



**Glenview Park District
Regular Park Board Meeting
April 23, 2020**

HIGHLIGHTS

The Board of Park Commissioners...

- Approved to allow Commissioners William Casey, Dave Dillon, Angie Katsamakias, Daniel Peterson, Joe Sullivan, Dave Tosh, and Jen Roberts, to participate in the April 23, 2020 Park Board Meeting by electronic means.
- Accepted the February 4, 2020 Administrative Operations/Marketing Committee meeting minutes.
- Accepted the February 27, 2020 Special Revenue Facilities Committee meeting minutes.
- Approved the February 27, 2020 Regular Board meeting minutes.
- Accepted the March 5, 2020 Special Revenue Facilities Committee meeting minutes.
- Accepted the March 11, 2020 Combined Administrative Operations/Marketing, Finance and Museums & Historical Preservation Committee of the Whole meeting minutes.
- Approved the March 13, 2020 Emergency Board meeting minutes.
- Approved the March 27, 2020 Special Board meeting minutes.
- Accepted the April 2, 2020 Finance Committee of the Whole meeting minutes.
- Approved Payroll and Accounts Payable for the month of February, 2020 in the amount of \$3,921,716.76 and approve Payroll and Accounts Payable for the month of March 2020 in the amount of \$4,508,392.37.
- Approved Ordinance 2020-04: Liquidation of Personal Property. This is a house keeping item to sell unneeded Park District equipment.
- Approved Ordinance No. 2020-05: Adopting a Temporary Remote Attendance Policy and Temporary Public Comment Rules for The Glenview Park District. Ordinance No. 2020-05 supplements current Park District rules and adopts temporary remote attendance and public comment rules to facilitate access to public meetings while practicing social distancing in accordance with Executive Order No. 2020-07 and such further laws, regulations, and orders that may be implemented during the Gubernatorial Disaster Proclamation.
- Accepted an Administrative Operations/Marketing Committee recommendation to approve updated Personnel Guidelines. The Park District periodically does a comprehensive legal review of the Personnel Guidelines to ensure compliance with legislative changes,

employment laws and legal best practices. This review was last completed in 2015 and since then staff has updated the Personnel Guidelines as employment laws changed and small clarifications were needed. Some of the changes include allowing the District to hire 15-year-olds, providing premium pay to all non-exempt employees who work on the 4th of July, and changing the effective date for insurance benefits.

- Accepted the Combined Finance, Administrative Operations/Marketing, and Museums & Historical Preservation Committee of the Whole recommendation to accept the proposal for conceptual and schematic design of exhibits at Wagner Farm from Holabird and Root of Chicago, Illinois in the amount of \$51,000. As part of the Park District's Master Planning, consultants from Holabird and Root will continue their planning work and develop plans for new and updated exhibits at Wagner Farm. The product of this work will be a conceptual and schematic plan that can be used for budget development and fundraising efforts in the future. This work was budgeted in the current fiscal year.
- Accepted the Special Revenue Facilities Committee recommendation to approve the Glenview Community Ice Center Annual Operating Recommendations for 2020/2021. The recommendations include a 3.7% increase for the rental of the NHL sheets during prime-time for recognized organizations and 13.1% for prime-time non-recognized organizations. The Studio Rink will receive an increase of 5.7% for prime time and 7.1% for non-prime time.
- Accepted the Special Revenue Facilities Committee recommendation to approve the Glenview Community Ice Center Food & Beverage agreement with Nick Philippas, proprietor of 1851 Landwehr LLC, subject to final review and revision by the Park District's Executive Director and attorney. The agreement includes an initial three-year license with opportunity for two term extensions, three year each, if all terms are being satisfied.
- Accepted the Combined Finance, Administrative Operations/Marketing, and Museums & Historical Preservation Committee of the Whole recommendation to approve the reclassification of the Glenview Park Golf Course, Glenview Prairie Club, Glenview Tennis Club, and Glenview Community Ice Center funds to Special Revenue Funds. This change will align all Park District funds under the same accounting method, modified accrual, which will improve comparability of operating statements between funds and simplify the analysis of funds when activity for long-term assets and long-term debt are consistently recorded across all funds.
- Approved Resolution 2020-06: Authorizing Benefit Protection Leave Service for COVID-19 Related Furlough Time. Benefit protection leave allows IMRF Members to receive IMRF service credit and protect their disability and death benefits during an approved unpaid leave of absence (up to a maximum of 12 months). Employer contributions are paid through future employer contribution rates. IMRF members must pay the full cost of their member contributions plus interest at the end of the leave.
- Accepted a Finance Committee of the Whole Recommendation to approve the Glenview Park District annual budget for the 2020/2021 fiscal year in the amount of \$47,051,152. This budget represents an overall decrease of 16.5% as compared to the projected expenditures. The majority of this decrease is due to a decrease in capital expenditures related to the referendum. This budget was developed before the effects of COVID-19 were fully understood. Staff continues to work on projections for the 2020/2021 budget year and will be adjusting the budget before it is finalized in July.

- Approved the First Amendment extending the Intergovernmental Agreement between Glenview Park District and the Board of Education of West Northfield School District No. 31. The intergovernmental agreement between the Glenview Park District and School District 31, which has been in place for decades, is set to expire on May 16, 2020. The school site for this agreement is Winkelman School. Staff worked with the Park District Attorney to draft the amendment, which allows for a renewal period of 10 years, unless extended or terminated.
- Approved the semi-annual review of Executive Session minutes. The Board finds that the need for confidentiality still exists related to minutes so identified.
- Approved the disposal of verbatim recordings of fully released Executive Session meeting minutes dated prior to September 2018.

The next regular Park Board meeting will be held at 7:00 p.m., Thursday, May 28, 2020. Due to the State of Illinois “Stay at Home Order” being extended through May 30; the May Park Board meeting will be conducted as a virtual meeting with the ability for the public to call into the meeting. Information on the call-in number and how to access the meeting will be listed on the May 28 Park Board Agenda which will be posted 48 hours before the start of the meeting on the Park District website: <https://www.glenviewparks.org/about/park-board/meetings-agendas-minutes/>.