



**GLENVIEW PARK DISTRICT  
PARK BOARD MEETING**

Convened at Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025

**Regular Meeting Minutes  
October 24, 2019**

**1. Roll Call**

President Jennifer G. Roberts called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakidis, Daniel B. Peterson, Joseph A. Sullivan, David S. Tosh, Jennifer G. Roberts

Commissioners absent: None

Official Staff present: Attorney Jim Rock, Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

**2. A Moment of Silence was observed**

**3. Meeting Minutes**

- a. Accepted the September 5, 2019 Finance Committee meeting minutes
- b. Accepted the September 5, 2019 Park & Facility Services/ Environmental Committee meeting minutes
- c. Approved the September 17, 2019 Special Park Board meeting minutes
- d. Accepted the September 19, 2019 Special Revenue Facilities Committee meeting minutes
- e. Approved the September 19, 2019 Regular Board meeting minutes
- f. Accepted the October 7, 2019 Recreation & Swimming Pools Committee meeting minutes
- g. Accepted the October 10, 2019 Museums & Historical Preservation Committee meeting minutes
- h. Accepted the October 10, 2019 Special Revenue Facilities Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Sullivan to accept the September 5, 2019 Finance Committee meeting minutes; accept the September 5, 2019 Park & Facility Services/Environmental Committee meeting minutes; approve the September 17, 2019 Special Park Board meeting minutes; accept the September 19, 2019 Special Revenue Facilities Committee meeting minutes; approve the September 19, 2019 Regular Board meeting minutes; accept the October 7, 2019 Recreation & Swimming Pools Committee meeting minutes; accept the October 10, 2019 Museums

& Historical Preservation Committee meeting minutes, and accept the October 10, 2019 Special Revenue Facilities Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

**4. Officers' Reports**

**a. President**

President Roberts went over the procedures for the public to address the Board.

**b. Treasurer**

The District's financial reports were included in the board packet; therefore, a verbal report was not given and the Board had no questions related to the monthly finances.

**c. Attorney**

No Report

**d. Secretary/Executive Director**

**i) Presented the Gold Medal Finalist Plaque**

Executive Director Michael McCarty reported that he along with Commissioners Roberts, Casey, Tosh and Dillon and staff members Katie Skibbe, Lori Lovell, Todd Price and Jim Warnstedt attended the National Recreation and Park Association Annual Conference to accept the Park District's Gold Medal Finalist Plaque. This award is presented to the top four agencies in the Country and the Park District was competing against other districts in the population category IV (35,001 to 75,000). They were: The City of Westerville in Ohio, Coppell Parks and Recreation in Texas and the Lombard Park District, Illinois. McCarty noted this award places the Glenview Park District in the top tier of districts in the country. The Gold Medal Plaque will be displayed at Park Center next to the District's other Gold Medal awards.

**ii) Appointed IAPD (Illinois Association of Park Districts) Annual Meeting Delegates**

Executive Director Michael McCarty explained that the annual IAPD/IPRA conference will be held January 23-January 25, 2020 in Chicago. Each year the Board needs to appoint a delegate and at least one alternate who will represent our Park District at the Annual Business Meeting that will be held on Saturday, January 25, 2020 at 3:30 p.m. He noted that Commissioner Casey is being proposed to be the district's delegate and Commissioner Peterson, the alternate.

Commissioner Tosh moved seconded by Commissioner Katsamakakis to appoint Park Board member William Casey as a delegate for the IAPD Annual Business Meeting on January 25, 2020 and Park Board member Daniel Peterson as the alternate delegate. On Voice Vote, all present voted aye. Motion Carried.

Director McCarty also recognized Commissioner Angie Katsamakakis who will be receiving her 10-year Board Service Award at the upcoming IAPD Best of the Best Awards Gala on November 1. Board members and staff will be attending to celebrate Commissioner Katsamakakis receiving this recognition.

**5. Matters from the Public**

***Dolores Leiser, 2106 Shermer Road, Glenview***

Ms. Leiser addressed the Board regarding her concerns with the warm water therapy pool at Park Center not being available enough to accommodate all those who need it especially when the pool prematurely closes due to lifeguard issues. She addressed the Board at last month's meeting on the same topic.

