bearing strength, and ***Community Park West Sports Field Drainage 2019 Bid***, the Park & Facility Services/Environmental Committee recommends acceptance of the bid from Lenny Hoffman Excavating, Inc. of Wilmette, IL in the amount of \$368,870.

Commissioner Katsamakakis moved seconded by Commissioner Sullivan to approve Consent Agenda items: 7.a. through 7.d. Roll Call Vote: Ayes: Katsamakakis, Peterson, Sullivan, Tosh, Dillon, Roberts. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted a Finance Committee recommendation to accept Robert W. Baird & Co., Inc. as the District's underwriter for the \$10 million Alternate Revenue Bonds pending contract review by District Attorney, Jim Rock.**
- b. **Accepted a Special Revenue Facilities Committee recommendation to approve the Exchange of Services Agreement with the Northbrook Park District.**

- c. **Accepted a Special Revenue Facilities Committee recommendation to approve change orders #001 and #002; the net impact of which is \$242,877.**
- d. **Accepted a Museums and Historical Preservation Committee recommendation to approve the 2020-2021 Air Station Prairie Annual Recommendations.**

8. Committees Reports and Recommendations

a. Finance

i) Accepted the Estimated Tax Levy

Committee Chair Dan Peterson noted the Committee discussed the estimated Tax Levy. He explained that as required, the District announces an estimated tax levy at least 30 days prior to formal approval of the tax levy in November. This year the estimated tax levy that will be used to partially fund operations for the fiscal year beginning May 1, 2020 is \$20,030,185. This represents an increase of 3.66% to existing taxpayers. The board is continuing to work with staff to minimize any increase to our taxpayers. The final levy will be presented for approval at the November Board meeting. The Property Tax Extension Law Limit (PTELL) is 4.68% for this year's tax levy.

Commissioner Peterson moved to accept the Finance Committee recommendation to accept the estimated tax levy of \$20,030,185. Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Dillon, Katsamakis, Roberts. Nays: None. Motion Carried

ii) Discussion on Limited Tax Bonds

Committee Chair Peterson also reported that the Committee discussed the District's Alternate Revenue Bonds and approved our Bond Underwriter on the Consent Agenda this evening. The Committee also heard from the District's municipal advisors, Eric Anderson and John Balzano from Piper Jaffray. They presented an update on the current bond market and began a discussion on the Limited Tax Bonds. The current Limited Tax Bonds (2017C) will be retired in December of 2019 and the Committee discussed methods of sale for a new issuance. This discussion will continue at future Finance Committee meetings. President Roberts noted how impressed she has been with the information Piper Jaffray continues to present to the Board and Commissioner Peterson agreed. Commissioner Peterson also thanked Deputy Executive Director Katie Skibbe and her staff for developing alternatives for the Board to consider especially for the Tax Levy.

iii) Committee Update

No Report

b. Museums & Historical Preservation

- i) Approved Red Feather Painting Company for Replacement of Roofing at The Grove Superintendent of Leisure Services, Todd Price, noted this roofing project is for the Kennicott House, Herb Shed and Chicken Coop at The Grove. He reported four bids for this project were opened on August 29, 2019. Staff met with Red Feather Painting on September 9, 2019 where they went over the scope of work. After meeting with them and checking their references, staff is comfortable bringing this recommendation to the Board for consideration. Commissioner Dillon asked if the replacement material would be historically matched. Superintendent Price noted it

would be matched as best as possible and that particular was part of the bid requirement. Commissioner Tosh asked if Red Feather Painting had ever done work for the Park District before. Superintendent Price noted they had not, but that is why checking their references was so important.

Commissioner Peterson moved seconded by Commissioner Tosh to approve the qualified bid agreement from Red Feather Painting Company, Glenview, IL for Replacement of Roofing at The Grove in the amount of \$86,700. Roll Call Vote: Ayes: Sullivan, Tosh, Dillon, Katsamakakis, Peterson, Roberts. Nays: None. Motion Carried.

- ii) Approved the Purchase of a 2019 Ford F350 Crew Cab Pick-Up Truck for Replacement at Wagner Farm
Superintendent Price reported that this item was brought to a Finance Committee in January. He noted staff is recommending using the cooperative bid from Bob Ridings Fleet Sales in the amount of \$41,698.00 to replace a pickup truck at Wagner Farm. Bob Ridings Fleet Sales has been used in the past for Park Services items.