This month, Ms. Leiser brought with her others who feel the same as she does on this matter. She named Nadine, Helen, Jen and Sheila as being present and she also brought with her a signed petition which asked for more warm water pool hours for those who need it for therapy; one of the signers, Donna, has been using the pool for 16 years and has seen how the usage has grown. The petition noted the users would be willing to chip in financially if that would help. Ms. Leiser had previously spoken with staff and noted she was back here today in the hopes of working something out. She also brought with her some informational material on the benefits of warm water therapy. Ms. Leiser also feels the App that staff presented which notifies patrons when the pool would be closed is not helpful since the users need the pool to be opened more. From what Ms. Leiser has observed, there are always less lap pool swimmers than therapy pool users; however, the lap pool is never closed. The reason for this approach is because staff feel those using the therapy pool can also benefit from the lap pool. She reiterated that the cold water in the pool will not help those who need the warm water therapy. What the users need are more consistent hours and would like a balance in deciding which pool gets closed when there is a lifeguard shortage. Ms. Leiser suggested staff or supervisors cover for lifeguard shortages.

President Jen Roberts thanked Ms. Leiser for working with staff on this matter and for coming back tonight and expressing her concerns. She noted the card Ms. Leiser brought to the meeting with user signatures will be put in the District record. Director McCarty acknowledged that he would follow-up with Ms. Leiser on discussions the Board has already had in Committee regarding her concerns.

**6. Approved Accounts Payable**

Commissioner Peterson moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of September, 2019 in the amount of \$2,577,975.34. Roll Call Vote: Ayes: Katsamakias, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried.

**7. Approved Consent Agenda items**

President Roberts asked if anyone would like to remove an item from the Consent Agenda for further discussion. There were no requests.

President Roberts asked for a motion to consider approving the following Consent Agenda items (7.a.-7.n.): Part-time salary ranges; rejection of bid from Schumann Printers, Inc.; rejection of bid from Kelvyn Press; award of a contract to Paulson Press, Inc.; Resolution 2019-22: A Resolution authorizing payments to The Illinois Municipal Retirement Fund; Park Center HVAC RTU replacement project; 2020 Summer bus bid to First Student, Naperville, IL; 2020 summer t-shirt and uniform bids; 2020-21 Park Center Health and Fitness annual recommendations; 2020-21 Glenview Tennis Club annual recommendations; Glenview Prairie Club TriFlex Mower; Ice Center Pro Shop agreement; Glenview Community Ice Center renovation Change Order #003, and Glenview Community Ice Center

renovation Change Order #004.

Commissioner Peterson moved seconded by Commissioner Katsamakakis to approve Consent Agenda items: 7.a. through 7.n. Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakakis, Roberts. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Accepted an Administrative Operations/Marketing Committee recommendation to approve the 2020/2021 Part-Time Pay Ranges**

The State minimum wage will increase on January 1 and July 1, 2020. Pay ranges have been adjusted to address the change in the minimum wage. Whenever possible, it is the District's intention to cover part-time wages with charges for services.

b. **Accepted an Administrative Operations/Marketing Committee recommendation to reject the bid from Schumann Printers, Inc. for seasonal brochure printing and mailing services**

The Administrative Operations and Marketing Committee recommended the district disqualify as unresponsive the low bid for seasonal brochure printing and mailing services from Schumann Printers, Inc. of Fall River, Wisconsin due to the following: location of services being outside the 50-mile preferred radius, negative reviews from references provided, slow response in clarifications needed regarding the bid and lack of paper samples provided with the bid.

c. **Accepted an Administrative Operations/Marketing Committee recommendation to reject the bid from Kelvyn Press for seasonal brochure printing and mailing services**

The Administrative Operations and Marketing Committee recommended the district disqualify as unresponsive the second lowest bid for seasonal brochure printing and mailing services from Kelvyn Press of Broadview, Illinois, due to the following: work samples and references did not illustrate similar work to this project, use of third-party mail house services in Aurora increasing timeline for project delivery, lower quality paper sample would result in color bleed through, and process of electronic proof review lowering ability to quality control check print services.

d. **Accepted an Administrative Operations/Marketing Committee recommendation to award a contract to Paulson Press, Inc. for seasonal brochure printing and mailing services**

The Administrative Operations and Marketing Committee recommended the district accept the third lowest bid for seasonal brochure printing and mailing services at a base cost of \$18,000 for a 90-page brochure with four color cover and two-color interior pages; \$19,500 for a 90-page brochure with four color cover and four-color interior pages, and \$9,800 for a 36-page brochure from Paulson Press Inc., of Elk Grove Village, Illinois, as the lowest, qualified bidder for this project.

e. **Accepted an Administrative Operations/Marketing Committee recommendation to approve Resolution 2019-22: A Resolution authorizing payments to The Illinois Municipal Retirement Fund**

The Administrative Operations/Marketing Committee recommended approving the IMRF Phase-In Rate Payment of \$91,759 and an additional payment in the amount of

\$1,100,000. The difference between the annual required contribution rate and a previous phase-in rate created a liability that staff recommended the District payoff in December of 2019. Additionally, the Committee recommended making a one-time payment to IMRF to reduce the District's Net Pension Liability by reducing the fund balance in the Retirement Fund.

- f. **Accepted a Recreation & Swimming Pools Committee recommendation to accept the bid from Midwest Mechanical Group of Lombard, Illinois in the amount of \$334,132 for the Park Center HVAC replacement**

Over the course of the last four years, staff has worked to replace all of the original rooftop HVAC units at Park Center by utilizing the Capital Replacement program. The four units included in this bid constitute the last replacements. The proposal was provided through the National Cooperative Purchasing Alliance, with Midwest Mechanical Group being the local contractor. The HVAC replacement will likely be done over spring break 2020.

- g. **Accepted a Recreation & Swimming Pools Committee recommendation to accept the summer transportation bid from First Student of Naperville, Illinois in the amount of \$72,449.00 for the 2020 season**

Three companies had provided bids.

- h. **Accepted a Recreation & Swimming Pools Committee recommendation to accept the bid from Ad-Wear of Houston, Texas in the amount of \$37,209.11 and the bid from All Star Custom Apparel and Design of Henrietta, New York for \$1,503.28 for Summer T-shirts and uniforms for 2020**

This year, there were five companies that supplied bids or specific parts included in the GPD proposal.

- i. **Accepted a Special Revenue Facilities Committee recommendation to approve the 2020-2021 Park Center Health and Fitness (PCHF) Annual Recommendations**

The recommended changes maintain PCHF's place in the local fitness market and reflects a 2-3% increase in fitness memberships and non-member rate for personal training services. The recommendations included a new monthly Wiggles and Giggles upgrade membership and the addition of evening hours (5-7pm, Monday-Thursday).

- j. **Accepted a Special Revenue Facilities Committee recommendation to approve the 2020-2021 Glenview Tennis Club Annual Operating Recommendations**

The recommended changes were nominal and included an increase of approximately 2% to group lessons and camps.

- k. **Accepted a Special Revenue Facilities Committee recommendation to approve the purchase of a Toro TriFlex Greensmaster 3300 mower in the amount of \$31,224.82 from Reinders of Mundelein, Illinois for the Glenview Prairie Club**

- l. **Accepted a Special Revenue Facilities Committee recommendation to approve the Pro Shop License Agreement with Offensive Zone of Glenview, Illinois for the operation of a full-service Pro Shop at the Glenview Community Ice Center**

The agreement will be executed by the Executive Director following final approval by Legal Counsel.

m. **Accepted a Special Revenue Facilities Committee recommendation to approve change order #003, the net impact of which is \$30,051.12**

Change order #003 incorporates changes at the Glenview Community Ice Center for the build out of the Pro Shop, revisions to the specified fire-retardant finish in the great hall/lobby ceiling, existing rink temperature sensor, and concrete pier adjustment.

n. **Accepted a Special Revenue Facilities Committee recommendation to approve change order #004, the net impact of which is \$217,101.59**

Change order #004 incorporates changes for the addition of the cooling coils to the dehumidification equipment in all three rinks of the ice center.

8. **Committees Reports and Recommendations**

a. **Administrative Operations/Marketing** (*Chair Joe Sullivan, Commissioner Dan Peterson*)

i) Update: 2018-2021 Strategic Plan

Committee Chair Joe Sullivan reported that many of the items that were discussed in Committee were approved on the Consent Agenda tonight. The other item discussed was the 2018-2021 Strategic Plan. The plan has entered Year 2 and includes 25 distinct initiatives to be accomplished over the three-year time period. Of those 25 initiatives, there were 13 initiatives that were the primary focus of year one and 9 initiatives that are the primary focus of year two. Several of the year one initiatives are complete and, in many cases, the project team expanded the scope of the initiative which resulted in an adjusted timeline. The initiatives were assigned team leaders who were selected based on their skills, abilities, and leadership potential. Team leaders are individuals who strongly identify with the need for the given changes and will lead their team members going forward. Staff is making a lot of progress on the initiatives.

ii) Committee Update  
No Report

b. **Finance**

i) Accepted a Finance Committee recommendation to accept the Glenview Park District Comprehensive Annual Financial Report for the fiscal year ended April 30, 2019.