Commissioner Katsamakakis moved seconded by Commissioner Peterson to purchase a 2019 Ford F350 Crew Cab Pick-Up Truck through the State Cooperative Bid in the amount of \$41,698.00 from Bob Ridings Fleet Sales of Taylorville, Illinois for the replacement of a Pickup Truck at Wagner Farm. Roll Call Vote: Ayes: Sullivan, Tosh, Dillon, Katsamakakis, Peterson, Roberts. Nays: None. Motion Carried

- iii) Committee Update
No Report

c. Park & Facility Services/Environmental

- i) Update: Abt/Community Park West Easement Design
Park & Facility Services Superintendent Jim Warnstedt reported that Tom Rychlik, Civil Engineer from Gewalt Hamilton Associates, presented the updated easement design for Community Park West to the Committee. This design was more detailed and showed the snow dumping lot, parking spaces, berm and access routes. The Committee liked the updates and overall design, and consensus was given to allow the plan to be submitted to the Village of Glenview for comment and review.
- ii) Update: Pine Street and Raleigh Road Flood Buyout Properties
Superintendent Warnstedt also reported that staff presented to the Committee the comments and feedback from the July 23rd community input meetings that were held to discuss what residents would like to see should the Park District accept the Pine Street and Raleigh Road parcels from the Village. There was good participation at each input meeting. The feedback was to keep the areas passive with not a lot of infrastructure and mainly only add landscape enhancements. Commissioner Peterson asked if the public feedback related to Raleigh Road and Pine Street be separated out into two documents. President Roberts agreed this would be helpful so the Board could discuss each property separately.

- iii) Committee Update
No Report

d. Special Revenue Facilities

Committee Chair Dave Dillon noted the Committee met on September 6 and also met today. At the Sept 6 meeting the committee discussed the Exchange of Services Agreement with the Northbrook Park District (NPD), which was approved on the Consent Agenda tonight. During the renovation of Sportsman's Country Club, a facility of the Northbrook Park District, NPD residents will receive Glenview Park District resident rates at Glenview Park Golf Club and Glenview Prairie Club. This type of reciprocal agreement was extended to Glenview residents when the Glenview Park Golf Course was undergoing renovations in 2014.

i) Update: Glenview Park Golf Club Food & Beverage

Committee Chair Dillon noted the Committee was given information on the progress of the new food service. The Committee was encouraged with the progress from just a year ago.

ii) Update: Glenview Community Ice Center Programming

Committee Chair Dillon also noted the Committee was given an overview of the Ice Center programs and the various area rinks the programs will be held at with the Glenview Ice Center under construction. He acknowledged the furthest is West Meadows in Rolling Meadows where the Glenview Blades will do their training. Most of the other rinks being utilized, like Mount Prospect, are all fairly close to Glenview. Another rink holding programs is Jet Rink; it is a small studio rink near the Glenview Prairie Club.

iii) Update: Glenview Community Ice Center Renovation Change Order #027

Committee Chair Dillon reported that two change orders for the Community Ice Center renovation were approved on the Consent Agenda tonight; with there being just one still outstanding. That change order #027 is being proposed and will be discussed in greater detail at the October 10th Special Revenue Facilities Committee meeting.

iv) Committee Update

Commissioner Dave Tosh attended the Ice Center renovation site tour this morning and noted the team on the site was very enlightening. They explained that the steel will be coming next week which he felt was very encouraging. Commissioner Joe Sullivan also attended the site tour and noted most of the work now is underground and not visible, but he thinks we should see a lot of changes soon with the steel going up and the roof going on. Superintendent of Special Facilities Lori Lovell noted the most prevalent change is that the concrete masonry unit (CMU) blocks are being added to the south and west side of the rink. Also, the walls dividing the east/west corridor are being set this week. Director McCarty noted the slab for the Rink B locker rooms has been poured and the CMU blocks on the South wall are up. Also, the conduit to the parking lot lights and footers for the parking lot will also be going in soon.

9. Matters from Commissioners

Commissioner Angie Katsamakakis commented on the Wagner Farm Bonfire. She was told by a friend who attended the event that it was a great time. An estimate of the crowd size was around 3400 attendees.

Commissioner Dave Tosh complimented the Glenview Park Golf Course staff, Todd Vermillion and his staff for the great job they did preparing the course for the recent IAPD Golf Tour. He received many compliments from those who attended.

Commissioner Dave Dillon echoed Commissioner Tosh's comments and noted the staff did a great job at the Golf Course for the recent Golf Tour. He congratulated Ron Cassidy and his staff for all their preparations; the food was good and the course looked great.

Commissioner Joe Sullivan thanked the staff and our partners on the Ice Center project for all their hard work. He noted the project is really coming together with great progress being made.

Commissioner Dan Peterson also noted how many positive comments he received at the Golf Tour from Park professionals from all around the state. The course looked and played tremendous and the food was great.

10. Correspondence

None

11. Adjourn to Executive Session

No Executive Session was held

12. Action on items that were discussed in Executive Session, if any

- a. **Approved the Executive Session meeting minutes from the August 22, 2019 Executive Session Board Meeting.** The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Peterson moved seconded by Commissioner Dillon to approve the Executive Session meeting minutes from the August 22, 2019 Executive Session Board Meeting. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

13. Adjourned

Commissioner Peterson moved seconded by Commissioner Katsamakakis to adjourn the Open Session at 7:40 p.m. On Voice Vote, all present voted Aye. Motion Carried.

ATTEST:

Jennifer G. Roberts, President
Approved this 24th day of October, 2019

Michael D. McCarty, Secretary