Committee Chair Dan Peterson noted the Committee has two recommendations for the Board's consideration. The first one is consideration to accept the Finance Committee recommendation to accept the Glenview Park District Comprehensive Annual Financial Report (CAFR) for the fiscal year ended April 30, 2019. Chair Peterson noted a copy of the audited financial statements and management letter for the period ending April 30, 2019 was included in the packet. The District received an Unmodified Opinion from Lauterbach and Amen which is the highest level of opinion that is given by an audit firm. The auditors confirmed that the basic financial statements are accurate in all material respects and are reported in a manner that presents fairly the financial position and results of operations of the various units of the Glenview Park District. No significant deficiencies were identified in the management letter.

Commissioner Sullivan moved to accept the Finance Committee recommendation to

accept the Glenview Park District Comprehensive Annual Financial Report for the fiscal year ended April 30, 2019. Roll Call Vote: Ayes: Sullivan, Tosh, Casey, Dillon, Katsamakidis, Peterson, Roberts. Nays: None. Motion Carried.

ii) Approved to proceed with the Issuance of the District's Limited Park Bonds in a Direct Purchase Sale

Committee Chair Peterson reported that the Committee discussed several options for the sale of the Limited Park Bonds including a self-purchase and a direct placement option. The Limited Park Bonds are tax-supported, included in the Bond & Interest Tax Levy, and must be issued by the end of January for the 2019 Levy. Staff provided information regarding the cost of issuance savings associated with a self-purchase and the Committee discussed potential interest expense savings as well. Since the meeting, Piper Jaffray has provided an analysis on the estimated net proceeds of both options, including potential interest earnings and interest expense, which shows the only savings to be related to the cost of issuance \$6,400. Therefore, staff is recommending moving forward with the direct placement option.

Commissioner Casey moved seconded by Commissioner Sullivan to proceed with Bond Counsel and the District's Financial Advisor to prepare documents for a direct purchase of the Glenview Park District Limited Tax Park Bonds as authorized by the Public Funds Investment Act. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Katsamakidis, Peterson, Sullivan, Roberts. Nays: None. Motion Carried.

iii) Continued Discussion on Special Revenue Facilities

Committee Chair Peterson noted discussions continued on the Special Revenue Facilities funds. The Committee was given a very informative presentation from Jaime Wilkey from Lauterbach & Amen LLP, who shared information on the differences between Enterprise Funds and Special Revenue Funds. She also provided information on what other communities have done to address deficiencies in their Enterprise Funds.

iv) Committee Update  
No Report

c. **Museums & Historical Preservation**

i) Accepted the Wagner Farm Phase I Project Bid from Great Lake Landscape Company, Elk Grove, Illinois in the amount of \$764,559.00.

Committee Chair Dave Tosh asked Superintendent Todd Price to report on the Wagner Farm Playscape Bid. Superintendent Price reported that four bids were opened on October 8, 2019 for work on Phase I (Playscape). The low bid was from Great Lake Landscape Company of Elk Grove, IL. This bid is for the pathway and Playscape features. Director McCarty noted \$400,000 of the project is being funded through an Open Space Lands Acquisition and Development (OSLAD) Grant from the Illinois Department of Natural Resources.

Commissioner Peterson moved seconded by Commissioner Tosh to accept the bid from Great Lakes Landscape Company of Elk Grove, Illinois in the amount of \$764,559.00 for the Wagner Farm Phase I construction project. Roll Call Vote: Ayes:

Casey, Dillon, Katsamakidis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

ii) Annual Attendance and Registration Report

Committee Chair Tosh noted the Committee reviewed the Attendance and Registration report which is a document that District staff compile in order to track changes in program participation throughout the Glenview Park District. He noted the report showed attendance had increased at Park District facilities in Fiscal Year 2018-2019.

iii) Update: NASGMIC update

Committee Chair Tosh noted the Naval Air Station Glenview Museum and Ingenuity Center concept was last discussed at the May 2, 2019 Committee meeting. Staff was directed to incorporate the Committee's changes to the Development Agreement and review the financial details related to the construction, operations, and long-term funding for the museum. This assignment has been completed and the work product has been shared with representatives from Glenview Hangar One Foundation for their review.

iv) Update: Grove Construction

Committee Chair Tosh reported that the Board toured The Grove this morning and saw the renovation work being done on the entrance and got to view the turtle island exhibit. He noted it was very exciting to see all of the work being done.

v) Committee Update

No Report

**d. Park & Facility Services/Environmental**

i) Approved the Abt Agreement

Committee Chair Bill Casey gave some background history on Community Park West (CPW). He noted that it was purchased in 1994 and provided much additional acreage to the Park District. Subsequent purchases took place which added even more acreage. He explained that when Zenith Corporation was a CPW neighbor, they had an easement to the road that went from their property through CPW out to Central Avenue. When Abt purchased the Zenith (AON) property, they discovered the road easement that gave them access to exit at Central Avenue. Because Abt would use that road for their pickup/delivery operations, the Park District had safety concerns with Abt trucks interfering with Park patrons. However, with this agreement, another easement running parallel to the tollway will be dedicated for Abt trucks entering and leaving the park which will save them time and will also be segregated from the road that will be used by park patrons. Only Abt trucks and employees along with Park District staff will be able to enter and exit the easement from Central Road with permitted access through a gate. Chair Casey noted this agreement has been discussed multiple times by the Board, some discussions in closed sessions, but the final product is a win-win for the Park District. Abt is being a good neighbor by giving our park patrons easier access to our back-property areas at CPW. Superintendent of Park & Facility Services Jim Warnstedt noted this agreement not only gives easy access for our park patrons to the western portion of the park but also adds 20 parking spaces to the northwest corner and the existing snow lot will be reconfigured and striped for



115 vehicles which will give us additional parking. With these and other enhancements being done by Abt, the Park District will see 1.2 million dollars in improvements on the site. Committee Chair Casey noted it has always been important for safety reasons to make sure people could not cut through from Milwaukee Ave. to Central Road. This agreement assures that safety feature stays in place. Attorney Jim Rock noted the Park District also gains two easements with this agreement; one easement allows for signage to indicate entrance to the park and the second easement off Milwaukee Ave secures Zenith Drive as a permanent entrance to the park.

Commissioner Casey moved seconded by Commissioner Peterson to approve the Amended and Restated Easement Agreement with Abt Electronics, Inc., David Property, LLC, and RJA Property Holdings, LLC, subject to final review by the Park District's President, Executive Director, and Attorney. Roll Call Vote: Ayes: Dillon, Katsamakias, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried

- ii) Update: Comprehensive Master Plan  
Committee Chair Casey explained that the Park District's Comprehensive Master Plan is a 10-year action plan. The Plan began May 2017 and these updates go through October 2019. Further updates on the Comprehensive Master Plan will be given in April and October of each plan year. Since the plan's inception, staff has been working on 30 initiatives. So far 17 have been achieved, 10 are on track and 3 have not yet started due to additional input needed from the Park Board.
- iii) Committee Update  
No Report

**e. Recreation & Swimming Pools**

- i) Update: 2019 Outdoor Pool Season  
Committee Chair Angie Katsamakias gave an overview of the Committee's discussions. She noted three of the items discussed were approved on the Consent Agenda tonight: items 7f, 7g, and 7h. She reported that the outdoor pools saw an 11% decline in visitation mainly due to the cold temperatures this past summer. Staff however was able to attract 149 lifeguards, which was a 24% increase from 2017. With safety being our top priority, she was happy to report that our aquatics department was able to achieve four consecutive "Exceeds" rating from Starguard Elite safety reviews.
- ii) Update: 2019 Summer Camps  
Committee Chair Katsamakias reported that 2019 camps saw a slight gain in attendance and that feedback from parents was favorable again this year. When parents were asked after their camp experience if they would recommend the Glenview Park District to a friend, our score was 8.24 on a 1-10 scale.
- iii) Update: Park Center Preschool  
Committee Chair Katsamakias noted the preschool program is moving forward and staff is hoping to get DCFS approval by January 2020. We have a new preschool Director, Olga Miklasz, who along with Jill Bruns, Manager of Programs and other staff members has been working diligently to get everything in place and ready for inspections.

- iv) Annual Grants, Donations, Sponsorship and Alternate Revenue Report  
*The Grants, Donations, Sponsorship, and Alternative Revenue report is a document that District staff compiles in order to track the year to year revenues received in each category.*

Committee Chair Katsamakakis noted the report shows a 53% increase in amounts received from last year. The major contributing factors are a large donation by the Grove Heritage Association for land purchase at The Grove which the Board is extremely thankful for and a significant increase in developer donations which came mainly from the new development built near the site of the old Village Hall.

- v) Committee Update  
No Report

f. **Special Revenue Facilities**

- i) Accepted a Special Revenue Facilities Committee Recommendation to approve Glenview Community Ice Center Renovation Change Order #005, the net impact of which is \$554,212.23.

Committee Chair Dave Dillon noted the following four items discussed in Committee were approved on the Consent Agenda tonight: the Toro TriFlex mower, the Pro Shop Agreement and Community Ice Center Change Orders #003 and #004. He asked Superintendent of Special Facilities Lori Lovell to give the Board an update on Change Order #005 (intumescent fireproofing for the Community Ice Center project) which the Board will be considering tonight.

Superintendent Lovell handed out an updated funding sheet specific to the Ice Center Project, which the Committee had asked for at their meeting. She noted the Ice Center project team was present and available for questions. Superintendent Lovell proceeded to give some background on the fireproofing option being considered. She noted the intumescent fireproofing has been discussed with the Board since February, 2019; at the time it was considered a value-engineered option. In May, it was brought back for discussion. Our bid documents had spray on fireproofing as the primary bid and the intumescent fireproofing was bid as an alternate. The Board decided to accept the base bid but asked staff to have the bidder hold the alternate bid price. At this time, due to the project timeline, the Board will need to decide which fireproofing they want to approve.

Samples of both fireproofing options were passed around for the Board members to consider. Superintendent Lovell explained that the intumescent fireproofing looks like a traditional painted on application where the spray on fireproofing has a popcorn look to it. The spray on fireproofing is at greater risk of flaking which could be precipitated if hit by a puck. Both fireproofing options meet the Village Fire Code.

Superintendent Lovell explained the Committee was given the worse case scenario for funding the Intumescent fireproofing. The additional cost to the overall budget was given at \$657,115.46. Staff and the project team determined due to the thickness of the fireproofing needed, the cost would go down \$102,903.23. So, the final cost for

the intumescent fireproofing is \$554,212.23. The funding sheet listed the individual cost of intumescent fireproofing for all three ice rinks and the overhead cost. Superintendent Lovell went on to explain the additional funding that was available to cover this change order. Those funds total \$1,206,048. Director McCarty noted there are also contingency funds that might be available: The Owner's contingency of \$198,000 and W.B. Olson GMP contingency of \$900,000.

Owner's Representative Jerry Aulisio noted some of the contingencies will be used for the project, so he was not sure at this time how much would be available to be used as additional funds. Once the project is out of the ground stage, there will be a better understanding of what is available.

Superintendent Lovell noted the Committee did recommend proceeding with the intumescent fireproofing for all three rinks. The only change from Committee review is the lower cost for the change order.

Commissioner Katsamakakis asked about the large difference in costs from Rink A and Rink B for the fireproofing. Frank Parisi of Williams Architects explained that Rink A (new rink) would need more coverage and Rink B (existing rink) has less steel to cover. To answer President Roberts question about the ceiling coverage between rink A and B, Frank Parisi explained the new rink has more efficient steel, but requires more fireproofing coverage.

Commissioner Dillon asked what the original cost of the alternate was and was it competitively bid. Jerry Aulisio explained the alternate bid was actually higher than the 657,115.46 cost that has since been lowered for this change order to \$554,212.23. Another change order that the Board had previously approved saw an additional savings of approximately \$28,000, which lowered the original alternate cost to the \$657,115.46 amount. Jerry also explained that the alternate was competitively bid at the time the bids went out. We had asked the company that was awarded the bid to hold the pricing on the alternate bid for consideration at a later date. Director McCarty noted that staff and the design team continually work to find value added items that will reduce costs; as they did with this change order which lowered the cost by over \$100,000.

Commissioner Dan Peterson asked what the Overhead cost of \$55,762 that was listed on the handout under the fireproofing cost was related to. Jerry Aulisio explained it is the sub-contractors cost which W.B. Olson gets a percentage of.

Commissioner Peterson also asked for an explanation of the Referendum Funds that were shown on the fund sheet handout. Deputy Executive Director Katie Skibbe explained that the \$13,358,736 from General Obligation Bonds is what is realized from the \$17,000,000 Referendum bond once money for the Grove Interpretive Center and Entrance projects and Open Space dollars, which were also part of the Referendum, are subtracted. The \$10,000,000 bond funding was always targeted for the Ice Center Project and \$6,100,000 are available Park District funds.

Commissioner Peterson then asked if we have seen any decrease or overages based on project costs so far to the \$29,458,736 amount shown as the total fund balance

available and can we cover the cost of the fireproofing with the available funds. Jerry Aulisio explained the total project budget so far is \$29,430,538 so there is a slight savings of approximately \$28,000. We will know more once the contingency dollars are known.

Superintendent Lovell explained that staff will need to go back to the Village for approval on the intumescent fireproofing since it is design change. The original permit approval was for the spray on fireproofing. Commissioner Dillon asked if other alternates will need to go back to the Village for approval. Jerry Aulisio explained only those that relate to life safety or expanding the building. So far, the only alternate is the addition to the Ice Center, which is currently going through Village review.

Commissioner Peterson feels the intumescent paint looks much better in addition to being safer. Commissioner Sullivan feels it will be more aesthetically appealing.

Commissioner Tosh moved to accept the Special Revenue Facilities Committee recommendation to approve change order #005, the net impact of which is \$554,212.23. Roll Call Vote: Ayes: Katsamakias, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried.

President Roberts commented on the two site visits today, one to the Ice Center project and one to The Grove. She noted it was great to see the Turtle Island exhibit and the new asphalt entrance at The Grove.

- ii) Committee Update  
No Report

## 9. **Matters from Commissioners**

Commissioner Angie Katsamakias commented on the great experience her Church had hosting their Golf Outing at the Glenview Park Golf Club. They were very thankful.

Commissioner Dave Dillon said the picture he saw with all the full-time staff members with the Gold Medal Finalist Plaque shows what the Park District is all about. He thought it was a great picture.

Commissioner Bill Casey thanked and congratulated staff for all the work they do to make the Glenview Park District one of the top districts in the State. He noted how staff dedication and professionalism show at every event and park. He also enjoyed the experience of going to the national conference and how great it was to be a finalist for the Gold Medal with so many other park districts. He also commented on the incredible Halloween decorations up for Spooktacular all around Park Center.

## 10. **Correspondence**

### a. **IAPD Letters of Appreciation for Summer Golf Tour**

Director McCarty noted the letter staff received from IAPD for hosting the Summer Golf Tour at the Glenview Park Golf Club was included in the Board packet.

**11. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. Possible topics: Minutes—Subsection c21; Employment/Appointment Matters (Subsection c1)**

Commissioner Dillon moved seconded by Commissioner Katsamakakis to adjourn and move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:01p.m. to discuss Minutes (Subsection c21) and Employment/Appointment Matters (Subsection c1). Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakakis, Roberts. Nays: None. Motion Carried.

Commissioner Dillon moved seconded by Commissioner Tosh to return to Open Session at 9:04 p.m. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

**12. Approved items that were discussed in Executive Session**

**a. Approved the September 17, 2019 Special Board Meeting Executive Session minutes**

Commissioner Peterson moved seconded by Commissioner Sullivan to approve the September 17, 2019 Special Board Meeting Executive Session minutes. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried.

**b. Approved the Semi-Annual Review of Executive Session minutes**

Commissioner Tosh moved seconded by Commissioner Casey to approve the Semi-Annual Review of Executive Session minutes. Roll Call Vote: Ayes: Katsamakakis, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried.

**c. Approved to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to March 2018**

Commissioner Sullivan moved seconded by Commissioner Tosh to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to March 2018. Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakakis, Roberts. Nays: None. Motion Carried.

**13. Adjourned**

Commissioner Peterson moved seconded by Commissioner Casey to adjourn the Open Session at 9:06 p.m. On Voice Vote, all present voted Aye. Motion Carried.

ATTEST:

\_\_\_\_\_  
Jennifer G. Roberts, President

\_\_\_\_\_  
Michael D. McCarty, Secretary

Approved this 21st day of November, 2019